

Student Resources: Quick Guide

Olive-Harvey College is in your corner!

We have specialized support services to help you succeed.



RESOURCES FOR SUCCESS

What do you need?

Visit an advisor to plan my classes

Advising Center // Rooms 1410, 2100, 3100
(or make an appointment through GradesFirst! at ccc.gradesfirst.com)

College Advisors are available to assist you with goal setting, career exploration, choosing a focus area, creating an education plan, selecting classes, reviewing semester maps, and applying for graduation. If you're looking for online courses, they are offered through Harold Washington College. Your advisor can help you register for these courses.

www.ccc.edu/advising

Transfer to a 4-year college

Transfer Center // Room 2423L and 2317

Transfer Centers can help you transition to a four-year college including researching where you want to attend, learning about transferable courses, and applying for admission and transfer scholarships. Please visit room 2317 to access the Transfer Center when the library is closed.

www.ccc.edu/transfer

Find a job or internship

Career Center // Room 2423L

Career Centers can help you decide on a career and choose the best academic program to get you there. You can also learn how to complete a job application, create a resume and interview effectively to help you land a job or internship. Please visit room 2317 to access the Career Center when the library is closed.

www.ccc.edu/careerservices

Get tutoring in a difficult subject

Tutoring Center // Room 2310

Tutoring Centers offer free tutoring and academic support services to assist students in achieving personal and academic success. One-on-one and group tutoring sessions are available. For a listing of tutoring locations by subject, please see online.

www.ccc.edu/tutoring

Get help from a professor

Go to faculty or department office hours // See your class syllabi for locations and times.

Get testing assistance

Testing Resources Center // Room 2402

The Testing Resources Center provides a variety of testing services to assist students as they pursue their academic goals. Placement exams can be taken here.

www.ccc.edu/testing

Order books or supplies for class

Through the CCC Online Bookstore

Students who purchase materials through the CCC Online Bookstore and ship their orders to campus can pick them up in Room L-101.

www.ccc.edu/bookstore

Check out a library book

Learning Resource Center // Olga Haley Library //

Room 2423

Your College Library offers electronic, database, and print media to support the scholarly work of students, faculty, and staff as well as individual and group library and information literacy instruction.

www.ccc.edu/primo

Ask a question about financial aid/scholarships

Financial Aid Office // Room 1410

The Financial Aid Office works closely with students and families to provide financial assistance in the form of grants, loans, work-study from federal and state resources, and other forms of aid. For help filling out the FAFSA form, visit this office.

www.ccc.edu/scholarships

Learn about veterans benefits

Veterans Services Center // Lower Level, Room L426D

The Veterans Services Center provides resources to current active service members and veterans, as well as their dependents. Resources include assistance with the transition from military to college life, information on VA benefits and credit transfer procedures, and a place to network with other veterans.

www.ccc.edu/veterans

Exercise

Fitness Center // Lower Level, Room L217

Go for a run, lift weights, or stretch out at our college fitness center.



CITY COLLEGES of CHICAGO
Olive-Harvey



Access services for students with disabilities

Disability Access Center // Room 1401

The Disability Access Center provides coordination and supportive services for students with documented disabilities. CCC makes every effort to integrate students with disabilities into all courses and programs.

www.ccc.edu/dac

Get help with a personal or confidential issue or referral for services

Wellness Center // Room 1118

Wellness Centers offer personal and group counseling, stress and time management coaching, and referrals to community resources including low-cost medical/dental care, emergency housing, groceries, legal services and child care.

www.ccc.edu/wellnesscenter

Get a loaner laptop

Information Technology Services (ITS) // Lower Level, Room L108

City Colleges of Chicago credit students who meet eligibility requirements may borrow a Windows laptop free of charge for up to 4 weeks. Laptops are issued on a first-come, first-served basis.

www.ccc.edu/borrowlaptop

Get a CTA Ventra U-PASS

Office of Student Engagement // Lower Level, Room L426E

Students who enroll full-time in college credit courses are eligible to receive a Ventra U-Pass, which offers unlimited rides on any CTA (Chicago Transit Authority) bus or train.

www.ccc.edu/UPASS

Join a sport

Athletics // Phone 773-291-6143, Room L426

Athletics play an important role in student life at the City Colleges of Chicago. Many of our athletes have transferred their talents onto four-year college and university teams and others play intramurals for fun.

www.ccc.edu/athletics

Get involved in a club

Student Activities Center // Lower Level, Room L426

Student Clubs and Organizations are an important part of student life at CCC. Student Clubs provide an opportunity to socialize and learn new leadership skills with peers and advisors.

www.ccc.edu/studentorganizations

Find care for a pre-school aged child

Childcare Center // Room 1102

The City Colleges of Chicago operates Child Development Laboratory Schools at five of the colleges, allowing students to take classes knowing their children are well cared for.

www.ccc.edu/CDLC

Student Identification Cards, Lost & Found and Campus Safety

Security Office // Room 1109 or call 773-291-6348

Student safety is our top priority. All students and staff are required to obtain and display an official college identification card at all times while on campus. Any items lost or found are to be reported to the Security Office. Please notify security if you or someone else needs immediate assistance or have a safety concern.

Report a concern

President's Office // Room 1108 or call 773-COLLEGE

Don't be afraid to speak up if something should be changed. We want to hear from you.

Start off college strong

Student Services // Room 1410 // 773-291-6309

Get off to a strong start in college and meet other new students by participating in the New Student Orientation Program. Visit an admissions specialist and get help with the application and enrollment process.

Take ESL Classes or Adult Education Offerings

Adult Education // OHC-Room 3114

OHC offers a variety of courses to prepare adult students for both higher education and employment. Beyond main campus, students may attend the South Chicago Learning Center, located at 3055 East 92nd Street. Options include GED/ABE/ESL Placement, College Credit Courses, and Vocational Training.

Keep up with the latest news and events at Olive-Harvey

- LIKE Olive-Harvey College on Facebook: www.facebook.com/oliveharvey
- Follow Olive-Harvey College on Instagram: www.instagram.com/cccoliveharveycollege
- Visit the Olive-Harvey College events webpage: www.ccc.edu/colleges/olive-harvey/events/Pages/default.aspx
- View the LCD message screens on campus

View your Financial Aid and Tuition Charges

Financial Aid:

- Login at <http://my.ccc.edu>
- Select "Finances"
- Select "View My Financial Aid"
- Select "Olive Harvey College"
(please note: pop up blockers must be disabled)

Tuition Charges (under the Finances tab):

- Select "Account Summary"
- Select term to view

To submit a compliment or complaint, please visit www.ccc.edu/feedback or call 773-COLLEGE