Malcolm X College
Faculty Development Week
August 14 – 17, 2018

Multiculturalism and Inclusion
Embracing our Diverse Backgrounds

MISSION

MALCOLM X COLLEGE, A LEARNING AND ASSESSMENT-CENTERED COMMUNITY COLLEGE, EMPOWERS STUDENTS OF DIVERSE BACKGROUNDS AND ABILITIES TO ACHIEVE ACADEMIC, CAREER, AND PERSONAL SUCCESS.

VALUES

ACCOUNTABILITY — WE EMPHASIZE DILIGENCE AND INNOVATION IN ORDER TO PROMOTE EFFICIENT AND EFFECTIVE LEARNING.

COMMUNICATION — IN ORDER TO PROMOTE UNDERSTANDING AND ACCESSIBILITY WE ENCOURAGE SHARING IDEAS AND INFORMATION.

COMMUNITY — WE SUPPORT OUR COMMUNITY BY PROMOTING COLLABORATION AND COOPERATION IN ACTIVITIES THAT ENHANCE THE QUALITY OF LIFE.

DIVERSITY — WE VALUE DIFFERENCES AMONG INDIVIDUALS AND PREPARE OURSELVES TO LIVE SUCCESSFULLY IN A GLOBAL SOCIETY.

INTEGRITY — OUR POLICIES AND PRACTICES CENTER AROUND HONESTY, PROFESSIONAL ETHICS, RESPONSIBILITY, AND FAIRNESS.

LEARNING — WE PROMOTE STUDENT-CENTERED LEARNING AND LIFELONG LEARNING AMONG FACULTY, STAFF, AND STUDENTS.

QUALITY — WE EMPHASIZE CONTINUOUS IMPROVEMENT IN THE QUALITY OF STUDENT LEARNING EXPERIENCES.

RESPECT — WE APPRECIATE AND CONSIDER THE CHOICES, ENDEAVORS AND RELATIONSHIPS OF OTHERS.

SERVICE — WE ARE COMMITTED TO PROVIDING SUPPORTIVE SERVICES THAT MEET THE NEEDS OF OUR STUDENTS.

Brightspace Foundations Training During FDW

During Faculty Development Week, MXC faculty will have the opportunity to receive training on the essential tools for getting started with D2L's Brightspace. These sessions will provide the foundational knowledge to navigate Brightspace, add different types of content, and organize their courses.

At the end of this training, we expect faculty to have gained the skills to meet the minimum requirement of uploading their syllabus, in addition to learning about some of the more engaging and interactive tools.

Brightspace Foundations Training Objectives

Instructors will be able to:

- Navigate Brightspace with ease.
- Identify where to manage their profile settings, account settings, and notification settings, and show students how to do the same.
- Manage the course availability for students.
- Create and manage announcements.
- Send email to students through Brightspace.
- Navigate and understand the Content area.
- create and manage modules
- Upload a file (e.g. Syllabus) and remove a file.
- Add an assignment, understand the assignment options, and tie the assignment to the gradebook.

In general, this training will serve as a prerequisite for more advanced training on other Brightspace features and interactivity.

Michael Lynch, MXC Technology Integration Specialist, will lead these sessions. To take advantage of them, you will have to sign up since space will be limited to serve you better.

Conference Program at a Glance

Tuesday, August 14, 2018

MORNING – Conference Center

9:00 AM	Welcome
9:05 AM	President David A. Sanders – Welcome Remarks
10:00 AM	**From Compliance to Commitment: the Higher Learning Commission (HLC) Reaffirmation Visit, Outcomes & Next Steps**

Cherie Meador, Ed.D.

Vice President of Institutional Advancement

Dr. Meador and the Accreditation and Compliance team will share highlights from the Higher Learning Commission (HLC) reaffirmation visit, which occurred March 2018. The highlights will include outcome of the HLC visit, the team's feedback, recommendations, and MXC's next steps. Additionally, as the institution reflects on opportunities to improve, Cherie will seek feedback from faculty on how the College can move from compliance to commitment.

12:00 PM	Lunch – **ON YOUR OWN** (Brown Bag/Food Trucks)

AFTERNOON

Room	Concurrent Sessions – 1:00 PM	Facilitator
3207	Identifying Approaches to Incorporating Tutoring into the Classroom	Kayley Steuber
3206	Best Practices on Enrollment and Retention	Katie Curran
3201	Interdepartmental Collaborations: Discussing Opportunities Of Collaboration with the PBI Grant Team	PBI Team

Room	Concurrent Sessions – 2:00 PM	Facilitator
3201	Facing New Realities: A discussion of revised Student Learning Outcomes (SLO) by the Assessment Committee	Assessment Committee
3204	Using technology in the classroom: Kahoot	Ryan Manow
3203	Demographic changes and student profile	Steve Damarjian

Room	Concurrent Session – 1:00 pm – 3:00 PM	Facilitator
6001	Learning essential tools for getting started with D2L's Brightspace*	Michael Lynch

Registration Required

Wednesday, August 15, 2018

MORNING – Conference Center

9:00 AM	Welcome
9:05 AM	Jeffrey Wonders, Registrar's Office
9:30 AM	**Round Table: Conversations with Academic Deans** *Carleta Alston, Pamela Lynch, James Rice and Roy Walker*
10:30 AM	Break out session with divisional dean

- Room 1101 – Adult Education
- Room 1102 – Nursing
- Room 1103 – Health Sciences
- Room 1106 – General Education

12:00 PM	Lunch – **ON YOUR OWN** (Brown Bag/Food Trucks)

AFTERNOON

Room	Concurrent Sessions – 1:00 PM	Facilitator
3201	Equal Access: Integrating Students with Disabilities into all Courses and Programs.	Tanya Cox
3204	An Interactive Approach to Learning Using Apps	Maxwell Sanei
3300	Interdivisional Meeting: Adult Education and English Department	Lee Willis

Room	Concurrent Sessions – 2:00 PM	Facilitator
3201	Emotional Intelligence in the Classroom – Applying these concepts to enhance student learning	Gail Grabczynski
3207	The Nuts and Bolts of the Grant Proposal Process at CCC	Lydia Stazen and Kenya Martin
3300	Interdivisional Meeting: Adult Education and Mathematics department	Lee Willis

Room	Concurrent Session – 1:00 pm – 3:00 PM	Facilitator
6001	Learning essential tools for getting started with D2L's Brightspace*	Michael Lynch

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Registration Required

Thursday, August 16, 2018

MORNING – Conference Center

9:00 AM	Welcome
9:05 AM	Business Office
10:00 AM	**Identifying and Confronting Microaggressions in the Classroom**

Brandon Nichols

District Director, Assessment, Accreditation, and Educational Quality

Microaggressive acts in schools settings are not uncommon and are widely reported in literature. This presentation will explore instructor and student perceptions of classroom microaggressions and the effect on student learning. We will discuss findings indicating the impact of diversity-centered classroom instruction, recognition of difference, and its alignment to curriculum design.

12:00 PM   Lunch – **ON YOUR OWN** (Brown Bag/Food Trucks)

AFTERNOON

Room	Concurrent Sessions – 1:00 PM	Facilitator
3201	Assessment Committee: Aligning Instruction with Institutional Student Learning Outcomes (I-SLO)	Assessment Committee
3207	OpenBook for Beginners: OpenBook is CCC's data warehouse.	Anne Ciechanowski
3205	Increasing productivity by using Office 365 Groups and Sharepoint	Alonzo Rhoden

Room	Concurrent Sessions – 2:00 PM	Facilitator
3207	OpenBook Advanced: OpenBook is CCC's data warehouse.	Anne Ciechanowski
3201	PACC process	Maria Kossakowski
2305	Increasing productivity by using Office 365 Groups and Sharepoint	Alonzo Rhoden

Room	Concurrent Session – 1:00 pm – 3:00 PM	Facilitator
6001	Learning essential tools for getting started with D2L's Brightspace*	Michael Lynch

*Registration Required

Friday, August 17, 2018

MORNING – Conference Center

9:00 AM	Welcome
9:05 AM	Human Resources Office
9:30 AM	**DACA and Undocumented Students Panel** Students will share their stories and concerns, and inspire ideas for faculty to be more aware and supportive of the needs of undocumented students.
10:30 AM	**Supporting DACA Students: Initiatives Implemented in Higher Education Institutions** Maria Luna-Duarte, PhD *Director El Centro, Northeastern Illinois University*
12:00 PM	**LUNCH** *Outdoor Learning Garden* *Provided by the Office of the President*

AFTERNOON – 1:30 PM

Room	Departmental Meetings	Chair
3203	Social and Behavioral Sciences	Abra Johnson, Claire Stuart-Quintanilla
3205	Life Sciences	Peter Grudzien
3207	Physical Sciences	Gitendra Paul
3201	Communications	Morgan Halsted
3206	Fine Arts and Humanities	Pok-Hon Yu
3204	Mathematics	Opal Jones

Workshop Descriptions

Tuesday, August 14, 2018		
1:00 PM – 1:50 PM		
Room	**Facilitator and Title**	**Description**
3207	Kayley Steuber, Academic Support Center Coordinator Identifying Approaches to Incorporating Tutoring into the Classroom	During this session, the ASC will present the different opportunities to incorporate tutoring in your classrooms. Tutoring helps students set academic goals, plan for coursework completion, and maintain or improve classroom achievement.
3206	Katie Curran, Director of Enrollment Management Best Practices on Enrollment and Retention	
3201	Interdepartmental Collaborations: Discussing Opportunities Of Collaboration with the PBI Grant Team	The PBI Team will present their goals and the opportunities for faculty to participate in these efforts to increase postsecondary access and completion of historically relegated groups.
2:00 PM – 2:50 PM		
Room	**Facilitator and Title**	**Description**
3201	Assessment Committee Facing New Realities: the Revised Student Learning Outcomes (SLOs)	The Assessment Committee will be leading a discussion of the revised Student Learning Outcomes (SLO).
3204	Dr. Ryan Manow, Microbiology Instructor Using technology in the classroom: Kahoot!	Kahoot! is a game-based learning platform and Poll Everywhere is an audience participation site. Both are free-to-use online resources that can provide real-time polling, student feedback and assessment, and the ability to analyze result data. In this session, Dr. Manow will discuss the potential benefits and implementation of these learning tools into the classroom. Bring your smart devices; you will be participating as well!
3203	Steve Damarjian, Office of Institutional Research and Planning Demographic changes and student profile	The presentation will examine the demographic makeup of the MXC 2018 graduates and compare FY18 graduate data to prior years. Steve will share trends, patterns and projections of the graduate data. Leading factors that influence the graduate data will be discussed. The presentation will include time for discussion, planning, and continuous improvement related to graduate data.

1:00 PM – 3:00 PM		
Room	**Facilitator and Title**	**Description**
6001	Michael Lynch, MXC Technology Integration Specialist Learning essential tools for getting started with D2L's Brightspace*	This workshop will provide you with the essential tools for getting started with D2L's Brightspace. The topics have been carefully selected to provide you with the foundational knowledge of navigating Brightspace, adding different types of content, and organizing your course.

Registration Required

Wednesday, August 15, 2018

1:00 PM – 1:50 PM

Room	Facilitator and Title	Description
3201	Tanya Cox, Disability Access Center (DAC) Director Equal Access: Integrating Students with Disabilities into all Courses and Programs.	This session will provide a deeper understanding of the purpose and function of the Disability Access Center, explain the responsibility of students, and clarify the obligations of our institution to provide academic adjustments.
3204	Maxwell Sanei An Interactive Approach to Learning Using Apps	Professor Sanei, an experienced instructor in the Life Sciences department, will introduce how using applications in the classroom engage students and lead to better learning; help students save time; and improve teaching, learning while bringing a variety of options to classroom for both students and instructors.
3300	Lee Willis, Transition Specialist Interdivisional Meeting: Adult Education and English Department	Participants will discuss strategies to promote successful transition from Adult Education to English credit courses. Topics will include new instructional objectives for AE language arts and ESL classes, and the CCC Reading to Write placement test and subsequent course placement.

2:00 PM – 2:50 PM

Room	Facilitator and Title	Description
3201	Dr. Gail Grabczynski, Social Sciences professor Emotional Intelligence in the Classroom	Dr. Grabczynski will discuss how emotional intelligence plays a big role in student success. During her presentation, Gail will describe the EI tenets, how these translate to the classroom, and the challenges faced by faculty, and how by applying these concepts, faculty can support student learning.
3207	The Nuts and Bolts of the Grant Proposal Process at CCC Lydia Stazen, Vice Chancellor of Institutional Advancement, and Kenya Martin, Grants Compliance Officer	The presenters will discuss the specifics and "how to's" related to grant writing; and CCC's grant writing protocols and process; information on the customized the support that we offer to faculty and staff who are seeking to pursue and implement grant funding. There will be time for Q&A
3300	Lee Willis, Transition Specialist Interdivisional Meeting: Adult Education and Mathematics department	Participants will discuss strategies to promote successful transition from Adult Education to math credit courses. Topics will include new instructional objectives for AE math classes, and the ALEKS PPL placement test and subsequent course placement.

1:00 PM – 3:00 PM

Room	Facilitator and Title	Description
6001	Michael Lynch, MXC Technology Integration Specialist Learning essential tools for getting started with D2L's Brightspace*	This workshop will provide you with the essential tools for getting started with D2L's Brightspace. The topics have been carefully selected to provide you with the foundational knowledge of navigating Brightspace, adding different types of content, and organizing your course.

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Thursday, August 16, 2018

1:00 PM – 1:50 PM

Room	Facilitator and Title	Description
3201	Assessment Committee Aligning Instruction with Institutional Student Learning Outcomes (I-SLO)	Assessment Committee
3207	Anne Ciechanowski, Director of Strategic Initiatives OpenBook for Beginners	This session is for first time users who are interested in a broad overview of OpenBook and the capabilities. You will learn how to: 1) create a table for historical course, subject, and college level enrollment 2) download data sheets with grades, demographic, and contact information for students 3) upload a student list to connect to OpenBook data
3205	Alonzo Rhoden Increasing productivity by using Office 365 Groups and Sharepoint	During this session, you will learn about best practices to increase productivity using Office 365, Groups & Sharepoint Learn how to: • Use OneDrive to store and access course material • How to create a group in Office 365 for peer collaboration • How to use SharePoint file Sharing for shared course content

2:00 PM – 2:50 PM

Room	Facilitator and Title	Description
3207	Anne Ciechanowski, Director of Strategic Initiatives Advanced OpenBook	This session is for repeat users looking to advance and build on skills. 1) Quick review of OpenBook 2) Master downloading and merging open book data to grades first data 3) leverage OpenBook for Program review through enterprise reports 4) Access enterprise reports for grants and annual reports at the department, college, and CCC system level with the Strategic Dashboard
3201	Maria Kossakowski PACC process	
3205	Alonzo Rhoden Increasing productivity by using Office 365 Groups and Sharepoint	During this session, you will learn about best practices to increase productivity using Office 365, Groups & Sharepoint Learn how to: • Use OneDrive to store and access course material • How to create a group in Office 365 for peer collaboration • How to use SharePoint file Sharing for shared course content

1:00 PM – 3:00 PM

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Friday, August 17, 2018		
1:30 PM – 3:00 PM		
Room	**Department**	**Chair**
During this session, Departments are invited to meet as a team to develop their plans and objectives for the next academic year and address any departmental work such as procurement, budgeting, assessment planning, etc.		
3203	Social and Behavioral Sciences	Abra Johnson, Claire Stuart-Quintanilla
3205	Life Sciences	Peter Grudzien
3207	Physical Sciences	Gitendra Paul
3201	Communications	Morgan Halsted
3206	Fine Arts and Humanities	Pok-Hon Yu
3204	Mathematics	Opal Jones

Faculty Development Week – 2018

Committee Members

Ryan Manow – Life Sciences Department

LaTonya Hester – Mathematics Department

Christine Dzoga – Health Sciences, Medical Assisting

Vennetta McCray – Health Sciences, Pharmacy Technology

Lee Willis – Adult Education Program

Byron Javier – Office of Instruction