

Assessment Committee
Meeting Minutes: September 4th, 2015

Attendees:

Geoff Martin, Harry Sdralis, Derek Lazarski, Diego Baez, Farzana Najam, Sweet Mordi, Helen Valdez, Leah Page, Akbar Ebrahim, Sarah McLaughlin, Ana King, Cari Hennessey, Diane Torres, Susan Marcus, LaSandra Skinner

1. May 7, 2015 minutes, approved with edits by Ana King

2. Nominate & Elect Vice-Chair of Assessment

- Geoff nominated Mike Davis as Vice-Chair of Assessment.
- No other nominations made
- Committee voted by silent ballot.
- *Election Results: Mike Davis elected (10 votes yes, 1 vote no)*

3. Review of AY2015 "Assessment Report"

- Assessment Committee Report prepared by Geoff and Dean Marcus in May 2015
- Presented to President Romali and Vice-President Rahman on June 4, 2015.
- Dean Marcus conveyed to the committee President and VP's congratulations on committee work in AY2015.
- Copy distributed to meeting attendees. Will be posted to Assessment website later this month

4. Assessing Teaching & Learning in the Classroom (1 faculty member with 5 slides/5min.)

- Derek Lazarski presented on "Academic Support Assessment Overview"
 - Overview of Math, Writing, and Reading Centers - services provided and data collected
 - Faculty engagement in tutoring
 - Release time for helping tutoring in pedagogy of the discipline
 - Needs to know what faculty needs are
 - Provided "Support Center Data for Spring 2015" and requested additional data support and ideas from Assessment Committee (esp. for teasing out "selection bias" inherent in support center user data)

5. Assessment in the Disciplines

- Geoff reported that District Office Assessment leadership is asking for greater focus on "program assessment" - He will be on a conference call Sept. 11, 2015 to learn more about this request.
- In the past at Truman: 3 Basic questions about assessments asked of each Dept:
 - What do you know about student learning?
 - How do you know it?
 - What do you do with this information?
- April 2015: Geoff planned to ask each dept. chair to submit responses to these three questions to gather AY2015 assessment work at the discipline/program level, but the request was too late for the end-of-semester workload.

Approved Oct. 1/15

- Goal: develop a working strategy for collecting discipline/program assessment over the course of this academic year. Can assessment committee members take on the responsibility for providing this data/detail to aide their chairs? Question: how to make this feasible *and* productive (not just "a requirement")

6. General Education Assessment

- Spring 2015: Written Communication (ANALYZE & DISSEMINATE)
 - Initial Data: Cari shared initial data analysis of study of written communication: results from rubric data of student writing and various demographic breakdowns.
 - Graphs shared with committee and short discussion of each. Committee now needs to look more closely, ask additional questions, and develop "observations and recommendations" for dissemination to Truman faculty (will do this in Working Group 1, at Oct meeting)
- For October 4, 2015 Meeting - Assessment committee members split into 3 working groups. Geoff will not be in attendance, but IGNITE presentation planned and working groups will have 45min-60min to develop key observations and recommendations.
 - **Group 1: Rubric Data and demographic analysis**
(need: "observations & recommendations for faculty" & other research questions?)
 - Group Leader: Cari Hennessey
 - Mike Davis, Diego Baez, Joshua Jones, Leone McDermott
 - **Group 2: Faulty-reader survey responses**
(need: "observations & recommendations for faculty")
 - Group Leader: Ana King
 - Sarah McLaughlin, Dianne Torres, Helen Valdez, Sweet Mordi
 - **Group 3: Adjunct orientation - attendee surveys**
(need: observations & recommendations for Assessment Committee presentations")
 - Group Leader: LaSandra Skinner
 - Harry Sdralis, *others?*
- Fall 2015: Oral communication planning
 - "Study of Written Communication" only one half of first GenEd outcome
 - Geoff distributed 1) Speech 101 rubric provided by Franklin Reynolds, and 2) AACU "Value Rubric"
 - These needs to be reviewed by the committee and
 - This planning will begin this semester. Question: how to best/most feasibly study speech communication across the disciplines. Should we use Speech Contest to train faculty judges on common and simplified rubric for use in other classes at Truman? Should students use two Truman recording rooms for later faculty evaluation.
- Spring 2016: GenEd Outcome #2: Inquiry and Analysis -Geoff will research past TR research and possibilities/challenges of carrying out this assessment cycle plan this academic year

7. Closed Meeting (Faculty only)