Student Resources: Quick Guide
Olive-Harvey College is in your corner!
We have specialized support services to help you succeed.

What do you need?

Visit an advisor to plan my classes
Advising Center // Rooms 1410, 2100, 3100
(or make an appointment through GradesFirst! at www.ccc.gradesfirst.com)
College Advisors are available to assist you with goal setting, career exploration, choosing a focus area, creating an education plan, selecting classes, reviewing semester maps, and applying for graduation. If you’re looking for online courses, they are offered through Harold Washington College. Your advisor can help you register for these courses.
www.ccc.edu/advising

Transfer to a 4-year college
Transfer Center // Room 2423L
Transfer Centers can help you transition to a four-year college including researching where you want to attend, learning about transferable courses, and applying for admission and transfer scholarships. Please visit 2317 to access the Transfer Center when the library is closed.
www.ccc.edu/transfer

Find a job or internship
Career Center // Room 2423L
Career Centers can help you decide on a career and choose the best academic program to get you there. You can also learn how to complete a job application, create a resume and interview effectively to help you land a job or internship. Please visit 2317 to access the Career Center when the library is closed.
www.ccc.edu/careerservices

Get tutoring in a difficult subject
Tutoring Center // Room 2310
Tutoring Centers offer free tutoring and academic support services to assist students in achieving personal and academic success. One-on-one and group tutoring sessions are available.
www.ccc.edu/tutoring

Get help from a professor
Go to faculty or department office hours // See your class syllabi for locations and times.

Get testing assistance
Testing Resources Center // Room 2402
The Testing Resources Center provides a variety of testing services to assist students as they pursue their academic goals. Placement exams can be taken here.
www.ccc.edu/testing

Order books or supplies for class
Through the CCC Online Bookstore
Students who purchase materials through the CCC Online Bookstore and ship their orders to campus can pick them up in Room L-201.
www.ccc.edu/bookstore

Check out a library book
Learning Resource Center // Olga Haley Library // Room 2423
Your College Library offers electronic, database, and print media to support the scholarly work of students, faculty, and staff as well as individual and group library and information literacy instruction.
www.ccc.edu/primo

Ask a question about financial aid/scholarships
Financial Aid Office // Room 1410
The Financial Aid Office works closely with students and families to provide financial assistance in the form of grants, loans, work-study from federal and state resources, and other forms of aid. For help filling out the FAFSA form, visit this office.
www.ccc.edu/scholarships

Learn about veterans benefits
Veterans Services Center // Lower Level, Room L426D
The Veterans Services Center provides resources to current active service members and veterans, as well as their dependents. Resources include assistance with the transition from military to college life, information on VA benefits and credit transfer procedures, and a place to network with other veterans.
www.ccc.edu/veterans

Exercise
Fitness Center // Lower Level, L217
Go for a run, lift weights, or stretch out at our college fitness center.
Access services for students with disabilities
Disability Access Center // Room 1401
The Disability Access Center provides coordination and supportive services for students with documented disabilities. CCC makes every effort to integrate students with disabilities into all courses and programs.
www.ccc.edu/dac

Get help with a personal or confidential issue or referral for services
Wellness Center // Room 1118
Wellness Centers offer personal and group counseling, stress and time management coaching, and referrals to community resources including low-cost medical/dental care, emergency housing, groceries, legal services and child care.
www.ccc.edu/wellnesscenter

Get a loaner laptop
Information Technology Services (ITS) // Lower Level, Room L108
City Colleges of Chicago credit students who meet eligibility requirements may borrow a Windows laptop free of charge for up to 4 weeks. Laptops are issued on a first-come, first-served basis.
www.ccc.edu/borrowalaptop

Get a CTA Ventra U-PASS
Office of Student Engagement // Lower Level, Room L426D
Students who enroll full-time in college credit courses are eligible to receive a Ventra U-Pass, which offers unlimited rides on any CTA (Chicago Transit Authority) bus or train.
www.ccc.edu/UPASS

Join a sport
Athletics // Phone 773-291-6143, Room L426
Athletics play an important role in student life at the City Colleges of Chicago. Many of our athletes have transferred their talents onto four-year college and university teams and others play intramurals for fun.
www.ccc.edu/athletics

Get involved in a club
Student Activities Center // Lower Level, L426
Student Clubs and Organizations are an important part of student life at CCC. Student Clubs provide an opportunity to socialize and learn new leadership skills with peers and advisors.
www.ccc.edu/studentorganizations

Find care for a pre-school aged child
Childcare Center // Room 1102
The City Colleges of Chicago operates Child Development Laboratory Schools at five of the colleges, allowing students to take classes knowing their children are well cared for.
www.ccc.edu/CDLC

Student Identification Cards, Lost & Found and Campus Safety
Security Office // Room 1109 or call 773-291-6348
Student safety is our top priority. All students and staff are required to obtain and display an official college identification card at all times while on campus. Any items lost or found are to be reported to the Security Office. Please notify security if you or someone else needs immediate assistance or have a safety concern.

Report a concern
President’s Office // Room 1108 or call 773-COLLEGE
Don’t be afraid to speak up if something should be changed. We want to hear from you.

Start off college strong
Welcome Center // Room 1410
Get off to a strong start in college and meet other new students by participating in the New Student Orientation Program. Visit an admissions specialist and get help with the application and enrollment process.

Take ESL Classes or Adult Education Offerings
Adult Education // OHC-Room 3114
OHC offers a variety of courses to prepare adult students for both higher education and employment. Beyond main campus, students may attend the South Chicago Learning Center, located at 3055 East 92nd Street. Options include GED/ABE/ESL Placement, College Credit Courses, and Vocational Training.

Keep up with the latest news and events at Olive-Harvey
• LIKE Olive-Harvey College on Facebook: www.facebook.com/oliveharvey
• Visit the Olive-Harvey College events webpage: www.ccc.edu/colleges/olive-harvey/events/Pages/default.aspx
• View the LCD message screens on campus

View your Financial Aid and Tuition Charges
Financial Aid:
• Login at http://my.ccc.edu
• Select “Finances”
• Select “View My Financial Aid”
• Select “Olive Harvey College”
  (please note: pop up blockers must be disabled)
Tuition Charges (under the Finances tab):
• Select “Account Summary”
• Select term to view

To submit a compliment or complaint, please visit www.ccc.edu/feedback or call 773-COLLEGE