

Military Affiliated Students Checklist

Welcome to Harold Washington College, part of the City Colleges of Chicago. We are honored that you have chosen us to continue your education. Thank you for your service!

As a new student to HWC please use the following checklist to ensure your smooth transition into student life:

Complete the following prior to visiting Campus:

Visit www.ccc.edu/apply and click on “Apply Today/Apply Now” to begin the initial application process. Once you have done this, look for an e-mail from AccountManagement@ccc.edu with your CCC log in credentials; needed to access your Student Portal. (This may take 30 to 90 minutes to activate

Apply for your VA educational benefits at: <https://www.vets.gov/education/apply/>

- If you are using Tuition Assistance contact the Educational Service Officer or counselor within your branch of service prior to enrollment.

We recommend that you complete a FASFA application at www.fasfa.gov

- The school code for Harold Washington College is 001652.

o NOTE: Students not using financial aid or Veteran benefits have the option of setting up a payment plan • If you plan to pay out of pocket, your options can be found at: <http://www.ccc.edu/colleges/washington/services/Pages/Pay-Tuition-and-Fees.aspx>

Acquire copies of your DD-214

Bring or arrange to have official (sealed) college transcript(s) and/ or military transcripts mailed.

o Your military transcript may be obtained and emailed for free at <https://jst.doded.mil/> send an official copy to the Registrar Office 30 E. Lake, Chicago, IL 60601

o Students may use unofficial copy for advising purposes only

Log-in to your Student Portal at my.ccc.edu to complete the remaining steps:

(Please only use web browsers Google/Google Chrome or Mozilla Firefox.)

1. Complete the Tell Us More section in the Admissions Portal

2. Complete Your Assessment Test (Placement Test)

o Students with a “C” or better in college level English and Math may be exempt from the Placement Test. Students must submit official college transcripts.

o Students with current ACT/SAT scores may be exempt from the Placement Test. Students must submit official ACT/SAT scores.

Note: You may take your Assessments on campus in the Testing Center, Room 402. Testing tips are also available on your portal or request from your Veteran Services Specialist.

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Once you have completed the above steps and obtained all of the above information or if you are in need of assistance in completing any of the above, please remember we are working remotely contact the Veterans Services Office via phone 312-553-5717 or email mwilliamsel@ccc.edu.

Note: Classes fill up quickly; their availability is not guaranteed.

IMPORTANT CONTACT NUMBERS:

Harold Washington College Disability Access Center

Room 107- Phone: 312-553-6096

Harold Washington College Wellness Center

Room 1041-Phone: 312-553-6072

Veterans Assistance Commission of Cook County

Immediate Assistance for Honorably Discharged Veterans:

(Bus fare, rental/mortgage assistance, utility payments, job interviews, food, etc.)

1100 S. Hamilton • Chicago, IL 60612 • 312-433-6010