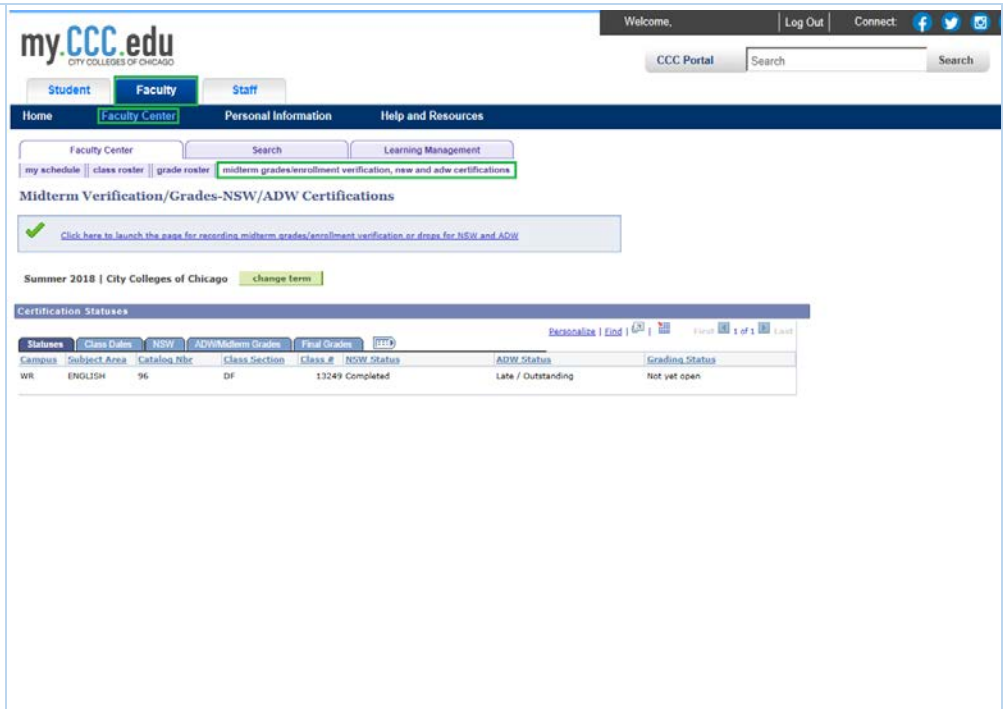


Details for Faculty Status/Certification Status Page

1 Login to my.CCC.edu and navigate to Faculty Center. Click the 'Faculty Tab' then 'Faculty Center'.

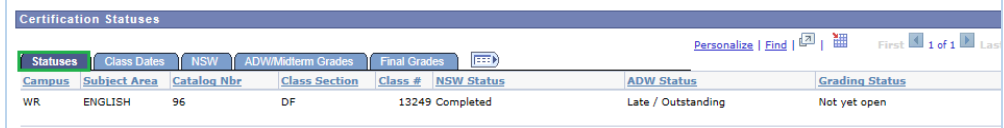
Select the term to view then select the tab '**midterm grades/enrollment verification, nsw and adw certifications**'

You can view statuses of all classes you presently are assigned to or have been assigned to previously. You can also view details about all rosters submitted/forthcoming and dates associated with them.



2 The first tab is the **Statuses** tab. This acts as an overview of the information available. Each tab to the right further details the descriptive heading.

Reference the right to see a description of all field values in this tab.



Statuses Field Values (definitions below)

- NSW Status:** Status for the No-Show Withdrawal Roster
- ADW Status:** Status for the Administrative Withdrawal Roster
- Grading Status :** Status of the Final Grade Roster

*** Roster Status Values and Definitions**

- Not yet open:** Today's date is before the start date
- Open:** Start date has begun, end date has not passed, and item not completed
- Completed:** Certification or grades were submitted within deadline.
 - For final grade rosters that are not yet due, to receive the completed denotation the roster must be at approved status to receive the completed status prior to grade posting.
- Late/Outstanding:** End date has passed and/or rosters was not completed
 - For final grades also includes classes that have NGs posted
- Completed/Late:** Item Completed past deadline.

3. The Class Dates tab will display detailed information about each class.

Reference the right to see a description of all field values in this tab.

Certification Statuses											
Personalize Find First 1 of 1 Last											
Statuses	Class Dates	NSW	ADW/Midterm Grades	Final Grades							
Campus	Subject Area	Catalog Nbr	Class Section	Class #	Start Date	End Date	Session Begin Date	Session End Date	Qualified Refund Date	Midterm Date	Last Day to Withdraw
WR	ENGLISH	96	DF	13249	05/15/2018	07/26/2018	06/06/2018	07/28/2018	05/18/2018	06/20/2018	08/04/2018

Class Date Tab

Start Date: Scheduled class start date

End Date: Scheduled class end date

Session Begin Date: Indicates when CRED session begins

Session End Date: Indicates when CRED session ends

Qualified Refund Date: Last day a student can withdrawal from a class and not be penalized on their transcript or financially

Midterm Date: Middle of class session

Last Day to Withdrawal: Last day a student can withdrawal from a class.

4. The NSW tab details all the dates related to No Show Withdrawal concerning the class in that row.

Certification Statuses										
Personalize Find First 1 of 1 Last										
Statuses	Class Dates	NSW	ADW/Midterm Grades	Final Grades						
Campus	Subject Area	Catalog Nbr	Class Section	Class #	NSW Start Date	NSW End Date	Has Drops?	NSW Status	NSW Completion Date	
WR	ENGLISH	96	DF	13249	05/15/2018	05/24/2018	No	Completed	05/23/2018	

NSW Tab

NSW Start Date: The date the NSW Roster is made available

NSW End Date: The date the NSW Roster is no longer available

Has Drops?: Indicates if there were any students drops due to NSW

NSW Status: The status of the NSW Roster (status definitions above)

NSW Completion Date: The date the NSW was completed if applicable

5. The ADW/Midterm Grades tab details all the dates related to Administrative Withdrawals and Midterm Grades concerning the class in that row.

Certification Statuses										
Personalize Find First 1 of 1 Last										
Statuses	Class Dates	NSW	ADW/Midterm Grades	Final Grades						
Campus	Subject Area	Catalog Nbr	Class Section	Class #	ADW/MT Start	ADW/MT End	Midterm Grades Required	ADW Status	ADW Completed Date	
WR	ENGLISH	96	DF	13249	06/16/2018	06/23/2018	Yes	Late / Outstanding		

ADW/Midterm Grade Tab

ADW/MT End: Last Date ADW/Midterm Roster was available

Midterm Grades Required: This will display whether or not action needs to be taken regarding this Midterm Roster

ADW Status: The status of the ADW Roster (status definitions above)

ADW Completed Date: Displays the date the ADW Roster was completed if applicable

6. The Final Grades tab details all the dates related to Final Grades concerning the class in that row.

Certification Statuses							
Staluses	Class Dates	NSW	ADW/Midterm Grades	Final Grades	Personalize Find [X] [Calendar Icon] First 1 of 1 Last		
Campus	Subject Area	Catalog Nbr	Class Section	Class #	From Date	Thru Date	Grading Status
WR	ENGLISH	96	DF	13249	07/19/2018	07/30/2018	Not yet open

Final Grade Field Data

From Date -Date Final Grade Roster becomes available

Thru Date - Date Final Grade Roster is no longer available

Grading Status - Status of the Final Grade Roster (status definitions above)