



**Assessment Committee**  
**Harry S Truman College**  
*Chair – Jen Asimow*  
*Vice-Chair – Maeve Massini*  
*Secretary/Archivist - Madi Johnson*

Minutes for September 12, 2024  
Note\* Meeting time change: 3:45-4:45PM

In attendance: Jen Asimow, Madi Johnson, Katie Ediger, Diego Baez, Ana King, Rahm Almarzah, Farzana Najam, Maeve Masini, Ritch Keitel, Andrew Kerr, John Cooksey, Zebedee Woods

Apologies: Brandon Bumstead

Absent:

- 1) Call to order at 3:46 PM.
- 2) Welcome and Introductions
- 2) Approval of Minutes from [4/25/24](#). Ana motioned to approve the minutes. Andrew seconded the motion. The minutes were approved with one addendum.
- 3) Executive Committee Updates -
  - A. [Calendar](#) The calendar for Gen Ed Assessment has been “cleaned up” and built out to 2031. The feedback about the calendar was positive. It was suggested building in a semester of reflecting and revisiting the studies.

Katie motioned to add a semester of reflection to the Ged Ed Calendar. Andrew seconded the motion. The motion was approved. The new calendar will be presented to the committee at the next meeting for approval.

B. General Education Updates

1. Inquiry and Analysis: Students participated in this last year. We are making headway with the data. Ideally, we will have the data analyzed and the report written this semester.

2. Critical Thinking Survey: It was suggested that we keep the survey open to try to boost participation with the part-time faculty. The survey will be kept open until the end of the weekend.

C. Meeting Structure: We will continue the meeting structure initiated in the spring. The committee agreed that the working time was beneficial. We will use the second half of the meeting for working time and come back at 4:40 for a quick recap and end of meeting. Any updates that are missed can be emailed to Madi to be added to the minutes for all to see.

#### 4) Department/Unit Level Assessment Updates/Report - Maeve

As a reminder to the liaisons, you are:

- Responsible for a newsletter blurb from your department.
- Responsible for maintaining the “rolling” four-phase study for your department.
- Completing your department’s portion of the annual assessment report for the college.

#### 5) AOB: Meeting adjourned at 4:41 PM.