

Subject Line: Assessment Volunteers Needed (Raffle!!)

Dear fellow faculty members,

The Assessment Committee needs your help! We will be collecting student data for our general education outcome of humanities during the week of November 14th using an online survey. We need faculty members to volunteer their classes of students to take the survey. Help us reach our goal of 1000 students, from a diversity of classes, including face-to-face, hybrid, and online.

Here is the volunteer form to fill out. Feel free to donate up to 3 of your classes:

[https://docs.google.com/forms/d/e/1FAIpQLSdytFsOALb\\_d1bzEtEcgiTc8sSZoeHdL1EEe4Mn3IbkoXjm2w/viewform?usp=send\\_form](https://docs.google.com/forms/d/e/1FAIpQLSdytFsOALb_d1bzEtEcgiTc8sSZoeHdL1EEe4Mn3IbkoXjm2w/viewform?usp=send_form)

Most importantly, we will raffle out two \$20 Potbelly gift cards randomly drawn from the faculty members that volunteer!

If you have any questions, or if you want to see the survey ahead of time, feel free to email Jeffrey Swigart at [jswigart@ccc.edu](mailto:jswigart@ccc.edu) as he is overseeing the survey.

Thank you for your consideration!

Carrie and the Assessment Committee

# HWC 2016 Humanities Assessment Faculty Volunteer Form

## General Info

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The Assessment Committee NEEDS your help! We will be collecting data during the week of November 14th using a 20 minute online survey on our HWC general education outcome for humanities. All data gathered from this survey will be anonymous and analyzed only in the aggregate.

We are seeking faculty from all disciplines, time periods, and mode of learning (in person, hybrid, online) to volunteer their students to be a part of this assessment. Please help us in achieving a representative sample. Volunteering your class means that you are willing to share the online link of the survey with your students via email or Blackboard for them to complete in or out of class. We can also possibly provide you with a computer lab to take your class to, if that is your preference.

Because this is voluntary, students will need lots of encouragement to participate, and we leave it up to each instructor to determine how best to handle this, such as extra credit or other methods. If you would like, you may ask them to print or take a phone pic of the confirmation screen at the end of the survey to prove to you that they completed it. But again, this is entirely up to you.

Please complete the following form and submit it as soon as you can. We encourage you to volunteer up to three classes if you are able. If you only volunteer one or two sections, you may leave the other sections blank and simply scroll down to the bottom of the form and click the "submit" button. The Assessment Committee thanks you SO MUCH for your time in helping with this!

And most importantly, we will raffle out two \$20 Potbelly gift cards randomly drawn from the faculty that volunteer!

Don't forget to actually click SUBMIT at the end!

**1. Your Name**

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**2. Your CCC email address:**

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**3. Specify full-time or part-time faculty:**

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## Volunteered Class 1

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4. **Class 1: Specify subject, number, and section of this class (such as Math 140 AC):**

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5. **Class 1: Specify about how many students are in this class:**

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6. **Class 1: Specify mode of learning for this class:**

*Mark only one oval.*

- ☐ In-Person  
☐ Hybrid  
☐ Online

## Volunteered Class 2

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7. **Class 2: Specify subject, number, and section of this class (such as Math 140 AC):**

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8. **Class 2: Specify about how many students are in this class:**

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9. **Class 2: Specify mode of learning for this class:**

*Mark only one oval.*

- ☐ In-Person  
☐ Hybrid  
☐ Online

## Volunteered Class 3

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10. **Class 3: Specify subject, number, and section of this class (such as Math 140 AC):**

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11. **Class 3: Specify about how many students are in this class:**

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12. **Class 3: Specify mode of learning for this class:**

*Mark only one oval.*

- ☐ In-Person
- ☐ Hybrid
- ☐ Online

## Additional Comments

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13. **If you have any additional comments, feel free to share them here:**

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**MAKE SURE TO CLICK THE SUBMIT BUTTON BELOW! Thank you!**  
**You will be notified with further instructions very soon.**

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Powered by

