

Truman Assessment Committee Meeting

Mar. 5, 2020

2:00-3:00p

Room 2953

Present: Rachel Johnson (Chair -Math), Katie Ediger (Secretary – Library), Maeve Masini (Assistant Chair – Math), Andrew Kerr (Math), Brandon Bumstead (Comm), Tobias Bengelsdorf (Academic Centers), Lesandra Skinner (CIS), Akbar Ebrahim (Bio), David Conda (Cosmetology)

1) Quick Business

- Professional development opportunities
 - [CCC Impact Summit](#): April 3
 - [AAC&U Institute on Gen Ed and Assessment](#): June 2-5, Burlington, Vermont
 - [IUPUI Assessment Institute](#): Oct 25-27 in Indianapolis (Proposals due Mar 20)

2) Gen. Ed. - Study of Cultural Responsiveness

- Rubric review:
 - Summary of feedback
 - Jen Asimow provided support for editing the rubric
 - Additional suggestions during meeting:
 - Possibility of adding an NA column- can be decided during norming
 - Outcomes will be measured individually, not collectively
 - **Action Items:**
 - Include glossary on rubric
 - Need feedback on rubric from Humanities and Social Sciences departments
 - Ask someone from Humanities or Social Sciences to bring in an assignment that could be used to test the rubric
- Survey results:
 - Review responses thus far
 - Email faculty in your department to encourage participation
 - Survey will stay open for another week
- Next step: Sampling student work

3) HLC Visit – Relevant meetings

- Criterion 4 meeting: Monday, Mar. 9 at 11 am
- Assessment Committee meeting: Monday, Mar. 9 at 1 pm
 - HLC 2 Pager, an overview of purpose of assessment work at Truman
 - Make sure responses are succinct. When responding:
 - Provide the method of process
 - Provide a specific example and how the process was implemented
 - Consider finishing with the lines
 - We intent to...
 - This process works for me because...
- Ideal attendees for Assessment + Criterion 4 sessions:
 - Executive Committee
 - Diego, Rachel, Maeve, Katie, and Andrew

- 2 Department Chairs
 - Communication? STEM? (not Math)
 - Will address program review
- 2 Department liaisons / Asst. Chairs
 - CTE and/or STEM
 - Will address department and program assessment
- 2 CTE faculty
 - Auto Tech, Cosmet, Child Dev, BUS / CIS, etc)
 - Will address program assessment
- 2 Co-curricular reps
 - Allison? Laura? (Someone from Academic Support)
 - Will address mostly Academic Support Services (+ Career Center, Advising?)