Creating Tutoring Appointments in Navigate
First go to my.CCC.edu
Quick Access

- Student Email
- Office 365
- Online Bookstore
- D2L Brightspace
- Library Search Tool
- Career Assessment
- CC Navigate
- Official Transcript
- Transferology
- Time Trade
- Career Network
- Viridis Consent
- Zoom

CCC Navigate is circled in red.

Navigate
Welcome to City Colleges of Chicago

Complete your degree in a way that best fits your life.
Find a major for school that fits your interests and talents.
Select courses that fit your schedule and preferences.
Stay on track to achieve your goal, from day 1 through graduation.
Always know what you need to do and when you need to do it.

Navigate

Login with your school account

Need help logging in?
Hey

Looks like you have something to do today

Fri, Sep 4

You have 5 events happening today
Check them out

View Details
My Appointments

Upcoming

Holiday on September 7th + 23 more
Mon, Sep 7 at 8:00 am

Schedule an Appointment
Select / Edit

1. What type of appointment would you like to schedule?
   - Tutoring

2. Choose from the following options and click Next.
   - Academic Course-Based Tutoring

Or click "Writing Services"
Appointment Scheduling

What location do you prefer?

- (Online) Academic Support - Wright Tutoring and Writing Center Via Zoom
- (Online) Truman Math Center/CIS Lab via Zoom
- Daley Tutoring - Virtual Tutoring Via Zoom
- OHC Tutoring - Virtual Tutoring Via Zoom
When you have found an available tutor, pick the day, before/after noon, and pick the hour. It should look like this!

<table>
<thead>
<tr>
<th>Day</th>
<th>Available Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUN</td>
<td>06 Sep</td>
</tr>
<tr>
<td>MON</td>
<td>07 Sep</td>
</tr>
<tr>
<td>TUE</td>
<td>08 Sep</td>
</tr>
<tr>
<td>WED</td>
<td>09 Sep</td>
</tr>
<tr>
<td>THU</td>
<td>10 Sep</td>
</tr>
<tr>
<td>FRI</td>
<td>11 Sep</td>
</tr>
<tr>
<td>SAT</td>
<td>12 Sep</td>
</tr>
</tbody>
</table>

- Before noon: 10:00 AM
- After noon: 11:00 AM

Other Options:
- View drop-in times

Continue to Next Step
The confirmation page will summarize the information for the appointment you have chosen. Read the additional details, and check your personal info at the bottom.

When you're ready, confirm!

Add phone number here

Make sure it's the correct email
On the day of your appointment please go to https://cccedu.zoom.us/j/9659201186 (opens in new window) five to ten minutes before your session starts!

Once inside our meeting room, tell one of the Front Desk staff that you are there for an appointment! They will connect you with your Tutor!

Make sure that you have all your material ready for the session, including your assignment instructions and any review materials from your professor. Please make sure you are using your CCC credentials to sign in on Zoom. See you soon!!