



### PATHWAY: Paralegal

Visit your College Advisor, [ccc.edu](http://ccc.edu), or your college's Transfer Center for more information.

This is an **example course sequence** for students interested in Paralegal. It does not represent a contract, nor does it guarantee course availability. If this pathway is followed as outlined, you will earn an Associate in Applied Science (AAS) Degree. All prescribed courses on this pathway are required for the degree. Courses may not be substituted. Students should meet with a College Advisor for selection of elective courses.

The AAS degree program for Paralegal prepares students with the necessary skills to become highly trained paralegals to meet the needs of corporations, law firms and offices, and other sectors where law-related work is performed. Students completing an AAS in Paralegal are employable in any area where law-related work is conducted. Paralegals may not provide legal services directly to the public, except as permitted by law.

The AAS program at Wright College is approved by the American Bar Association. As a result, students wishing to graduate from the Wright College Paralegal Program will need to take all of their Paralegal (Business) courses at Wright College (with the exception of General Education courses).

**DEGREE CODE:**  
AAS 0304

Choose your courses with your College Advisor.

Communications and mathematics pre-credit requirements. Placements based on current placement instrument, ACT or department chair recommendation.			College-level courses that can be taken while in pre-credit courses.
ENGLISH PLACEMENT	READING PLACEMENT	MATHEMATICS PLACEMENT	ELECTIVE COURSES
<input type="checkbox"/> ESL/FS Writing	<input type="checkbox"/> ESL/FS Reading	<input type="checkbox"/> FS Mathematics I	<input type="checkbox"/> College Success
<input type="checkbox"/> ESL/English 98	<input type="checkbox"/> ESL/Reading 99	<input type="checkbox"/> FS Mathematics II	<input type="checkbox"/> Computer Information Systems 120 (required for AAS in Paralegal)
<input type="checkbox"/> ESL 99	<input type="checkbox"/> ESL Reading 100	<input type="checkbox"/> Mathematics 98	
<input type="checkbox"/> ESL/English 100	<input type="checkbox"/> Reading 125	<input type="checkbox"/> Mathematics 99	

### SEMESTER-BY-SEMESTER PROGRAM PLAN FOR FULL-TIME STUDENTS

All plans can be modified to fit the needs of part-time students by adding more semesters.

D	SEMESTER 1	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	English 101–Composition I (3)	<i>Communications</i>	<b>DO THIS</b> –Meet with advisor to discuss academic goals and plan coursework
•	Business 238–Legal Ethics (3)	<i>Required Program Core</i>	
•	Business 149–Family Law (3)	<i>Required Program Core</i>	
•	Business 147–Introduction to Paralegal Studies (3)	<i>Required Program Core</i>	
•	Business 148–Civil Litigation (3)	<i>Required Program Core</i>	
<b>15 CREDIT HOURS</b>			
D	SEMESTER 2	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	English 102–Composition II (3)	<i>Communications</i>	<b>ALMOST</b> halfway through Associate in Applied Science degree <b>DO THIS</b> –Meet with advisor to confirm plans for after graduation
•	Business 222–Business Law for the Paralegal (3)	<i>Required Program Core</i>	
•	Business 219–Real Estate Law for the Paralegal (3)	<i>Required Program Core</i>	
•	Business 223–Tort Law (3)	<i>Required Program Core</i>	
•	Business 150– Legal Research and Writing (3)	<i>Required Program Core</i>	
<b>15 CREDIT HOURS</b>			
D	SEMESTER 3	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Business 224–Wills, Trusts, and Probate (3)	<i>Required Program Core</i>	<b>DO THIS</b> –Go to both Transfer Center and Career Center to explore continued education and employment options <b>DO THIS</b> –Meet with advisor to confirm plans for after graduation
•	Business 225–Legal Research and Writing II (3)	<i>Required Program Core</i>	
•	Social Science Counsel (3)	<i>Social &amp; Behavioral Sciences</i>	
•	Program Elective (3)	<i>Elective</i>	
•	Business 226–Internship for the Paralegal (3) <b>OR</b> Business 240–Computers in the Law Office (3)	<i>Required Program Core</i>	
<b>15 CREDIT HOURS</b>			
D	SEMESTER 4	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Humanities course (3)	<i>Humanities</i>	<b>COMPLETION</b> of Associate in Applied Science degree in Paralegal <i>*If a student chooses to take both Business 226 and Business 240, one course may be used as a Program Elective.</i>
•	Humanities Course (3)	<i>Humanities</i>	
•	Social Science Course (3)	<i>Social &amp; Behavioral Sciences</i>	
•	Any IAI Approved Human Diversity course	<i>General Education (HD)</i>	
•	Speech 101–Fundamentals of Speech Communication (3)	<i>Communications</i>	
<b>15 CREDIT HOURS</b>			
<b>DEGREE MINIMUM: 60 CREDIT HOURS // PATHWAY TOTAL: 60 CREDIT HOURS</b>			

# CITY COLLEGES OF CHICAGO 2019–20 ACADEMIC CATALOG

## BUSINESS AND PROFESSIONAL SERVICES

### PROGRAM ELECTIVES

- |   |  |
|---|--|
| <input type="checkbox"/> Business 220 –Criminal Law for the Paralegal (3)     | <input type="checkbox"/> Business 229–Immigration Law (3)                      |
| <input type="checkbox"/> Business 226–Internship for the Paralegal (3)*       | <input type="checkbox"/> Business 239–Business Organization and Agency Law (3) |
| <input type="checkbox"/> Business 227–Elder Law (3)                           | <input type="checkbox"/> Business 240–Computers in the Law Office (3)*         |
| <input type="checkbox"/> Business 228–Environmental Law for the Paralegal (3) |  |

\*Must take Business 226 or 240. If a student chooses to take both Business 226 and Business 240, one course may be used as the Program Elective Requirement.

D = DEGREE // AC = ADVANCED CERTIFICATE // BC = BASIC CERTIFICATE

Programs offered at:

