

Consent to Receive IRS Form 1095-C Electronically

Employee Name: _____

Employee ID: _____

Email Address: _____

What This Is About

Each year, employers must provide eligible employees with **IRS Form 1095-C**, which shows information about health coverage offered to you. Under the Employer Reporting Improvement Act of 2024 employers no longer have to automatically send Form 1095-C to individuals. Employers may post a notice informing individuals they may request a copy of the statement.

You can choose to receive this form **on paper** or **electronically**. Receiving it electronically is optional. This form lets you give permission to receive your Form 1095-C online instead of by mail.

What Happens If You Choose Electronic Delivery

If you agree to electronic delivery:

- Your Form 1095-C will be available online through HR Self-Service.
- You will receive an email notification when the form is ready.
- You can view, download, and print the form at any time.

To access your form electronically, you will need to access your HR Self-Service. If you are no longer with CCC you will need:

- A valid email address
 - Internet access
 - A device that can open PDF files
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You Can Change Your Mind Anytime

You may withdraw your consent at any time and go back to receiving a paper copy.

To withdraw consent, contact:

Contact Name/Department: _____

Email or Phone: _____

Withdrawal will apply to future forms and will not affect any form already provided electronically.

You Can Still Get a Paper Copy

The Form 1095-C will be made electronically but you can choose to receive a **paper** copy of the form. You can request a copy of the form by emailing benefits@ccc.edu and the request can take 31 days to process.

Your Consent

By signing below, you confirm that:

- You understand you can receive Form 1095-C on paper if you prefer.
- You agree to receive Form 1095-C electronically.
- You know how to access and print the form.
- You understand you can withdraw this consent at any time.

Employee Signature: _____

Date: _____

IRS Compliance Note: This consent meets the requirements for electronic furnishing of Form 1095-C under Treasury Regulations §1.6055-2 and §1.6056-2, including affirmative consent, disclosure of hardware/software requirements, notice of availability, and the right to withdraw consent or request a paper copy at no cost.