



DEGREE CODE:
AAS 0257

PATHWAY: Mortuary Science

Visit your College Advisor, ccc.edu, or your college's Transfer Center for more information.

This is an **example course sequence** for students interested in earning a degree in Mortuary Science. It does not represent a contract, nor does it guarantee course availability. If this pathway is followed as outlined, you will earn an Associate in Applied Science (AAS) Degree in Mortuary Science.

The Associate in Applied Science degree program in Mortuary Science prepares students enrolled in the program with work-based experiences in how to embalm and restore human remains, arrange and conduct religious and humanistic funerals, memorial services, manage funeral home operations, sell funeral merchandise, assist grieving families, and assist members of the medical profession in areas related to human remains. Funeral home establishments may employ students prior to the state of Illinois required internship. The program is in compliance with the standards, guidelines, and curriculum of the American Board of Funeral Service Education (ABFSE), the Conference of Funeral Service Examining Boards (ICFSE), the City Colleges of Chicago (CCC), and the Illinois Department of Financial and Professional Regulations (IDFPR).

For additional accreditation-specific information related to the aims and objectives of the Mortuary Science program, please see the following link: www.ccc.edu/colleges/malcolm-x/programs/Pages/Mortuary-Science--Mission.aspx.

Prospective students must apply for admission into the Mortuary Science program

PROGRAM ADMISSION REQUIREMENTS

- Be at least 18 years of age.
- Official high school transcripts or General Education Certificate (GED) showing date of graduation or completion date (as applicable) for first-time college enrollment.
- Completion of 18 semester credit hours in Biology 120 or Health Professions 102, Biology 121, English 101, Speech 101, and Mathematics 118 or higher for Fall/August day enrollment or, completion of 34 semester credit hours in Biology 120 or Health Professions 102, Biology 121, English 101, Mathematics 118, Biology 226, Biology 227, Biology 130 and 131, Entrepreneur 201 and Computer Information Systems 120 for Spring/May evening enrollment.
- Grade C or better in all prerequisite courses.
- Submission of completed application to the Mortuary Science Program.
- Submission of an essay.
- Interview with Program Director and Advisory Council Members
- Electronic notification of acceptance by program: May
- Transfer status is not a guaranteed acceptance. Malcolm X College admissions performs transcript evaluations at the request of the student. Transcript evaluation forms are available at the Office of Admissions and Student Records on campus.
- Official college transcripts from all institutions attended.
- Grade Point Average must be at least "C" (GPA 2.5)
- Biology 226 and 227 general education courses for transferability must have been completed within five years of admission. If more than five years, these courses must be audited or successfully tested out through program assessment. All courses strictly in Mortuary Science must be taken in the program. Transfer students must submit a full application packet and meet with Program Director.
- Completion of all prerequisite electives and general education courses specified in day or evening curriculum.
- Submission of three letters of recommendation.
- Application deadline: April 7 of every year
- Electronic applicant response to acceptance offer: May
- Vaccinations are required
- Conviction of a felony: contact the IDFPR (217) 782-8556 to inquire if license would be awarded by state to practice in this profession.

ACCEPTANCE POLICY

- Candidates offered admission may not defer admission to a subsequent year. Applicants who decline admission must reapply.
- The Mortuary Science Program at Malcolm X College is accredited by the American Board of Funeral Service Education (ABFSE) 3414 Ashland Avenue, Suite G, St. Joseph, Missouri 64506 (816) 233-3747, www.abfse.org. Executive Director: Robert Smith.
- The Mortuary Science Program information and application is available on the web: www.ccc.edu/colleges/malcolm-x/programs/Pages/Mortuary-Science--Admissions.aspx
- The annual passage rate of first-time takers on the National Board Examination for the most recent three-year period for this institution and all ABFSE accredited funeral service education programs is posted on the American Board of Funeral Service Education web site www.abfse.org.

To graduate with an Associate in Applied Science degree in Mortuary Science and be eligible to apply to the IDFPR, the student must:

- Complete the required prerequisite courses.
- Register and complete the Arts and Sciences National Board Exam (NBE) within 45 days of the City Colleges of Chicago graduation date.
- Complete the 62 credit hours of the Mortuary Science curriculum.
- Earn at least a 2.5 grade point average, a "C" or higher in Mortuary Science courses.
- Pass the Comprehensive Exit Examinations in order to be eligible to register for NBE
- Meet all graduation requirements of the City Colleges of Chicago and Mortuary Science program.

Application Deadline is April 7 of every year. New students are accepted into the Mortuary Science program during the spring of each year, with the program starting during the spring term in May and during the fall term in August. Mortuary Science core courses are offered Monday through Thursday during the fall enrollment in the day from 8:00–10:50 am; during the spring enrollment in the evening from 6:00–8:50 pm; and during the summer enrollment in the evening from 4:00–9:50 pm.

Upon acceptance into the Mortuary Science program, students must provide documentation of current health insurance, immunizations and recent medical examination. The student must exemplify professionalism, good communication and language skills and an overall comprehension of public health and sanitation. Some of the required courses have their own prerequisite course. Please see each course descriptions in the college catalog.

AIMS OF THE PROGRAM

Central aim recognizes the importance of funeral service education personnel as: Members of a human services profession, members of the community in which they serve, participants in the relationship between bereaved families and those engaged in the funeral service profession; Professionals knowledgeable and compliant with federal, state, provincial, and local regulatory guidelines as well as professionals sensitive to the responsibility for public health, and welfare in caring for human remains. Refer to ABFSE.org.

OBJECTIVES OF THE PROGRAM

To enlarge the background and knowledge of students about the funeral service profession; to educate students in every phase of funeral service and to help enable them to develop proficiency and skills necessary for the profession, as defined by the Preamble above; to educate students concerning the responsibilities of the funeral service profession to the community at large; To emphasize high standards of ethical conduct; to provide a curriculum at the post-secondary level of instruction; and to encourage student and faculty research in the field of funeral service.

CITY COLLEGES OF CHICAGO 2019–20 ACADEMIC CATALOG

HEALTHCARE

Choose your courses with your College Advisor.

SEMESTER-BY-SEMESTER PROGRAM PLAN FOR FULL-TIME STUDENTS

All plans can be modified to fit the needs of part-time students by adding more semesters.

Upon acceptance into the Mortuary Science program, students must follow the prescribed schedule of Mortuary Science courses.

D	SEMESTER 1 – PREREQUISITES AND GENERAL EDUCATION	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	English 101–Composition I (3)	Program Prerequisite	DO THIS –Meet with advisor to discuss academic goals and plan coursework
•	Biology 121–Biology I (5)	Program Prerequisite	
•	Mathematics 118–General Education Mathematics (4)	Mathematics	
•	Health Professions 102–Health Career Studies (3) OR Biology 120–Terminology for Medical Careers (3)	Program Prerequisite	
17 CREDIT HOURS			
D	SEMESTER 2 – PREREQUISITES AND GENERAL EDUCATION	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Entrepreneurship 201–Introduction to Entrepreneurship (3)	Required Program Core	DO THIS –Meet with advisor to confirm plans DO THIS –Apply to the Mortuary Science Program
•	Speech 101–Fundamentals of Speech Communication (3)	Program Prerequisite	
•	Computer Information Systems 120–Introduction to Microcomputers (3)	Required Program Core	
•	Biology 226–Human Structure and Function I (4)	Required Program Core	
14 CREDIT HOURS			
D	SEMESTER 3 – SUMMER	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Biology 227–Human Structure and Function II (4)	Required Program Core	
4 CREDIT HOURS			
D	SEMESTER 4	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Mortuary Science 102–Microbiology for Embalmers (3)	Required Program Core	DO THIS –Meet with advisor to confirm plans
•	Mortuary Science 103–Chemistry for Embalmers (3)	Required Program Core	
•	Mortuary Science 104–Pathology for Embalmers (3)	Required Program Core	
•	Mortuary Science 111–History of Funeral Service (3)	Required Program Core	
12 CREDIT HOURS			
D	SEMESTER 5	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Mortuary Science 108–Accounting in Funeral Service (3)	Required Program Core	
•	Mortuary Science 109–Sociology for Funeral Service (3)	Required Program Core	
•	Mortuary Science 207–Restorative Art (3)	Required Program Core	
•	Mortuary Science 213–Embalming Theory I (3)	Required Program Core	
12 CREDIT HOURS			
D	SEMESTER 6	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Mortuary Science 203–Funeral Directing (3)	Required Program Core	DO THIS –Meet with advisor to confirm plans
•	Mortuary Science 204–Mortuary and Business Law (3)	Required Program Core	
•	Mortuary Science 215–Restorative Art Laboratory (2)	Required Program Core	
•	Mortuary Science 216–Embalming Theory II (3)	Required Program Core	
•	Biology 130 and Biology 131–Human Cadaver Anatomy I and II (2)	Required Program Core	
13 CREDIT HOURS			
D	SEMESTER 7	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Mortuary Science 210–Advanced Mortuary Science Practice/Ethics (2)	Required Program Core	COMPLETION of Associate in Applied Science degree in Mortuary Science
•	Mortuary Science 211–Psychology of Funeral Service (3)	Required Program Core	
•	Mortuary Science 209–Funeral Management/Merchandise (3)	Required Program Core	
•	Mortuary Science 214–Embalming Laboratory (3)	Required Program Core	
11 CREDIT HOURS			
DEGREE MINIMUM: 62 CREDIT HOURS // PATHWAY TOTAL: 83 CREDIT HOURS			

D = DEGREE // AC = ADVANCED CERTIFICATE // BC = BASIC CERTIFICATE

Programs offered at:



THIS SEMESTER MAP WAS LAST UPDATED ON APRIL 7, 2020.