

## **Staying Safe During an Active Shooter Situation**

The United States Department of Homeland Security defines the Active Shooter as "an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearm[s] and there is no pattern or method to their selection of victims."

## **When an Active Shooter Is in Your Vicinity**

Quickly determine the most reasonable way to protect your own life:

- Run - Have an escape route or plan in mind. Leave your belongings behind. Keep your hands visible.
- Hide - Hide in an area out of the active shooter's view. Block entry to your hiding place and lock the doors.
- Fight- As a last resort and only when your life is in imminent danger. Attempt to incapacitate the active shooter. Act with physical aggression and throw items at the active shooter.
- Call 911 when it is safe to do so.

## **When Law Enforcement Arrives**

- Remain calm and follow instructions.
- Put down any items in your hands (i.e., bags, jackets).
- Raise hands and spread fingers, keep hands visible at all times.
- Avoid quick movements towards officers such as holding on to them for safety.
- Avoid pointing, screaming, or yelling
- Do not stop to ask officers for help or direction when evacuating

## **Information You Should Provide to Law Enforcement or 911 Operator**

- Location of the active shooter(s)
- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooters
- Number of potential victims at the location

Watch the instructional video on "Active Shooter"  
survival: <https://www.youtube.com/watch?v=5VcSwejU2D0>



## **Malcolm X College Safety Tips**



A copy of the full Annual Security Report and emergency procedures are available at:  
<http://www.ccc.edu/colleges/malcolm-x/departments/Pages/Safety-Security.aspx>

## **MALCOLM X COLLEGE CAMPUS SAFETY & SECURITY**

900 W. Jackson Blvd. Chicago, IL 60612  
Security Room 1316A (312) 850-7168

The main goal of the City Colleges of Chicago Safety and Security team is to provide a safe campus atmosphere for our diverse population of students, faculty, and staff. To do this, we rely on a partnership built upon mutual respect, responsibility and participation.

### **Reporting Crimes**

The faculty, staff, students and guests of Malcolm X College are encouraged to promptly report all criminal activity, suspicious persons or emergencies they encounter.

**You can report a crime to any of the following offices:**

**Campus Safety and Security**, Room 1316, (312) 850-7168

**Chicago Police Department** 911 (dial 9-9-1-1 if using a Malcolm X College telephone)

**For anonymous/confidential reporting of any incident involving domestic violence, dating violence, stalking or sexual assault contact Safety and Security or any of the following offices:**

**Dean of Students**, Room 1406, (312) 850-7120

**Wellness Center**, Room 2211, (312) 850-7122

**EEO/Title IX District Director**, 226 W. Jackson Blvd., Chicago, IL 60606—(312) 553-2865 [eeofficer@ccc.edu](mailto:eeofficer@ccc.edu)

### **Taking Safety Precautions**

Safety and Security personnel are posted across the campus and patrols walk strategically around the buildings in order to enhance the safety of our students, faculty, staff and visitors. In addition to these physical patrols, we are aided by video surveillance monitored from the CCC Safety and Security Emergency Operations Center (EOC), located at the CCC District Office and the MXC Safety and Security Office.

### **Help Us Keep You Safe**

Although college campuses are among the safest places in our community, like any other public place, you must remain aware and alert.

- Know where emergency call boxes are located on campus.
- Program the MXC Campus Safety and Security phone number (312) 850-7168 or 911 into your cell phone.
- Register your mobile/home phone and email with CCC Emergency Notifications at [my.ccc.edu](http://my.ccc.edu)
- If you feel threatened by someone on campus, notify Safety and Security immediately and do not initiate contact with the person.
- Be aware of your surroundings. Avoid isolated areas and walk in groups after dark. Turn head phones off/down.

- Carry a whistle or noise maker. Do not be afraid to scream if you need help.
- Tell a friend where you are going and when you will return.
- Do not prop open locked doors.

### **Protecting Your Property**

- Record the serial numbers of your valuables.
- Do not leave personal belongings, including laptops, purses, and books unattended on campus.
- Secure your bicycle with a lock to the bicycle rack on campus and register the bicycle with the Chicago Police Department.
- Keep your vehicle locked when it is parked and when you drive.
- Do not leave valuables in your vehicle. Lock them in a secure compartment or take them with you.

### **Report Lost or Stolen CCC ID Cards**

Lost or stolen CCC ID Cards should be reported to any CCC Safety and Security Office.