

## **Wilbur Wright College Law and Paralegal Studies Program Course Transfer Policies for Paralegal Courses**

1. Students may apply to receive transfer credit towards graduation with the Associates in Applied Science in Law and Paralegal Studies degree from Wright College.
2. The maximum number of paralegal courses for which students can receive transfer credit is three (nine semester hours), with the exception of Harold Washington College, from which students may transfer not more than six classes (18 semester hours).
3. All students seeking transfer credit for paralegal courses must complete nine semester hours of synchronous instruction in program legal specialty courses.
4. Wright College's paralegal courses are listed below. Legal specialty courses are designated with an asterisk.

Introduction to Paralegal Studies (PARA 147)\*  
Civil Litigation (PARA 148)\*  
Family Law (PARA 149)\*  
Real Estate Law for the Paralegal (PARA 219)\*  
Criminal Law for the Paralegal (PARA 220)  
Contract Law for the Paralegal (PARA 222)\*  
Tort Law (PARA 223)\*  
Legal Research & Writing (PARA 225)\*  
Internship for the Paralegal (PARA 226-1)  
Elder Law (PARA 227)  
Environmental Law for the Paralegal (PARA 228)  
Immigration Law (PARA 229)  
Legal Ethics (PARA 238)\*  
Business Organizations (PARA 239)  
Computers in the Law Office (PARA 240)

5. Transferring institutions must be accredited by the Higher Learning Commission or equivalent. Transferring institution programs must be approved by the American Bar Association and all transferring institutions must provide at least ten semester credits or the equivalent of legal specialty courses through traditional classroom instruction.
6. Students wishing to transfer paralegal course work from a school using academic quarters must combine two paralegal courses to receive credit for one Wright

College course. For example, a student who took Contracts and Corporations at a school using academic quarters may apply for transfer credit at Wright College for Business Law for the Paralegal.

7. To receive transfer credit students must provide the course catalog from the institution from which they wish to transfer credit, as well as the course syllabi and examples of their work from the courses for which they are seeking transfer credit.
8. Applications for transfer credit must be submitted to the Law and Paralegal Studies Program Coordinator.
9. These policies are subject to change and interpretation by the Law and Paralegal Studies Program Coordinator.