

**PROMOTION IN RANK RECOMMENDATION  
COLLEGE RANK AND PROMOTION COMMITTEE**

**Applicant's Name:**

**Name of College:**

**Hire Date:**

**Current Rank:**

**Date Granted:**

**Department Discipline:**

**Application for promotion to the rank of:**

**Experience and Length of Service Requirement:**

Assistant Professor	Associate Professor	Professor
Three years of college teaching experience.	Six years of college teaching experience and three years in rank of Assistant Professor in the City Colleges of Chicago.	Ten years of college teaching experience and four years in the rank of Associate Professor in the City Colleges of Chicago.

**Educational Requirements:**

Assistant Professor	Associate Professor	Professor
15 semester hours <sup>1</sup> of graduate credit <sup>2</sup> more than the minimum requirements for certification for employment in CCC.	30 semester hours <sup>1</sup> of graduate credit <sup>2</sup> more than the minimum requirements for certification for employment in CCC.	60 semester hours <sup>1</sup> of graduate credit <sup>2</sup> more than the minimum requirements for certification for employment in CCC or an earned Doctorate degree.

<sup>1</sup> The Rank Promotions Committee may also take into consideration under this category advanced study with recognized teachers (as in the Fine Arts), participation in workshops, institutes and seminars, practical experience in related non-academic fields (including travel), and applied experience in the field of specialization.

<sup>2</sup> Graduate credit must be extended by a regionally accredited institution of Higher Education and appear on an official college transcript.

**Applicant has met the Experience and Length of Service Requirements: Yes**

**Applicant has met the Educational Requirements: Yes**

**I. A. Performance in Teaching (Please initial)**  
(Mastery of the Subject Matter –Classroom Technique and Performance)

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

**B. Creative Teaching Methods (Please initial)**

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

**II. Professional Growth (Please initial)**

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

**III. College Service (Please initial)**

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

**IV. Creative Productivity (Please initial)**

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

**V. Community Service (Please initial)**

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

**VI. Professional Associations (Please initial)**

	<b>Satisfactory</b>	<b>Needs Improvement</b>
<b>Department Committee</b>		
<b>Department Chairperson</b>		
<b>Local College Rank Committee</b>		
<b>College President</b>		

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**RECOMMENDATIONS: (Please initial)**

	<b>Recommended</b>	<b>Not Recommended</b>	<b>Date</b>
<b>Department Committee</b>			
<b>Department Chairperson</b>			
<b>Local College Rank Committee</b>			
<b>College President</b>			