

# Online Learning Contacts

At the City Colleges of Chicago

The table below contains a list of resources and contact information for the departments at Harold Washington College now providing support for online courses. As a general rule when managing an issue or need related to an online course, you will contact the same department you would normally contact at your college at Harold Washington College.

AREA	TOPIC	RESOURCES & CONTACT INFORMATION
<i>A list containing email addresses for all academic departments can be found at the bottom of this document.</i>		
ACADEMIC DEPARTMENT	Grade Appeals/Student Concerns	After the student has worked with his/her instructor, the next point of escalation will be the academic Department Chairperson.
	Online Credential Review	Please contact your Online Academic Coordinator upon successful completion of your three ION courses. He or she will request a review and update of your credentials.
	Grade Change Approval	All Grade Change requests for online courses are submitted electronically. You will receive email notifications serving as status updates as your grade change request travels through the process.
	Faculty Course Assignment/Contracts Course Offerings	Contact your Academic Online Coordinator (AOC). See Information below.
REGISTRAR	Administrative Withdrawals Posting Grades NSWs Grade Change Submission Support	Primary Contact: Courtney O'Brien, Registrar at HWC Email: <a href="mailto:cobrien4@ccc.edu">cobrien4@ccc.edu</a> Phone : 312.553.6063 Secondary Contact: Harold Washington College Registrar Email: <a href="mailto:hwregistrar@ccc.edu">hwregistrar@ccc.edu</a> Phone: 312.553.6060
	Student Discipline Issues	Harold Washington College Student Services Contact: Wendell Blair <a href="mailto:wblair@ccc.edu">wblair@ccc.edu</a>
TECHNOLOGY/ HELPDESK	Student/Faculty issues with LMS  Time trade Issues (Proctored Exam Scheduling) and Technical Issues with proctored exam administration	Helpdesk Website: <a href="http://www.ccc.edu/help">www.ccc.edu/help</a> Phone: 312--553--2600  Time trade help only : <a href="mailto:timetradesupport@ccc.edu">timetradesupport@ccc.edu</a>
INSTRUCTIONAL DESIGN	LMS course setup	Selom Assignon <a href="mailto:sassignon@ccc.edu">sassignon@ccc.edu</a> – 312-553-3001
	Online Course Revisions/Updates	Steven Bradford <a href="mailto:sbradford3@ccc.edu">sbradford3@ccc.edu</a> – 312-553-3001

Academic Departments Contact List

	Academic Online Coordinator	Department Chair	Department Secretary	Associate Dean
<b>Applied &amp; Social Science</b> <i>Anthropology</i> <i>Child Development</i> <i>Criminal Justice</i> <i>Economics</i> <i>Geography</i> <i>History</i> <i>Political Science</i> <i>Psychology</i> <i>Social Science</i> <i>Sociology</i>	<b>Myra Cox</b> <a href="mailto:mcox1@ccc.edu">mcox1@ccc.edu</a> <i>Anthropology</i> <i>Psychology</i> <i>Sociology</i> <i>Social Science</i> <b>Janvier Jones</b> <a href="mailto:jjones77@ccc.edu">jjones77@ccc.edu</a> <i>Child Development</i> <i>Criminal Justice</i> <i>Economics</i> <i>Geography</i> <i>History</i> <i>Political Science</i>	Domenico Ferri <a href="mailto:dferri@ccc.edu">dferri@ccc.edu</a>  Michael Heathfield <a href="mailto:mheathfield@ccc.edu">mheathfield@ccc.edu</a>	Janette Mejia <a href="mailto:jmejia80@ccc.edu">jmejia80@ccc.edu</a>	Lynn Mackey <a href="mailto:Lmackey10@ccc.edu">Lmackey10@ccc.edu</a>
<b>Art &amp; Architecture</b> Art	John Metoyer <a href="mailto:jmetoyer@ccc.edu">jmetoyer@ccc.edu</a>	John Metoyer <a href="mailto:jmetoyer@ccc.edu">jmetoyer@ccc.edu</a>	Virna Matos <a href="mailto:vmatos1@ccc.edu">vmatos1@ccc.edu</a>	Lynn Mackey <a href="mailto:Lmackey10@ccc.edu">Lmackey10@ccc.edu</a>
<b>Biology</b> <i>Biology</i> <i>Health</i>	Bara Sarraj <a href="mailto:bsarraj@ccc.edu">bsarraj@ccc.edu</a>	Khalid Uddin <a href="mailto:kuddin@ccc.edu">kuddin@ccc.edu</a>	Chana Chapple <a href="mailto:cchapple@ccc.edu">cchapple@ccc.edu</a>	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>
<b>Business</b> <i>Business</i>  <i>CIS</i>	Van Feller - Business <a href="mailto:vfeller@ccc.edu">vfeller@ccc.edu</a>  Athir Mahmud - CIS <a href="mailto:amahmud@ccc.edu">amahmud@ccc.edu</a>	Bridgette Mahan <a href="mailto:bmahan@ccc.edu">bmahan@ccc.edu</a>  Brian Nix <a href="mailto:bnix@ccc.edu">bnix@ccc.edu</a>	Joy Bassett <a href="mailto:jbassett2@ccc.edu">jbassett2@ccc.edu</a>	Lynn Mackey <a href="mailto:Lmackey10@ccc.edu">Lmackey10@ccc.edu</a>
<b>English</b> <i>English</i> <i>Speech</i> <i>Literature</i> <i>Theatre Art</i>	Elisabeth Greer <a href="mailto:EGreer8@ccc.edu">EGreer8@ccc.edu</a>	Rosie Banks Maria Ortiz Megan Ritt <a href="mailto:hwc-engdeptchairs@ccc.edu">hwc-engdeptchairs@ccc.edu</a>	Valerie Isaac <a href="mailto:visaac1@ccc.edu">visaac1@ccc.edu</a>	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>
<b>Humanities</b> <i>Fine Arts</i> <i>Humanities</i> <i>Music</i> <i>Philosophy</i>	Adriana Tapanes-Inojosa <a href="mailto:atapanes@ccc.edu">atapanes@ccc.edu</a>	Kamran Swanson <a href="mailto:Bswanson1@ccc.edu">Bswanson1@ccc.edu</a>	Trenell Kelly <a href="mailto:tkelly48@ccc.edu">tkelly48@ccc.edu</a>	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>
<b>Interdisciplinary Studies</b> (College Success)	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>	N/A	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>
<b>Mathematics</b>	Liliana Jianu <a href="mailto:ljianu@ccc.edu">ljianu@ccc.edu</a>	Theresa Carlton <a href="mailto:tcarlton@ccc.edu">tcarlton@ccc.edu</a>	Sherri Hayden <a href="mailto:shayden8@ccc.edu">shayden8@ccc.edu</a>	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>
<b>Physical Science</b> <i>Astronomy</i> <i>Physical Science</i>	Phillip Vargas <a href="mailto:pvgargas21@ccc.edu">pvgargas21@ccc.edu</a>	Anthony Escuadro <a href="mailto:asecuadro@ccc.edu">asecuadro@ccc.edu</a>	Chana Chapple <a href="mailto:cchapple@ccc.edu">cchapple@ccc.edu</a>	Asif Wilson <a href="mailto:Awilson243@ccc.edu">Awilson243@ccc.edu</a>
<b>World Languages</b> <i>French</i> <i>Spanish</i>	Gabriela Cambiasso <a href="mailto:gcambiasso@ccc.edu">gcambiasso@ccc.edu</a>	Jacqueline Cunningham <a href="mailto:jcunningham@ccc.edu">jcunningham@ccc.edu</a>	Sherri Webb <a href="mailto:swebb3@ccc.edu">swebb3@ccc.edu</a>	Lynn Mackey <a href="mailto:Lmackey10@ccc.edu">Lmackey10@ccc.edu</a>