

# You are invited...

**To:** HWC Faculty

**From:** HWC Assessment Committee

**Date:** \*\*fill\*\*

**Re:** General Education Arts and Humanities Assessment

During the week of February 19<sup>th</sup>, the Assessment Committee will be conducting an Arts and Humanities Assessment. **Please volunteer one to three of your classes** to help us learn what our students know about and what their attitudes are toward the meaning and value of the arts and the humanities.

The assessment will be conducted in the open computer lab (Room 404), and will take 45 to 60 minutes for students to complete. Its goal is to determine student progress toward and successful achievement of our arts and humanities general education objective, which states that graduating students will be able “to understand and appreciate the arts, literature, history, and philosophical systems of major world cultures.”

We are seeking volunteers from every discipline and time period, so as to survey and test a broad cross section of the college’s students and to assure that we have a representative sample. Volunteering a class will not necessarily result in the section being chosen to take the assessment. Consequently, we ask that you volunteer as many classes as you can with the understanding that we will not assess more than one section from faculty members without confirming their consent to do so.

To volunteer, please complete the bottom portion of this memo and place it in the envelope provided to your department secretary by **TUESDAY, FEBRUARY 6<sup>th</sup>**.

**Faculty Name** \_\_\_\_\_ **e-mail** \_\_\_\_\_

**Dept** \_\_\_\_\_ **Discipline** \_\_\_\_\_

**Courses I am willing to volunteer:**

<b>Course Name/Number</b> _____	<b>Section</b> _____	<b># of students expected</b> _____
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If you have questions or comments, please contact Assessment Committee Chair,  
**Carrie Nepstad** at (312) 553-6095 or [cnepstad@ccc.edu](mailto:cnepstad@ccc.edu)