

Meeting Summary May 5, 2016

Thursday, April 28, 2016 2:04 PM

Meeting Attendees: Cari Hennesy, Diane Torres, Andrew Kerr, Ana King, LaSandra Skinner, Susan Marcus, Leah Page, Joshua Jones, Diego Baez, Maureen Pylman, Angela Cotromanes, Mike Davis, Geoff Martin, Elizabeth Rosenthal, Maggie Ayala, Adrienne Driver, Peter Rowell

1) April 7, 2016 meeting summary (approved with addition of Helen Valdez in meeting attendees)

2) IGNITE #9 – The Open Pathway: Reporting from the HLC Conference

- Geoff presented on Open Pathway session (Assurance System) from HLC conference
- Dean Marcus made an offer to share any resources they got from the meeting via email.
- Assessment Site will get the presentation from the HLC conference.

3) Assessment Committee Tasks and Bylaws

- Chair of Assessment
 - Geoff to serve another semester, transition beginning transition is made.
 - Diego is interested in the chair position. Learned a lot about how students are learning, and likes to incorporate ideas into his teaching. Believes the committee can continue to do a lot. Cross-pollinate ideas. Up for tenure in the Fall, with potential approval in the Spring. Will be tenured by the time the appointment is final.
 - No other nominees. Vote held and all approved.
 - He will step-in as Vice Chair of General Education Assessment in the fall and transitional chair in the Spring. He will assume full responsibilities in the Fall of 2017 as Chair.
- Vice Chair of General Education Assessment – Diego will serve in Fall 2016
- Vice Chair of Unit/Department Assessment - No one expressed interest in the Vice-Chair position.
- Secretary/Archivist: Maggie may be interested. No one was picked/appointed.
- Adjunct Department Representatives: Adjunct representative could be Eric Wilson from Humanities Naveen Aman from Biology. David Conda, Cosmetology, is interested. Continue to look for more people.

4) Program-Level Outcomes: Check-in

- PLO info & discussion
- PLOs for AAS Degrees & Certs

5) GenEd - Study of Oral Communication - Spring 2016

- Courses, Consent Form updates
- Logistics for May 18 9:00am-1:00pm?
 - # of Evaluators needed? Department representation?
 - # of Rooms?
 - Rubric turned in to Google Form
 - Survey/feedback from evaluators

In a good place for this. Got a good number of presentations from a variety of sources. Continue to get the presentations and see if they fit. The faculty survey will give us something to talk about. It looks like there will be about 90 videos collected.

Norming session in the morning. Some discussion will be needed with respect to the group presentations. Google Form via laptop. Compare to a paper rubric, and submit the

evaluation/video. An average will be calculated.

6) Unit/Discipline Assessment - "At a Glance" slides

- Check-in with departments. Geoff is coordinating meetings with several department reps. In May/June

7) Summer Reading?

Any additional book suggestions should be sent to Geoff