Search Prospectus:
Vice President and Dean for Student Affairs
OPPORTUNITY OVERVIEW
Harold Washington College (HWC), one of the City Colleges of Chicago (CCC) seeks a visionary, transformative, and inspiring leader to serve as the next Vice President and Dean for Student Affairs (VPDSA). Under the leadership of newly appointed president, Dr. Daniel López, Jr., and a dynamic and caring faculty and staff, HWC is planning to operationalize our forthcoming strategic plan aimed at stabilizing enrollments, increasing retention and completion, and preparing students for the workforce. The VPDSA will be key in the implementation of this plan.

ABOUT CITY COLLEGES OF CHICAGO
CCC is the largest community college system in Illinois, is made up of seven colleges and five satellite sites, providing more than 70,000 students each year access to a quality, affordable education. CCC supports students in meeting their goals – whether that is pursuit of a credential to head into or advance in the workforce, an associate degree with the intention to transfer to a four-year college, free GED or ESL courses, or continuing education. CCC seeks candidates committed to our students’ success and offers a unique opportunity for faculty and staff to have a lasting impact on our students’ lives.

ABOUT HAROLD WASHINGTON COLLEGE
HWC is located in the Chicago Loop and serves nearly 11,000 students. HWC is a federally designated Hispanic Serving Institution (HSI) and Minority Serving Institution (MSI) with more than 70 percent Latinx and African American students. The College offers an exceptional liberal arts and sciences curriculum and programs in Business, Early Childhood, Architecture, and Digital Media. HWC is City Colleges’ Center for Business, Entrepreneurship, and Professional Services. The College is also home to the Goldman Sachs 10,000 Small Businesses program and is currently the only community college in the city to offer a business degree accessible completely online. In addition, the college has program partnerships with leading industry organizations such as Aon, Year Up Chicago, DePaul University, and the Joffrey Ballet.

OUR MISSION
HWC is a student-centered institution that empowers all members of its community through accessible and affordable academic advancement, career development and personal enrichment.

OUR CORE VALUES
- Embrace human diversity
- Care about the whole student
- Offer responsive and relevant education
- Pursue academic excellence
- Assess to improve learning
- Build community
- Foster global citizenship for social justice
## 2020 COLLEGE PROFILE

### Students

<table>
<thead>
<tr>
<th>Total Enrolled</th>
<th>11,262</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time:</td>
<td>68.7%</td>
</tr>
<tr>
<td>Part-Time:</td>
<td>31.3%</td>
</tr>
</tbody>
</table>

### Ethnicity

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Am. Ind.:</td>
<td>0.2%</td>
</tr>
<tr>
<td>Asian:</td>
<td>9.9%</td>
</tr>
<tr>
<td>African American:</td>
<td>26.2%</td>
</tr>
<tr>
<td>Hawaii/Pac.:</td>
<td>0.1%</td>
</tr>
<tr>
<td>Latinx:</td>
<td>48.3%</td>
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<tr>
<td>White:</td>
<td>11.7%</td>
</tr>
<tr>
<td>Other:</td>
<td>3.6%</td>
</tr>
<tr>
<td>Grand Total:</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

### Grad. Rate:

21.5%  
(IPEDS 150)

### Faculty & Staff

<table>
<thead>
<tr>
<th>Total Faculty</th>
<th>438</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time:</td>
<td>23%</td>
</tr>
<tr>
<td>Part-Time:</td>
<td>77%</td>
</tr>
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Harold Washington College (HWC) is named after the first African-American Mayor of Chicago and was opened in 1962. Mayor Washington was a strong advocate of education in Chicago, especially at City Colleges of Chicago. Within weeks of his sudden death in 1987, the CCC Board of Trustees re-named Loop College to Harold Washington College.

In 2013, the college received the nationally recognized Council for Higher Education Accreditation Award for Outstanding Institutional Practice in Student Learning Outcomes. This brought HWC national and international attention for our work with students and learning.

In 2014, HWC was approved to deliver online learning across the entire district. Online learning continues to expand as an important learning delivery mode with over 25,000 students since inception. To date, nearly 100 courses are available online.

In the fall of 2017, the college revised its mission to reaffirm its commitment to the core values embodied by HWC’s namesake, Mayor Harold Washington, and to reconnect his legacy to the college’s important work.

In 2018, HWC was re-accredited by the Higher Learning Commission, citing success in governance, administration, mission, students, facilities, finances, resources, and planning.

As the college embarks on its five-year strategic plan starting fall 2020, it aims to provide exceptional and accessible liberal arts and business-focused education that empowers all students and members of the community. With planned innovations in online learning, early college education and continuous improvement to instructional practices, the college is bound to lead higher education standards for two-year institutions in the city of Chicago.

HWC was designated a Military Friendly® School (2020-2021) for providing excellent educational opportunities to the military community.
RECENT INITIATIVES

- The college received $1 million from Bank of America to support the TECHQUITY Program.
- The U.S. Department of Education awarded a $1.3 million TRiO/Student Support Services (SSS) grant to the college.
- Under the Chancellor’s leadership, the college has established a five-year Strategic Plan, Equity Plan, and Strategic Enrollment Plan.
- The college launched the DePaul Harold Washington Academy, a four-year degree pathway program that provides students with an affordable pathway to a bachelor’s degree. Recruitment for the second cohort has started.
- The college developed a Community College Teaching and Learning series to promote excellence in teaching. It is designed for internal adjunct faculty and individuals interested in teaching at community colleges.
- The Early College program has streamlined student services and enrollment support, including the addition of five new dedicated advisors, to ensure student retention and success.
- HWC piloted the Phoenix Project, a faculty-to-student mentoring program.
- Launched a Digital Marketing and Social Media certificate program through an accelerated boot camp model with Facebook.
- Another cohort of Aon apprentices successfully completed the Aon/HW Apprenticeship program, earning an AAS degree in Marketing/Management and a full-time job offer from Aon. All of the students accepted full-time employment offers.
- In partnership with McDonald’s and Skills for Chicagoland’s Future, HWC launched a third cohort of apprentices. The new apprentices are also a part of a mentorship program through collaboration with the Chicago Urban League.
- The college partners with Joffrey Ballet to provide a unique and valuable AA Dance degree for the Chicago dance community.
ABOUT THE POSITION
The Vice President and Dean for Student Affairs (VPDSA) is the chief student affairs officer of Harold Washington College and reports directly to the President. The VPDSA position was developed to help the College enhance an already vibrant student experience and improve on the strong record of student engagement, retention, and completion. Integrating essential functions of student affairs, student retention, and wellness offers the VPDSA a unique opportunity to shape strategy and have a meaningful impact on both the student experience and the critical college outcomes of engagement, retention, and completion. The VPSA has overall responsibility for providing leadership, management, and supervision for student affairs programs and services and personnel.

DUTIES AND RESPONSIBILITIES

- Provides senior level, strategic leadership to design and deliver a comprehensive suite of initiatives, programs and services to ensure a high quality and vibrant student life experience.
- Serves as a member of the President’s cabinet, is a voice for students, and is deeply engaged in all aspects of organizational planning toward advancing the mission and objectives of the college, including meeting the needs of all students to foster an inclusive learning environment where every student has the opportunity to flourish.
- Primarily responsible for campus wide initiatives in student life, student retention, student engagement, and programmatic efforts that foster an inclusive and collaborative environment.
- Provides leadership in maintaining a student- and learner-centered philosophy and focus for student services initiatives with a clear focus on successful student outcomes including: enrollment, program selection, retention, graduation, placement, career service, and transfer success.
- Serves as a key partner with the Vice President for Academic Affairs in advancing the college’s effort to promote the intentional integration of curricular and co-curricular experiences—experiences expressly designed to enrich student learning; build and maintain strong college and student cohort identities; and advance campus retention and graduation goals.
- Develops, fosters and promotes new opportunities for partnerships with public and private sector entities; provides leadership for establishing multi-year tactical and annual operational goals designed to implement the strategic goals of the College President and Board; assumes responsibility for other College affairs and matters at the discretion and in the absence of the College President.
- Provides leadership for directing college-wide activities related to student due-process, judicial proceedings, including, but not limited to, writing appropriate policies and procedures and conducting investigations and hearings on student judicial matters.
- Serves as a campus-wide thought-leader and collaborator on best practices that foster a culture of student achievement; cultivates students’ sense of belonging and self-confidence; and integrates approaches that reinforce the interdependence of students’ academic, social, personal, and professional development.
- Oversees and supports a portfolio that includes: Financial Aid, Wellness Center, Student Activities, Student Conduct/Student Rights and Responsibilities, Veteran Services, Career and Transfer Center, and Disability Access Center.
- Maintains continuous evaluation of the economic feasibility of student services to insure that only those programs with appropriate priority in terms of need and demand are continued.
- Participates in and supervises the preparation and recommendation of detailed budgets, with cost estimates, for functions supervised. Establishes and maintains budgetary control of functions supervised.
- Provides leadership for evaluating and ensuring quality in all aspects of the College’s student services, student development and staff.
• Represents the College to various internal and external entities and outside agencies in matters relating to the College’s student services.

MINIMUM QUALIFICATIONS
• A Doctorate degree in higher education, counseling/student services, or a closely related field.
• Five years of progressively responsible project management experience in a highly complex, multi-layered higher education institution.
• Demonstrated understanding of, and a commitment to: the community college mission and purpose; teaching and learning; high academic standards; and student success.
• Knowledge and understanding of student development theory and programs; knowledge of student due process policies and procedures; knowledge and understanding of the current issues and trends in student affairs and student development.
• A demonstrated commitment to equity and inclusion.

HOW TO APPLY
To assure best consideration, nominations and applications should be received by Friday, January 29, 2021, through our online application portal. The application must include a letter of interest (not more than three pages); a current resume (or curriculum vitae); and the names of five professional references with each person’s position, office or home address, e-mail address, and telephone numbers. All applications will remain confidential pending the selection of finalists.

The City Colleges of Chicago does not discriminate on the basis of race, color, national origin, ethnicity, sex, age, religion, citizenship status, sexual orientation, gender identity, marital status, pregnancy, order of protection status, disability, genetic information, military status, or status as a member of any other protected class under federal, state, or city law.