

Online Learning Contacts

At the City Colleges of Chicago

The table below contains a list of resources and contact information for the departments at Harold Washington College now providing support for online courses. As a general rule when managing an issue or need related to an online course, you will contact the same department you would normally contact at your college at Harold Washington College.

AREA	TOPIC	RESOURCES & CONTACT INFORMATION
A list containing email addresses for all academic departments can be found at the bottom of this document.		
ACADEMIC DEPARTMENT	Grade Appeals/Student Concerns	After the student has worked with his/her instructor, the next point of escalation will be the academic Department Chairperson.
	Online Credential Review	Please contact your Online Academic Coordinator upon successful completion of your three ION courses. He or she will request a review and update of your credentials.
	Grade Change Approval	All Grade Change requests for online courses are submitted electronically. You will receive email notifications serving as status updates as your grade change request travels through the process.
	Faculty Course Assignment/Contracts Course Offerings	Contact your Academic Online Coordinator (AOC). See Information below.
	Administrative Withdrawals Posting Grades NSWs Grade Change Submission Support	Primary Contact: Harold Washington College Registrar Email: hwregistrar@ccc.edu Phone: 312.553.6060
	Student Discipline Issues Supportive Intervention Team	Harold Washington College Student Services Contact: Jacquelyn Werner jwerner9@ccc.edu Eric Crabtree-Nelson, ecrabtreenelson@ccc.edu
TECHNOLOGY/ HELPDESK	Student/Faculty issues with LMS Time trade Issues (Proctored Exam Scheduling) and Technical Issues with proctored exam administration	Helpdesk Website: www.ccc.edu/help Phone: 312--553--2600 Time trade help only : timetradesupport@ccc.edu
INSTRUCTIONAL DESIGN	LMS course setup Online Course Revisions/Updates	Selom Assignon sassignon@ccc.edu – 312-553-3001 Steven Bradford sbradford3@ccc.edu – 312-553-3003

Academic Departments Contact List

	Academic Online Coordinator	Department Chair	Department Secretary
Applied & Social Science <i>Anthropology</i> <i>Child Development</i> <i>Criminal Justice</i> <i>Economics</i> <i>Geography</i> <i>History</i> <i>Political Science</i> <i>Psychology</i> <i>Social Science</i> <i>Sociology</i>	Myra Cox mcox1@ccc.edu <i>Anthropology</i> <i>Psychology Sociology</i> <i>Social Science</i> Janvier Jones jjones77@ccc.edu <i>Child Development</i> <i>Criminal Justice</i> <i>Economics Geography</i> <i>History</i> <i>Political Science</i>	Domenico Ferri dferr@ccc.edu Michael Heathfield mheathfield@ccc.edu	Janette Mejia jmejia80@ccc.edu
Art & Architecture Art	John Metoyer jmetoyer@ccc.edu	John Metoyer jmetoyer@ccc.edu	Virna Matos vmatos1@ccc.edu
Biology <i>Biology</i> <i>Health</i>	Aigerim Bijelic abijelic@ccc.edu	Khalid Uddin kuddin@ccc.edu	Chana Chapple cchapple@ccc.edu
Business CIS	Van Feller - Business vfeller@ccc.edu Athir Mahmud - CIS amahmud@ccc.edu	Bridgette Mahan bmahan@ccc.edu Brian Nix bnix@ccc.edu	Joy Bassett jbassett2@ccc.edu
English <i>English</i> <i>Speech</i> <i>Literature</i> <i>Theatre Art</i>	Elisabeth Greer EGreer8@ccc.edu	Rosie Banks Maria Ortiz Megan Ritt hwc-engdeptchairs@ccc.edu	Valerie Isaac visaac1@ccc.edu
Humanities <i>Fine Arts</i> <i>Humanities</i> <i>Music</i> <i>Philosophy</i>	Adriana Tapanes-Inojosa atapanes@ccc.edu	Kamran Swanson Bswanson1@ccc.edu	Trenell Kelly tkelly48@ccc.edu
Interdisciplinary Studies (College Success)	Asif Wilson Awilson243@ccc.edu	Asif Wilson Awilson243@ccc.edu	N/A
Mathematics	Liliana Jianu ljianu@ccc.edu	Theresa Carlton tcarlton@ccc.edu	Sherri Hayden shayden8@ccc.edu
Physical Science <i>Astronomy</i> <i>Physical Science</i>	Phillip Vargas pvargas21@ccc.edu	Anthony Escuadro asecuadro@ccc.edu	Chana Chapple cchapple@ccc.edu
World Languages <i>French</i> <i>Spanish</i>	Gabriela Cambiasso gcambiasso@ccc.edu	Jacqueline Cunningham jcunningham@ccc.edu Andrew Cutcher acutcher@ccc.edu	Sherri Webb swebb3@ccc.edu