Professional & Personal Development
(Formerly Continuing Education)
CLASS SCHEDULE
SUMMER 2015
Classes start June 8

Daley College
Kennedy-King College
Malcolm X College
Olive-Harvey College
Truman College
Wright College

REGISTER NOW
WWW.CCC.EDU | 773-COLLEGE
City Colleges of Chicago offers non-credit Professional & Personal Development courses across a number of topics to meet the lifelong learning needs of our communities. These courses are offered in the evenings and weekends and include topics in both professional skill-building as well as personal enrichment. **Register early, as classes must meet a minimum standard of enrollment in order to run.**

For more information on Professional & Personal Development courses, please visit [www.ccc.edu/PPD](http://www.ccc.edu/PPD).

**Contact Information**

**RICHARD J. DALEY COLLEGE**  
(773) 838-7548 | 7500 S. Pulaski Road, Room 1110, Chicago, IL 60652

**OLIVE-HARVEY COLLEGE**  
(773) 291-6292 | 10001 S. Woodlawn Avenue, Room 3114, Chicago, IL 60628

**KENNEDY-KING COLLEGE**  
(773) 451-2149 or (773) 602-5043 | 6343 S. Halsted Street, Room W110, Chicago, IL 60621

**HARRY S TRUMAN COLLEGE**  
(773) 907-4440 | 1145 W. Wilson Avenue, Chicago, IL 60640

**MALCOLM X COLLEGE**  
(312) 850-7136 | 1900 W. Van Buren Street, Room 2217-2218, Chicago, IL 60612

**WILBUR WRIGHT COLLEGE**  
(773) 481-8800 | 4300 N. Narragansett Avenue, Room A139, Chicago, IL 60634

First time or returning student coming to the campus to register:  
Go to the PPD office at the campus and complete the registration process. You will be directed to the Business Office to make payment. Payment can only be accepted during regular Business Office hours. **Business Office hours are:**

- Monday–Wednesday 9:00 AM–5:00 PM
- Thursday 9:00 AM–6:00 PM
- Friday 9:00 AM–1:00 PM

**Acceptable forms of payment:** Check (personal or cashier’s), Cash, or Money Order
Registration, Transportation, and Policy Information

New students, please call, email or visit the college to register. Adult classes are open to students age 16 and older unless otherwise specified. Online registration (my.ccc.edu) is for returning students only.

ADDING/ENROLLING IN A CLASS (RETURNING STUDENTS ONLY)

To add a class:

1. Login to my.ccc.edu.
2. From the Student Services page, click on the “Academics” section.
3. Click Enroll in “Class/Drop a Class”.
4. Select your Enrollment Term.
5. The first time you register online (each term) you will see the CCC Health and Voter Registration Acknowledgement page. Click on the links to read more about these services. The links will open a new browser window.
6. After you have reviewed the web pages, click “Continue”.
7. Scroll to the bottom of the page and select “Add Classes” to add classes to your schedule.
8. Enter the 5-digit Class Number in the Class Nbr field. This is the number listed below each course description in the printed schedule.
9. When you have selected your classes, click “Submit”. Failing to click on the Submit button will result in the loss of your registration request.
10. Carefully review the “Add Status” message for each class.

Note: You are responsible for all tuition and fees for your classes. You are expected to pay at the time of registration either online by clicking “Home/Finances/Make a Payment” or in person at the cashier window.

PAYING FOR A CLASS

To pay your account balance online with a credit card:

1. Login to my.ccc.edu.
2. From the Student Services page, click on the “Finances” section.
3. Under the Account section, click Make a Payment.
4. Select the credit card type (required).
5. Enter the credit card number as directed (required).
6. Select the expiration date of the credit card (required).
7. Review the Billing Address information. If the address listed differs from the address of the credit card (the address at which you receive your bill), enter the correct address (required).
8. Enter your phone number (required).
9. Click Next. You will be able to review this information on the next screen, before your credit card is charged.
10. Verify that the information on this page is accurate.
11. Your credit card will be charged when you click Submit. To edit this information, scroll down and click “Return to Payment Information.” Make the payment, click Submit. If your payment was successful, this page will display a Reference Number. You may want to print this page for your records.

PAYMENTS

You are responsible for all tuition and fees for the class(es) you register for unless you officially withdraw before classes begin. Student must officially withdraw from classes before the first class meeting. If payment is not received, you will not be automatically dropped and you will be responsible for the tuition.

All tuition and/or fees are due and payable at the time of registration. Payments may be made via cash, check, money order, VISA or MasterCard. Make checks payable to the college offering the course. If you are a student at Wright College, you must make payment online to pay with a credit card.

Please put your driver’s license or State of Illinois ID card number and phone number on the front of your check or money order.

Notice: Checks returned for Non-Sufficient Funds (NSF), or stopped payment, will incur a charge to the student of $50. Students who have once given City Colleges of Chicago one of the preceding checks will not be allowed to make subsequent payments by check.

CONFIRMATIONS

Confirmations will not be mailed to students. Please make a note of the class date and location and go directly to the first class session. If the Administration cancels a class we will attempt to contact you by phone.

REFUNDS AND WITHDRAWALS

Students who wish to withdraw from a class must do so in person 24 HOURS BEFORE THE FIRST CLASS MEETING. There are no refunds once a class begins.

NO REFUNDS WILL BE GIVEN FOR WITHDRAWALS AFTER THE FIRST CLASS MEETING. This policy will be strictly enforced. Credit card accounts will be refunded by check issued in the student’s name and mailed to the address of record.

CANCELLATIONS

If a class is canceled a full refund is given. Refunds are mailed to the student. Allow three to four weeks for refunds. Students are notified by phone when possible. Refunds will not be given for classes where the instructor was unavailable and the class can be made-up.

A full refund of all tuition and fees will be sent to the student if the College cancels a class. Credit cards will be credited. Please allow four to six weeks for processing. A student who withdrawing from one or more courses must do so in person or in writing to the PPD program at their respective college.

You will be notified of class cancellations by phone and email.

Schedule Changes: Scheduling and pricing changes may occur without notice, before and during a session, effecting locations, schedules and instructors. Instructor missed classes; rainouts for outdoor activities and holidays will be made-up. Prices may change without notice.

TEXTBOOKS

City Colleges of Chicago has partnered with Akademos/TextbookX to provide low-cost options for the purchase and rental of textbooks. Visit ccc.edu/textbookx for more information on CCC’s online bookstore.

NON-DISCRIMINATION

City Colleges of Chicago does not discriminate on the basis of race, national origin, ethnicity, gender, age, religion, citizenship, sexual orientation, marital status, disability or handicap, veteran status, membership or lawful participation in the activities of any organization, or the exercise of rights guaranteed by local, state, or federal law with respect to hire, terms and conditions of employment, continued employment, admissions, or participation in Board programs, services, or activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990 and the Amendments Act, Section 504 of the Rehabilitation Act of 1973, Title VI or Title VII of the Civil Rights Act of 1964, and other applicable statutes and City Colleges of Chicago policies. The EEO Office is responsible for investigating and responding to equal opportunity concerns, including sexual harassment, of CCC employees, applicants for employment, students or applicants for admission or any other person.
VOCATIONAL TRAINING

VOC DA 1034 Introduction to Computers
Do the terms software, hardware, megabytes, gigabytes, and modems make any sense to you? If not this is the place for you to begin your journey into the ever-changing area of Information Technology. You will learn the components of the systems and will be introduced to Microsoft software to help you round out your introduction training. Book Required.

Class runs from 06/27 to 08/08. Fee: $178.

VOC DA 1056 Computer Keyboarding
What are your typing skills, “the two finger hunt and peck”, “the lunar lander”, “the beginner”, or the person who needed to brush up their skills? If you fit into any of these and are being held back by not having the ability to type, this course is for you. Ms. Cross makes this a very enjoyable learning experience. Register today to find out just how she takes routine and turns it into fun.

Class runs from 06/15 to 07/27. Fee: $145.

VOC DA 1073 Microsoft PowerPoint
Create winning slide shows for your next presentation or next meeting. Learn from a top-presentation speaker how to create the best slide show to dazzle the client or boss. Book required.

Class runs from 06/08/10 to 07/30. Fee: $169.

VOC DA 1078 Microsoft Excel
Microsoft Excel is the most popular spreadsheet tool today. And rightfully so: it is user-friendly, robust, and packed with excellent features! Books Required.

Class runs from 06/17 to 07/29. Fee: $169.

VOC DA 1098 Introduction to Computers
Do the terms software, hardware, megabytes, gigabytes, and modems make any sense to you? If not this is the place for you to begin your journey into the ever-changing area of Information Technology. You will learn the components of the systems and will be introduced to Microsoft software to help you round out your introduction training. Book Required.

Class runs from 06/07 to 08/08. Fee: $178.

VOC DA 1161 Starting Your Business
Are you thinking of starting a small business or have already started your business? This course is a must! Gain the knowledge to be a successful entrepreneur from a leader in the field of small business. Topics will include basics of starting a business, bookkeeping for business, financial management, and marketing and legal issues to pave your way to success. This is an introductory course. It will not include private consulting.

Class runs from 06/15 to 07/27. Fee: $145.

VOC DA 1174 Microsoft Word
Microsoft Word is the business and industry’s standard program. Learn from a leader in the field how to create and edit documents, set margins, indent paragraphs, format, apply borders and shading, move and copy text, create numbers and bullets, use the format painter, use templates and print the features of mail merge, tables, using columns, creating and formatting a table, setting and adjusting tab stops, adding page breaks, working with headers and footers, working with sections, working with graphics and printing on envelopes and labels. Books required at first class.

Class runs from 06/15 to 07/27. Fee: $169.

VOC DA 29 Phonetics I
Explore the mysteries of English sounds. This course is for anyone who wants to improve and understand the sounds of the English language, as well as concentrate on pronunciation, reading, and spelling skills. Book Required.

Class runs from 06/08/10 to 07/30. Fee: $169.

VOC DA 30 Phonetics II
Explore the mysteries of English sounds. This course is for anyone who wants to improve and understand the sounds of the English language, as well as concentrate on pronunciation, reading, and spelling skills. Book Required.

Class runs from 06/15 to 07/27. Fee: $145.

VOC DA 63 Improve Your English Grammar and Writing Skills
This course is a step-by-step process to develop grammatically correct sentences. Emphasis is based on all parts of speech and punctuation. Learn how to develop and write good paragraphs. Students should have a good command of spoken English. Textbook required.

Class runs from 06/08/10 to 07/30. Fee: $145.

VOC DA 1182 Horticultural Studies III

Class runs from 06/25 to 07/31. Fee: $109.
This course is for any currently registered student over the age of 17.

12445 PER DA 6001 E2 Posted MTWThF 1110 TBA
Class runs from 06/22 to 08/05. Fee: free.

PER DA 6055 Aikido for Adults
Aikido is a highly refined martial art, developed last century as a means of self-defense and spiritual training. Aikido develops coordination of mind and body. Through its philosophy and techniques, Aikido brings us into harmony with our environment, other people and ourselves. Unlike many martial arts, Aikido requires no advantage in strength or speed, and is practiced successfully by people of all ages and abilities. Ages 12 and older.

12354 PER DA 6055 Q1 6:30 PM–8:00 PM W B700 Southern, C
9:00 AM–10:30 AM S B700 Southern, C

PER DA 6127 Water Aerobics
Get fit and feel better before the new year starts. Join us in the pool for a workout that reduces joint stress by 90% while shaping you up. Swimming skills not needed. Swim caps are required for all swim classes. Limit 20 students.

12438 PER DA 6127 Q1 8:10 PM–9:10 PM MW POOL TBA
Class runs from 06/22 to 08/05. Fee: $72.

PER DA 6129 Adult Learn to Swim
Join the growing number of people discovering the health benefits of swimming. This course concentrates on water adjustment, floating, front crawl stroke, and water safety skills. Swimming caps are required for all students— Limit 15 students.

12439 PER DA 6129 R1 7:00 PM–8:00 PM TTh POOL TBA
Class runs from 06/23 to 08/06. Fee: $72.

PER DA 6138 Early Morning Lap Swim
Get your laps in before you start your workday. Good for heart body and mind. Swim caps are required for men and women. Required: You must be able to swim the length of the pool to participate. Swim caps are required for men & women.

12440 PER DA 6138 E1 7:00 AM–9:00 AM MTWThF POOL Lifeguard
Class runs from 06/04 to 08/08. Fee: $45.

PER DA 6142 Swim-Open Pool
Swim laps, water walk, do water exercise or just float around and enjoy the pool. Swim caps are required for men and women. You can swim during the days and times listed below.

12441 PER DA 6142 E1 11:00 AM–1:00 PM MTWThF POOL Lifeguard
Class runs from 06/22 to 08/05. Fee: $55.

PER DA 6142 STP
Class runs from 06/22 to 08/05. Fee: free.

12443 PER DA 6142 ADED 11:00 AM–1:00 PM MTWThF POOL Lifeguard
Class runs from 06/22 to 08/05. Fee: $55.

FAMILY COLLEGE

FAM DA 4197 Reading Readiness for Pre-school
Learning to read is a huge step for any preschooler. An exciting, challenging enrichment program that advances reading skills in areas such as comprehension, vocabulary and fluency through fun and engaging activities. Educational materials, games and activities will ensure that your child retains strong reading skills. Your child will also develop an expanded vocabulary and comprehension.

12258 FAM DA 4197 S1 9:00 AM–10:30 AM S 2102 Rushing, P
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4197 Math Readiness for Pre-school
Preschoolers learn math at a very basic level. Sorting, counting, and number recognition are skills preschoolers use to build their math knowledge. Our classroom activities provide amazing opportunities to learn these skills and more.

12259 FAM DA 4197 SE1 10:45 AM–12:15 PM S 2102 Rushing, P
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4198 Pre-Algebra
Review ratios, proportions, percent, and probability. Includes signed numbers, powers and roots and algebraic expression. Give your child the opportunity to gain the pre-algebra knowledge. Book required at the first class session.

12281 FAM DA 4198 S1 10:45 AM–12:15 PM S 3103 TBA
Class runs from 06/27 to 08/08. Fee: $72.
FAM DA 4199 Improving Your Math I and II
First graders need to know how to compare quantities, count down numbers to 100, compare numbers, order numbers, place value, count by twos, fives and tens, ordinal numbers, fractions, adding, subtracting and rounding, money, Roman numerals, time, and patterns and sequences. Each term valuable instruction is ongoing. Book required at the first class session.

12267 FAM DA 4199 S1 10:45 AM–12:15 PM S 2201 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4200 Improve Your Reading, Grades 1 and 2
By the end of second grade, your child should be able to apply word attack skills, identify plot, setting, and characters, determine cause and effect, draw conclusions and predict outcomes, and use the glossary and the table of contents of a book. Give your first or second grader the opportunity to review and refresh their learning. Book required at the first class session.

12263 FAM DA 4200 S1 9:00 AM–10:30 AM S 2201 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4201 Improve Your Reading, Grades 3 and 4
Improve your child’s reading, vocabulary, and comprehension while promoting the love of literature for a lifetime. The students will read about topics that they will identify in their lives. This course will include the use of a dictionary. Book required at the first class session.

12272 FAM DA 4201 S1 9:00 AM–10:30 AM S 2206 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4202 Reading Enrichment
Promote your child’s reading with short stories that are exciting and interesting for the appropriate grade level. You child will gain the very important comprehension and interpretation skills. (Grades 3-4)

12276 FAM DA 4202 S1 9:00 AM–10:30 AM S 2401 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4203 Improve Your Reading
Have your child develop oral reading skills, vocabulary, and pronunciations, while gaining a greater appreciation for literature. The reading topics include humor, friendships, personal values and helping those in need. This course includes the use of a dictionary. Book required at the first class session.

12277 FAM DA 4203 S1 9:00 AM–10:30 AM S 3102 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4205 Improve Your Reading, Grades 7, 8, and 9
Does your junior high student often read something and then not really understand what is read? Learn the techniques to understand what is read, remember the facts and their importance, and be able to synthesize the information. Book required at the first class session.

12284 FAM DA 4205 S1 9:00 AM–10:30 AM S 3101 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4215 Improve Your Math III and IV
Third and fourth grades mathematics includes: place value, comparing and ordering numbers, counting by numbers other than one, relationship between addition and subtraction, rounding and estimation, multiplication facts, relationship of multiplication and division, fractions, decimals, division facts, consumer math, measurement—time, distance—metric, geometry, Roman numerals, sequences and patterns. Does your child need help? Book required at the first class session.

12269 FAM DA 4215 S1 10:45 AM–12:15 PM S 2206 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4217 Improve Your Math
Help your 5th and 6th graders increase their math skills by reviewing the math concepts covered in school. Assessments of math weaknesses are given to assist the students with their individual needs for improvement. Book required at the first class session.

12278 FAM DA 4217 S1 10:45 AM–12:15 PM S 3102 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4237 Elements of Writing
The main problems which have been identified in children’s writing are a poor narrative style because of weaknesses in sentence structure—particularly complex sentences—and weak narrative structure because the work is poorly paced, uses brief endings and lacks characterization. Children will begin with creating journals to increase their writing skills.

12274 FAM DA 4237 S1 10:30 AM–2:00 PM S 2206 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4238 Elements of Writing, Grades 7–8
This course is essential for the creating, editing and formatting of writing an excellent essay. Learn to organize and present factual information with clarity. Students will learn to add power to their writing. Book required at the first class session.

12286 FAM DA 4238 S1 12:30 PM–2:00 PM S 3101 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4250 ACT Review
The ACT Review Course is designed to provide high school students with complete preparation for the ACT. The ACT is a test that is administered to high school students that are seeking admission to colleges and universities upon graduation. The course includes classroom lessons, subject review, problem solving, and timed quizzes, practice test, skill review exercises, and actual test simulation—students must attend each class.

12351 FAM DA 4250 S1 6:00 PM–9:00 PM M 1110 TBA
Class runs from 06/15 to 07/27. Fee: $145.

FAM DA 4254 Piano Group Piano (Ages 11–15)
This unique method was designed specifically for young students (ages 11-15) who are seeking admission to colleges and universities. The course includes classroom lessons, subject review, problem solving, and timed quizzes, practice test, skill review exercises, and actual test simulation—students must attend each class.

12254 FAM DA 4254 S1 11:00 AM–1:00 PM S 3208 Merrithewer, J
Class runs from 06/27 to 08/08. Fee: $75.

FAM DA 4254 Piano for Children (Ages 7–12)
It’s sure to be music to parents’ ears: After nine months of weekly training in piano, new research shows young students’ IQs rose nearly three points more than their untrained peers. Give your child the advantage with basic instruction in piano keyboard and reading music. Class size is limited to 10 students, enroll early. (Ages 7-10)

12326 FAM DA 4254 S1 5:55 PM–7:55 PM F 3208 Merrithewer, J
Class runs from 06/19 to 07/07. Fee: $75.

FAM DA 4274 Beginner’s Gymnastics
Beginning gymnastics is a physical art. Little ones will be trained for proper placement of arms and feet. This course is designed to develop working as a team member, and helps to develop fine motor skills. (Ages 4-6)

12255 FAM DA 4274 S1 12:30 PM–2:00 PM S B404 Amato, N
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4274 Gymnastics
This is an entry-level class for children ages 7-12 years old. Each class begins with a general warm-up and stretching. Emphasis is placed on learning new skills/routes, as well as reinforcing good basic fundamentals. Strong emphasis is placed on body awareness, safety, and fun. Students begin to learn gymnastics terminology, basic gymnastics positions, and fundamental skills.

12256 FAM DA 4274 SE1 10:45 AM–12:15 PM S B404 Amato, N
Class runs from 06/27 to 08/08. Fee: $72.

Visit ccc.edu/ClassSchedules for more information.
FAM DA 4278 Soccer First
At Soccer First, we’ve created the ultimate experience designed to develop a child’s soccer skills while also improving their appreciation of the rules and etiquette of this ever-growing sport. Each class, the coach will focus on a different aspect of soccer including dribbling, passing, ball control, shooting, and defending. This method of teaching enables our staff to provide a more individualized and beneficial experience for each child. After an evaluation scrimmage, players will be divided into a group and assigned appropriate “teams”.

12257 FAM DA 4278 S1 12:30 PM–2:00 PM S B700 TBA
Class runs from 06/27 to 08/08, Fee: $72.

FAM DA 4285 Beginning Ballet
Learn ballet basics, body posture, leg and hand positions, basic concepts of music and rhythm. Required: Leotard, tights, and ballet slippers. (Ages 3-6)
12325 FAM DA 4285 V1 6:00 PM–7:00 PM F B404 Amato
Class runs from 06/19 to 08/07, Fee: $59.

FAM DA 4291 Tai Kwon Do I
Tai Kwon Do brings self-strength, self-knowledge, self-confidence, and self-control. It reaches toward "ki", the development of a total being capable of meeting any challenge with physical and success. It brings one to himself. It is a "way" of life. It is a mental and fundamental skills and learn to float without support. Learn basic self-help rescue techniques and teaches avoidance of violence. Karate uniform recommended.
12324 FAM DA 4291 N1 5:55 PM–7:55 PM M B700 Wade
Class runs from 06/15 to 07/27, Fee: $99.

FAM DA 4293 “Advanced” Beginner Swim
For the child who has passed Beginner I. Level II is to give students success with fundamental skills and learn to float without support. Learn basic self-help rescue skills. Children will perfect technique and practice endurance of the front crawl and be introduced to the backstroke and to the deep end of the pool. Required: Must have a Learn to Swim Level I card. Swim caps are required for boys and girls. Limit 20 students.
12419 FAM DA 4293 L1 3:03 PM–4:03 PM MW POOL TBA
Class runs from 06/22 to 08/05, Fee: $72.
12422 FAM DA 4293 P1 6:06 PM–7:06 PM TTh POOL TBA
Class runs from 06/19 to 08/07, Fee: $72.
12423 FAM DA 4293 V1 6:06 PM–7:06 PM F POOL TBA
Class runs from 06/19 to 08/07, Fee: $52.
12424 FAM DA 4293 S1 9:58 AM–10:58 AM S POOL TBA
Class runs from 06/20 to 08/08, Fee: $52.

FAM DA 4294 Swim Level I (Ages 6–15)
The objective of Swim One is to help students feel comfortable in the water and to enjoy the water safely. Students will learn elementary water skills which they can build on as they progress through the various levels. Swim caps are required for boys and girls. Limit 20 students.
12410 FAM DA 4294 J1 4:04 PM–5:04 PM MW POOL TBA
Class runs from 06/22 to 08/05, Fee: $72.
12411 FAM DA 4294 N1 5:05 PM–6:05 PM MW POOL TBA
Class runs from 06/22 to 08/05, Fee: $72.
12412 FAM DA 4294 L1 7:07 PM–8:07 PM MW POOL TBA
Class runs from 06/22 to 08/05, Fee: $72.
12415 FAM DA 4294 S1 8:57 AM–9:57 AM S POOL TBA
Class runs from 06/20 to 08/08, Fee: $52.
12416 FAM DA 4294 S1A 12:00 PM–1:00 PM S POOL TBA
Class runs from 06/20 to 08/08, Fee: $52.
12417 FAM DA 4294 V1 4:04 PM–5:04 PM F POOL TBA
Class runs from 06/19 to 08/07, Fee: $52.
12418 FAM DA 4294 VA 3:03 PM–4:03 PM F POOL TBA
Class runs from 06/19 to 08/07, Fee: $52.

FAM DA 4295 Swim Level II (Ages 4–5)
For the 4-5 year-old child (only) who has passed Beginner I. Children enrolled in this class will perfect technique and practice endurance of the front crawl and be introduced to the backstroke and to the deep end of the pool. Required: Must have a Learn to Swim Level I card. Swim caps are required for boys and girls! Limit: 8 students.
12435 FAM DA 4307 A1 3:15 PM–4:00 PM Th POOL Almendra
Class runs from 06/25 to 07/30, Fee: $52.

FAM DA 4307 Swim Level II (Ages 4–5)
Calling all students who have passed the Red Cross Level 4 swim or capable or swimming a competent swim stroke for at least 1 lap in the pool? Daley College Pool staff is forming a Swim Team. Student will attend 2 practices per week. Swimmers are required to come to practice with a fun, positive attitude!
12409 FAM DA 4308 NT 6:06 PM–7:06 PM MW POOL TBA
Class runs from 06/22 to 08/05, Fee: $49.

FAM DA 4312 Make and Take Art
Kids love creating. There’s no doubt about it. And what’s not to love: markers, pencils, pens and scissors come in every color. On the surface, art helps children create something that is enjoyable to look at, but underneath it all, so much more is going on… art teaches preschoolers to believe in themselves, to try new things and to trust their own imaginations. Give your child the chance to create art. List of supplies will be given the first class session. (Ages 4-7)
12252 FAM DA 4312 S1 10:45 AM–12:15 PM S 3204 TBA
Class runs from 06/27 to 08/08, Fee: $72.

FAM DA 4328 Preparing for the ISAT
Give your student the chance to prepare for the standardized testing. The student will learn methods in how to recall information that has been read, strengthen reading comprehension, review math, and be introduced to the process of elimination for answering test questions. Book is required. Science materials from the Illinois ISAT Testing Center will be provided.
12275 FAM DA 4328 S1 12:30 PM–2:00 PM S 2401 TBA
Class runs from 06/27 to 08/08, Fee: $72.

FAM DA 4329 Preparing for the ISAT
ISAT testing for 5th and 6th grades will focus on reading, math and writing. ISAT Writing Assessment Suspended for 2013. Expectation results in a self-fulfilling prophecy: students will rise to your level of expectation, so aim high! This course can promote positive attitudes in students by preparing them and helping them to become familiar with standardized testing materials. Writing materials from the Illinois ISAT Testing Center will be provided. Book is required.
12280 FAM DA 4329 S1 12:30 PM–2:00 PM S 1110 TBA
Class runs from 06/27 to 08/08, Fee: $72.
FAM DA 4332 Standardized Testing, Grades 7–8
CPS confirmed that the Northwest Evaluation Association’s Measures of Academic Progress (NWEA MAP) test would be required for selective-enrollment high schools. NWEA’s Measures of Academic Progress (MAP) are computerized, adaptive tests that assess each student’s current level of academic performance in Reading, Language Usage, and Mathematics. When a student takes a MAP test, the difficulty of each question is based on how well a student answers all the previous questions. The adaptive nature of the test essentially personalizes the test to each student. As a result, every student has the same opportunity to succeed and maintain a positive attitude toward testing. At the end of the test, the final score is an estimate of the student’s achievement level.

12282 FAM DA 4332 S1 9:00 AM–10:30 AM S 1106 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4332 Fun with Phonics, Grades 1–2
Your child will use games, flashcards and worksheets to gain the essential phonetic and word attack skills for fluency in reading.

12262 FAM DA 4332 S1 12:30 PM–2:00 PM S 2204 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 6152 Swim Parent and Preschooler
This class is for children 6 months through 3 years old who are not fully secure in the water. We will teach parents how to handle children in the water, help them become comfortable in the water through songs and play, learn safety skills, kicking, blowing bubbles, begin submersion and floating and seated jumps. Limit: 12.

12430 FAM DA 6152 C1 9:00 AM–9:45 AM M POOL TBA
Class runs from 06/22 to 07/27. Fee: $52.
12431 FAM DA 6152 C2 8:00 AM–8:45 AM S POOL TBA
Class runs from 06/20 to 08/08. Fee: $52.

FAM DA 6999 Good Times Day Camp
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 7026 Learning to Draw
Would you like to challenge your children to explore their creativity in a fun and creative environment? Our professional artist/instructor will introduce your children to the principles and elements of colour and design, while encouraging self-expression and experimentation. Children will build on this knowledge and explore. These art techniques and theories are designed to help children develop their own unique style. Children will create paintings, still life studies, modelled objects, and experimenting with various art materials and techniques in an easy and fun learning environment. Children will build on this knowledge and explore. These art techniques and theories are designed to help children develop their own unique style. Children will create paintings, still life studies, modelled objects, and experimenting with various art materials and techniques in an easy and fun learning environment.

12251 FAM DA 7026 S1 9:00 AM–10:30 AM S 3204 TBA
Class runs from 06/27 to 08/08. Fee: $72.

Arturo Velasquez Institute Courses

FAMILY COLLEGE

FAM DA 4197 Reading Readiness (Ages 4–5)
Learning to read is a huge step for any preschooler. An exciting, challenging enrichment program that advances reading skills in areas such as comprehension, vocabulary and fluency through fun and engaging activities. Educational materials, games and activities will ensure that your child retains strong reading skills. Your child will also develop an expanded vocabulary and comprehension.

12290 FAM DA 4197 SAV1 9:00 AM–10:30 AM S 1304 TBA
Class runs from 06/27 to 08/08. Fee: $72.

FAM DA 4197 Math Readiness (Ages 4–5)
Preschoolers learn math at a very basic level. Sorting, counting, and number recognition are skills preschoolers use to build their math knowledge. Our classroom activities provide amazing opportunities to learn these skills and more.

12291 FAM DA 4197 SAVA 10:45 AM–12:15 PM S 1304 TBA
Class runs from 06/27 to 08/08. Fee: $72.
**FAM DA 4217 Improving Your Math (Grades 5–6)**
Did you know that 5th and 6th grades math includes comparing and ordering numbers, rounding and estimating, multiplication, division, computation, fractions, decimals, percentages, measurement of time, metric system, mass, length, volume, temperature, consumer math, perimeter, circumference, area, surface area, volume, geometric properties, expressions, statistics, and negative and positive integers. We can assist your young learner in learning math. Book required at the first class session.

12308 FAM DA 4217 SAV1 10:45 AM–12:15 PM  S  1106  TBA

**FAM DA 4329 Prepare for the ISAT (Grades 5–6)**
Your 5th and 6th grader wants to do well and will seek approval from key people around them. Expectation results in a self-fulfilling prophecy. Students will rise to your level of expectation, so aim high! This course can promote positive attitudes for the students by being prepared for testing and becoming familiar with standardized testing materials. Books are required the first class session.

12309 FAM DA 4329 SAV1 12:30 PM–2:00 PM  S  1205  TBA

**FAM DA 4237 Elements of Writing (Grades 5–6)**
What is needed to create an excellent one-page essay? Your child will use the rough draft, informal essay and conclusion form to complete the final essay. In addition, your child will increase critical thinking and analytical thinking skills. Book required at the first class session. (Grades 5–6)

12311 FAM DA 4237 SAV1 12:30 PM–2:00 PM  S  1205  TBA

**FAM DA 4205 Improve Your Reading/Study Skills (Grades 7–9)**
Does your Jr. high student often read something and then not really understand what is read? Learn the techniques to understand what is read, remember the message, and then apply the information to questions or assignments. This course is designed for students who are reading below grade level. Book required at the first class session.

12312 FAM DA 4205 SAV1 9:00 AM–10:30 AM  S  1105  TBA

**FAM DA 4219 Improving Your Math (Grades 7–8)**
Where is your 7th or 8th grader having difficulties in math? Is it fractions, decimals, percents, ratios properties and order of operations, divisibility, geometric properties, geometric calculations, perimeter and circumference, area, volume positive and negative integers, expressions, equations and inequalities, statistics, scientific notation, exponents, or patterns? If you're not sure, let us help. Book required at the first class session.

12314 FAM DA 4219 SAV1 10:45 AM–12:15 PM  S  1105  TBA

**FAM DA 4330 Standardized Tests (Grades 7–9)**
When a student takes a MAP test, the difficulty of each question is based on how well a student answers all the previous questions. The adaptive nature of the test means the same opportunity to succeed and maintain a positive attitude toward testing. At the end of the test, the final score is an estimate of the student's achievement level. Books are required the first class session.

12316 FAM DA 4330 SAV1 12:30 PM–2:00 PM  S  1207  TBA

**FAM DA 4238 Elements of Writing (Grades 7–9)**
This course is essential for the creating, editing and formatting of writing an excellent essay. Learn to organize and present factual information with clarity. Students will learn to add power to their writing. Book required at the first class session.

12315 FAM DA 4238 SAV1 12:30 PM–2:00 PM  S  1105  TBA
### VOC KK 1737 Gluten-Free

In this three-day, hands-on course with visiting chef instructor, Rosemarie O'Carroll, you will learn the secrets to baking delicious, gluten-free pastries. Chef Rosemarie has been serving gluten-free delights for years from her business, Rose's Café and Bakery, in Evanston, Illinois. She will teach you to make delicious, economical, and safe gluten-free baked goods for your customers who need them to satisfy their sweet tooth. Learn her favorite recipes that her loyal customer following enjoys the most.

**Class runs from 06/16 to 06/18. Fee: $525.**

### VOC KK 1722 The Art of French Pastry with Chef Jacquy

In this special, three-day, hands-on class, Chef Jacquy Pfeiffer, Co-Founder of The French Pastry School, will teach recipes from his award-winning book, The Art of French Pastry. After a lifetime spent in pastry kitchens both leading and teaching, Pfeiffer inscribed his favorite pastry lessons for readers everywhere. Join him in the kitchens of The French Pastry School as he brings his favorite selection of recipes from his book to life.

**Class runs from 06/22 to 06/24. Fee: $1,600.**

### VOC KK 1308 Pastry Camp (All Chocolate)

Whether you are fifteen or fifty-five, make your summer camp experience count with this five-day, hands-on Pastry Camp. This is your chance to explore all that the world of French Pastries has to offer with a chocolate spin. From cakes and tarts to breads and ice creams, Chef Patrice Caillot, World Pastry Champion, will guide you through the fundamentals of classic chocolate pastry products so you can recreate them at home.

**Class runs from 06/22 to 06/26. Fee: $1,600.**

### VOC KK 1790 Jams, Jellies, Marmalades, Syrups, Liqueurs, and the Art of Canned Fruits and Vegetables

In this three-day, hands-on class, Chef Joel Reno will teach the age old practice of preserving as well as how to create flavored syrups and liqueurs. All recipes will feature fruits and vegetables of our local summer harvest, showing you how to extend the season’s bounty all throughout the year.

**Class runs from 06/23 to 06/26. Fee: $525.**

### Vocational Classes

#### Classes with Distinguished Visiting Chefs

Throughout the year, distinguished visiting chefs offer focused, short-term, hands-on master classes to professionals in specialty aspects of pastry. These courses have brought prominent international figures like Pierre Herme, Stephane Glacier, M.O.F., Jean-Pierre Wybauw, Christine Ferber, Oriol Balaguer, Franck Kestener, M.O.F., and Paco Torreblanca. The topics explore all levels of expertise and subjects such as breads, plated desserts, or chocolate candy.

All tools equipment and ingredients will be provided for each student. The French Pastry School has a strict dress code. Students are required to wear long black or khaki colored pants, kitchen-safe shoes (closed toe, skid proof, made from a hard protective leather material), and a chef’s jacket. Students may purchase a chef’s jacket from the school, please call for more information. Chef jackets will be shipped within 2 business days of receiving payment. Special orders will take up to 6 weeks. Everyone will receive an apron and a hat to keep.

As an added value, all Professional Courses at The French Pastry School will feature a light meal included in the price of the course.

**Class takes place on 06/15. Fee: $725.**

### VOC KK 1782 Sculpted Cake and Lambeth Piping Method by Chef Sunny Lee (P)

Are you looking to take your cake sculpting and sugar art skills to the next level? Step up your game with techniques and guidance from talented cake artist Chef Sunny Lee in this four-day, hands-on course. Chef Lee will take you through the essential steps needed to turn an idea for a sculpted cake into a reality. You will go through the process from beginning to end and learn how to create a structural skeleton for your cake using wood and metal frameworks, and then build shapes and textures through cake carving, crumb coating, and adding layers of fondant or modeling chocolate. You will also apply the final touches to bring your cake to life. Piping with royal icing takes planning, practice, and patience. Chef Lee will show you how to make gravity-defying stringwork (Oriental and Australian methods) as well as intricate and elegant over piping (Lambeth method) that will set you apart from other cake decorators. Chef Lee brings a great wealth of knowledge to this French Pastry School continuing education course. She will show you how to add value to your business by adding rare and exceptional touches to your work. Students will create two cakes: a two-tier, dummy cake and a three-dimensional, sculpted cake up to 14" in height.

**Class runs from 07/06 to 07/09. Fee: $1,150.**

### VOC KK 1790 Chocolate Candies and Panning by Master Chocolatier, Chef Sylvain Bortolini (P)

In this four-day, hands-on course for professionals, explore the world of white, milk, and dark chocolate confectionary with the Bellagio Resort’s master chocolatier, Chef Sylvain Bortolini. In this course, you will explore a range of Chef Bortolini’s signature recipes. He will give you the practical knowledge needed to make a selection of fine candies a reality in your business and how to structure it for medium- and large-scale production. You will learn the technology behind making chocolate fillings, shelf life, tempering chocolate, enrobing, and the best method to use in your pastry shop. You will also learn the art of chocolate panning and some of his favorite recipes. Chef Bortolini will teach you a selection of spreads, both water- and oil-based, and a line of both nut praliné; and chocolate ganache based candies and bars in addition to a line of chocolate panning and sugar confectionary products. Chef Bortolini will participate this year in the prestigious Chocolate Candy Maker MOF competition. Benefit from his expertise as he guides you through techniques that will put you a step ahead of the competition.

**Class runs from 07/13 to 07/16. Fee: $1,150.**

### VOC KK 1791 Cakes by Celebrity Chef, Marina Sousa

Be they glamorous, traditional, or whimsical, a great deal of hard work and vision goes into making a bride’s wedding dreams come true. Get a step ahead of the competition with Chef Marina Sousa in this four-day, hands-on course about wedding cake decoration and business. In order to achieve a client’s dream wedding cake, you need an arsenal of techniques at your disposal. Students will create a contemporary, tiered wedding cake utilizing some of the skills and concepts discussed and demonstrated: fondant, gumpaste, isomalt, royal icing, pricing, sizing, display cakes, marketing, and delivery logistics. Along with learning the signature techniques that Chef Sousa has made famous through her high profile clients and appearances on Food Network, she will share her insight into the business of running a successful cake design studio. All of the products you make will be yours to take home to enjoy with your family, friends, and colleagues!

**Class runs from 07/06 to 07/09. Fee: $1,150.**

### VOC KK 1367 Jams, Jellies, Marmalades, Chutneys, and Sweet and Sour Pickled Fruit and Vegetables (P)

In this four-day, hands-on course for professionals, French Pastry School Instructor, Chef Sebastien Canonne, M.O.F., will teach the age-old practice of preserving along with a variety of techniques and recipes that will keep your winter fresh and interesting. Under Chef Canonne’s guidance, you will understand the difference between jams, jellies, conserves, and marmalades; poached canned fruits and fruits in alcohol; fruit syrups and liqueurs; and relishes and chutneys. All recipes will feature fruits and vegetables of our local summer harvest, showing you how to extend the season’s bounty all throughout the year.

**Class runs from 07/27 to 07/30. Fee: $1,150.**
PER KK 3604 Intermediate/Advanced Children’s Swimming (Group 1, Ages 5–10) (Group 2, Ages 10–15)

Intended for children who have a rudimentary understanding of swimming, and are able to swim front crawl, and elementary backstroke, and are not afraid of the water. This course is designed to build on the fundamentals taught in the beginning class. Participants will be introduced to the remaining strokes, entries, and flip-turns. Lessons are approximately 45 minutes long.

- Class runs from 06/23 to 07/23. Fee: $64.
- Class runs from 06/23 to 07/23. Fee: $64.

PER KK 1273 The Thrill of the Grill

Fire up the grill and turn up the heat! This class will have you using the grill to create more than just a burger, including recipes like Peach Panzanella Salad, Asian Grilled Steak Tacos, BBQ Grilled Sweet Potatoes. Students will work in the kitchen, taste the dishes and take home recipes.

- Class takes place on 06/11. Fee: $54.

PER KK 1760 Happy Health Cooking for Summer

Think healthy eating is boring? Think again. Using fresh ingredients and healthy conscience cooking techniques and methods, the class will create tasty, flavorful dishes such as Heartland grilled chicken breast with peach and strawberry salsa, roasted sweet and spicy cauliflower, fresh blackberry wonton cups with citrus ricotta cream. Students will work in the kitchen, taste the dishes and take home recipes.

- Class takes place on 06/17. Fee: $54.

### FAMILY COLLEGE

#### FAM KK 2703 Level UP

Level UP is a quick-start program designed to ensure students are prepared to take on the challenge and rigor of college level work. This program targets students placed into the developmental education pathway based on the CCC COMPASS placement exam. The Level UP program is designed to improve placement scores by sharpening Math, Reading, and/or Writing skills to increase the amount of students to reaching the college-level credit. The courses are designed with an embedded tutor and the use of technology.

- Class runs from 07/17 to 07/18. Fee: $175.

### VOCATIONAL TRAINING

#### VOC MX Substance Abuse Counseling

This class equips the student with the tools and knowledge needed to provide appropriate assessment and treatment for all levels of substance abuse and support clients in short or long term. The instructor Roland Grant will educate you on alcohol and substance abuse. Students can either earn 24 CEUs or use the education hours to apply for certification as an alcohol or drug substance abuse counselor.

- Class runs from 06/06 to 07/25. Fee: $150.

#### VOC MX Food Service Sanitation Certification

Prepare yourself to be certified or recertified by the City of Chicago and the State of Illinois in Food Service Sanitation, including training and certifying food vendors for outdoor festivals. The instructor will emphasize food protection through sanitation training. Successful completion of the course’s qualifying exam prepares you for the city certification exam.

- Class runs from 06/19 to 06/20. Fee: $175.
- Class runs from 07/17 to 07/18. Fee: $175.

Visit ccc.edu/ClassSchedules for more information.
Malcolm X College’s Emergency Medical Services (EMS) department provides educational programs in critical out-of-hospital acute medical care and transportation for patients with illnesses and injuries. Our program features Advance Certification and Continuing Education Courses in several in-demand areas including Basic Life Support, CPR, First Aid, and Advanced Cardiac Life Support.

Possible career pathways that can benefit from EMS education courses include:
- Emergency Medical Technician
- Firefighter
- Nurse
- Paramedic

Why should you choose our program?
The EMS programs at Malcolm X College are highly regarded and are part of the Region XI EMS System that includes the Chicago Fire Department, John H. Stroger Hospital of Cook County, Advocate Illinois Masonic Hospital, Northwestern Memorial Hospital and the University of Chicago Hospital. All courses are approved by the Illinois Department of Public Health and the Paramedic Program is nationally accredited by CoAEMSP. Malcolm X College is also an American Heart Association (AHA) approved training center for CPR and AHA courses.

Our EMS programs are part of the City Colleges of Chicago’s College to Careers (C2C) programs which forges partnerships between City Colleges and industry leaders to better align City Colleges’ curricula with the demand in growing fields. These partnerships provide City Colleges’ students access to real-world experience via teacher-practitioners, internships and top-notch facilities that prepare students to succeed in the workforce.

Credited Courses and Professional and Personal Development Course Options
Courses in Emergency Medical Service at Malcolm X College are offered through C2C programs as credited courses and through our Professional and Personal Development programs as continuing education credits. Credited courses include EMT-basic courses as well as First Responder class. Our EMS continuing education courses are approved by Region XI for continuing education credits. This flexibility allows us to meet the varying needs of our students.

EMS Department Programs
As an AHA training center, Malcolm X College is responsible for training, certifications and record keeping for all system programs and trainers within the system. Currently the Malcolm X College training center is one of the largest in the Chicago area and maintains records for over 2000 CPR instructors and providers. All CPR courses require additional $5 card fee.

VOC MX AHA CPR Healthcare Providers
You will learn and be trained to pass the American Heart Association’s cardiopulmonary resuscitation (CPR) exam. Direct questions to (312) 850-7410 or (312) 850-7124.

VOC MX Basic Life Support for Healthcare Providers (Parts 2 and 3)
This course is available for those students who have successfully completed the Basic Life Support (BLS) for Healthcare Provider Online Module. Part Two is Skills Practice and Part Three is successful skills testing to complete the BLS course requirements for Healthcare Providers Course Completion Card.

Advance Level Certification Courses
Each of the following standardized certification courses are accepted by Region XI for 16 hours of Continuing Education Credit. These courses are currently offered annually based on need. Priority is given to students currently enrolled in the Malcolm X College Paramedic Program. Additional courses may be offered during the year dependent on demand. Fees are waived for system approved Paramedic Internship Preceptors. For additional information regarding course offerings, call the EMS Department at (312) 850-7410.

Visit ccc.edu/ClassSchedules for more information.
VOC MX Advanced Cardiovascular Life Support (ACLS)
This course is designed for healthcare professionals who either direct or participate in the management of cardiopulmonary arrest or other cardiovascular emergencies. This includes personnel in emergency response, emergency medicine, intensive care and critical care units such as physicians, nurses, and paramedics. Course content includes: cardiovascular and cerebrovascular emergencies, respiratory and metabolic emergencies, post cardiac arrest, clinical pharmacology and toxicology emergencies and systemic approach to patient assessment.
TBA—Offered as requested; minimum number of participants. Fee: $175.

VOC MX Pediatric Advanced Cardiac Life Support (PALS)
This course is designed for the healthcare professional who responds to emergencies in infants and children. This includes personnel in emergency response, emergency medicine, intensive care and critical care units such as physicians, nurses, and paramedics. Course content includes: one rescuer child and two rescuers infant CPR, management of cardiac and respiratory emergencies, rhythm disturbances and electrical therapy, vascular access and systemic approach to pediatric assessment.
TBA—Offered as requested; minimum number of participants. Fee: $175.

VOC MX Pediatric Education for Pre-hospital Provider (PEPP)
PEPP represents a comprehensive source of pre-hospital medical information for the emergency care of infants and children. It will teach pre-hospital professionals how to better assess and manage ill or injured children. This course is the advanced level two-day course which includes both didactic and practical assessment and criteria.
TBA—Offered as requested; minimum number of participants. Fee: $175.

VOC MX International Trauma Life Support (ITLS)
ITLS courses give the student the knowledge and hands-on skills to take better care of trauma patients. ITLS stresses rapid assessment, appropriate intervention and identification of immediate life threats. ITLS courses combine classroom learning, hands-on skills stations, and assessment stations that put learning to work in simulated trauma scenarios. Each ITLS course includes an evidence-based course manual with in-depth content written and edited by trauma care experts based on current research. ITLS courses are designed, managed and delivered by course directors, coordinators and instructors experienced in EMS, pre-hospital care and the ITLS approach.
TBA—Offered as requested; minimum number of participants. Fee: $175.

Classes Offered for EMS Continuing Education Credit

Olive-Harvey College Courses

PER OH 9041 Adult Swim Levels I–IV
Class runs from 06/02 to 08/04. Fee: $60.

Harry S Truman College Courses

VOCATIONAL TRAINING

VOC TR 190 Keyboarding
Learn basic touch-typing skills with a focus on computer keyboarding. You will develop speed, efficiency, accuracy, and basic word-processing skills. Timed tests are required for accuracy and speed. Six sessions. Lab time included. Please bring a flash drive to class.
12170 VOC TR 190 MA 12:45 PM–2:45 PM M L972 Yacovacci, J
Class runs from 06/08 to 07/13. Fee: $99.
**VOC TR 1061 Introduction to PC Hardware**
The Basic CompTIA A+ Certification Prep course teaches you about the hardware common to virtually every personal computer, including microprocessors, RAM, power supplies, motherboards, BIOS, CMOS, the expansion bus, and input/output devices. You’ll learn how things work, how to configure everything, and how to troubleshoot in real-world environments. This course gives you the knowledge upon which you’ll base the rest of your CompTIA A+ certification studies for the exams that debuted in late 2006. Plus it helps you take that first step to becoming an excellent PC technician. Homework and attendance are required.

12383 VOC TR 1061 TRC 6:00 PM–9:30 PM TF 1959 Tolson, X
Class runs from 06/05 to 06/16. Fee: $399.

**VOC TR 1062 PC Repair and Troubleshooting**
Students will learn about PC hardware, software and system maintenance requirements. Topics include a detailed look at hardware components, power supply, upgrades, maintenance, and troubleshooting. In hands-on exercises, students assign configuration settings, upgrade systems, configure SCSI devices, install printers and monitors, remove and replace components, and troubleshoot POST errors.

12384 VOC TR 1062 TRC 6:30 PM–9:30 PM TF 1959 Tolson, X
Class runs from 06/19 to 07/23. Fee: $899.

**VOC TR 1086 Microsoft Excel**
Learn the dominant spreadsheet program used by accountants, managers, and business owners today. You will learn how to construct a spreadsheet, calculate with formulas, set up the page, prints, and chart.

12171 VOC TR 1086 WA 6:30 PM–8:30 PM W L935 Walls, C
Class runs from 06/03 to 07/15. Fee: $129.

**VOC TR 1111 Computer Basics for Absolute Beginners**
Conquer your fear of computers in this beginner’s class. You’ll learn how to boot up and shut down the computer, develop mouse skills, understand the use of media storage, files, folders, icons, software, Accessory programs, operating systems, and sizing and moving windows. You’ll also create an email account and learn how to use and search the internet. A USB thumb drive of any size is required. Students who do not have keyboarding skills should take Keyboarding I before taking this class.

12172 VOC TR 1111 SC 1:30 PM–3:30 PM S L972 Yacavocci, J
Class runs from 06/06 to 07/25. No class on 07/04. Fee: $129.

**VOC TR 1118 Fundamentals of Bookkeeping**
Use a step-by-step approach to learn all the elements of the bookkeeping cycle including creating and posting journal entries, performing a trial balance, closing the general ledger, preparing basic financial statements, and calculating the cost of goods sold.

12166 VOC TR 1118 SC 9:00 AM–11:30 AM S L967 Chrise, G
Class runs from 06/06 to 07/25. No class on 07/04. Fee: $199.

**VOC TR 1355 Food Service Sanitation: First-Time Certification and Recertification**
National Restaurant Association ServSafe Training and certification is appropriate for anyone seeking first-time certification or to renew an expired license. State and local governments require that food service establishments be under the direction of a person with a valid State of Illinois Food Service Sanitation Manager’s Certification. On successful completion of a state-approved exam, you will be eligible to apply for the State of Illinois certification ($35 fee). City of Chicago certificates are available for an additional $35 fee. A textbook is required. Allow approximately 6 to 8 weeks to receive your certifications. Contact Illinois Dept. of Public Health at 217-785-2439 for information about certifications.

12168 VOC TR 1355 MC 1:00 PM–6:00 PM M L947 Muhammad, C
Class runs from 06/15 to 06/22. Fee: $175.

**VOC TR 6004 AHA CPR for Healthcare Providers**
This course, designed for healthcare providers, teaches cardiopulmonary resuscitation (CPR) and relief of foreign body airway obstruction for adults, children and infants. On successful completion of the course, you will receive a course completion card issued through the American Heart Association. You must register in advance. We cannot permit registrations the day of the class.

12177 VOC TR 6004 SC 9:00 AM–2:00 PM S L956 Stamos, M
Class takes place on 07/11. Fee: $49.

**VOC TR 9207 Web Design II**
Create and edit a website using HTML and CSS, using both HTML or text editors as well as Adobe Dreamweaver. Topics will include: links, images, headings, divs, lists, and CSS definitions and techniques. Learn to create templates, embed media, integrate social media, and enhance websites with search engine optimization and marketing techniques.

12169 VOC TR 9207 TRC 6:30 PM–9:30 PM TTh 3909 Chien, Y
Class runs from 06/09 to 07/23. Fee: $625.

**PERSONAL DEVELOPMENT**

**PER TR 1046 Introduction to Computers for Seniors**
The class fee (check or money order) must be mailed to the Dept. of Family and Support Services, 1615 W. Chicago Ave., 3rd Floor, Chicago, IL 60622, attention Francine Miller. Payment must be received 2 days before the class start date. Class size is limited.

12173 PER TR 1046 WC 8:45 AM–10:45 AM W L584 DFSS
Class runs from 06/03 to 07/22. Fee: $35.

**PER TR 1237 Intermediate Computers for Seniors**
The class fee (check or money order) must be mailed to the Dept. of Family and Support Services, 1615 W. Chicago Ave., 3rd Floor, Chicago, IL 60622, attention Francine Miller. Payment must be received 2 days before the class start date. Class size is limited.

12174 PER TR 1237 RC 8:45 AM–10:45 AM Th L584 DFSS
Class runs from 06/04 to 07/23. Fee: $35.

**PER TR 4976 AHA Heartsaver CPR and First Aid**
This course is designed to teach the skills of cardiopulmonary resuscitation (CPR), relief of foreign body airway obstruction, and first aid to lay rescuers. You will learn critical skills to respond to and manage an emergency in the first few minutes until emergency medical services arrives. On successful completion of the course, you will receive a course completion card issued through the American Heart Association.

12176 PER TR 4976 SC 9:00 AM–2:00 PM S L956 Stamos, M
Class takes place on 06/13. Fee: $49.

**PER TR 7003 Watercolor Painting**
Discover the unique qualities of watercolor painting through experimental exercises. Learn to really see color, gain a working understanding of color theory, and develop your own personal style.

12175 PER TR 7003 SC 9:00 AM–11:25 AM S 212 Otto, P
Class runs from 06/06 to 07/25. No class on 07/04. Fee: $125.

**PER TR 7050 Beginning Photography: Digital and 35mm Cameras**
Learn the principles of photography with your digital or traditional 35mm camera. You can learn how to use a camera or you can refresh your knowledge of photography. You will learn about lens apertures, shutter speeds, light meter, film or ISO speeds, white balance, histograms, lenses, flash, composition, depth-of-field, digital storage cards, and much more. You will also learn to create great images using techniques like panning, painting with light, night photography, flash photography and others. Bring either a working 35mm or digital camera with manual exposure controls. Check the batteries. It is very important not to miss the first class!

12178 PER TR 7050 SC 9:00 AM–11:00 AM S L951 Alvarez, I
Class runs from 06/06 to 07/25. No class on 07/04. Fee: $149.

**PER TR 7054 Intermediate Photography: Digital and 35mm Cameras**
Expand your photography skills in this continuation course for students who have already taken Beginning Photography and are comfortable with their cameras. You will learn all the advanced settings on the camera as well as Adobe Dreamweaver. Topics will include: links, images, headings, divs, lists, and CSS definitions and techniques. Learn to create templates, embed media, integrate social media, and enhance websites with search engine optimization and marketing techniques.

12179 PER TR 7050 SC 11:30 AM–1:30 PM S L951 Alvarez, I
Class runs from 06/06 to 07/25. No class on 07/04. Fee: $149.
**VOCATIONAL TRAINING**

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Prerequisites</th>
<th>Fee</th>
<th>ISBN</th>
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<tbody>
<tr>
<td>VOC WR 104 Level-Up</td>
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<td>Take your love of photography to the next level by learning basic black and white darkroom skills and how to &quot;see photographically.&quot; You will learn to process film, make photographs, make contact prints and enlargements. The course also covers mounting, touch-up, contrast filters, and darkroom craft. Advanced students may also enroll for additional darkroom time to complete projects. Lab hours are from 6 PM to 8 PM. Students must be familiar with and have access to a working 35mm camera (not disposable) with manual exposure controls. If you are not familiar with using a 35mm camera, the Beginning Photography course is highly recommended.</td>
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<td>12180</td>
<td>PER TR 7055 WC 7:00 PM–10:00 PM W 3928 Alvarez, I</td>
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<tr>
<td>VOC WR 7192 Spanish Oral Interpretation for the Legal Field, Part I</td>
<td></td>
<td>This seminar presents general interpreter training for a Legal setting. Vocabulary and exercises emphasize courtoom settings, client/attorney relations, traffic, family, civil and criminal court proceedings. Training includes legal terminology and police reports, oral interpretation exercises, role-playing, small group work, vocabulary study, Spanish/English grammar review, presentations, memory enhancing exercises and a clinical presentation. Each session is self-contained and independent of the other. Students may start interpretation program by enrolling at the beginning of any session. 50 hours</td>
<td></td>
<td>12458</td>
<td>VOC WR 7192 5:00 PM–10:00 PM F 4218 Lopez</td>
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<tr>
<th>Class runs from 06/05 to 08/07. No class on 07/03. Fee: $404. Cost of handbook included in tuition.</th>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Prerequisites</th>
<th>Fee</th>
<th>ISBN</th>
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</thead>
<tbody>
<tr>
<td>VOC WR 2091 Notary Signing Agent</td>
<td></td>
<td>Would you like to work as a Notary Signing Agent and earn $100 to $150 per assignment in this challenging economy? If this sounds like a great opportunity then being a notary signing agent is for you. You will learn how to effectively execute loan documents, how to become a notary and to seek agencies who are seeking highly qualified notary signing agents. At the end of the training the students will know how to perform a loan closing, and be efficient in understanding the loan process. This course will enable the participants to become notary signing agents within the Chicago Metropolitan and suburban areas. The goal of the training is to prepare and motivate each participant to establish a business relationship with mortgage companies, nationwide agencies, be their own boss and earn extra income. 2 sessions.</td>
<td></td>
<td>12459</td>
<td>VOC WR 2091 6:30 PM–9:00 PM TTh 4210 Singleton, B</td>
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<tr>
<th>Class runs from 06/23 to 06/25. Fee: $150. Cost of handbook included in tuition.</th>
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| VOC WR 1484 Managing Your Money and Credit | | Instructors outline credit reports and the factors that create and change a credit score, types of credit accounts, credit reporting agencies, discrepancy disputes and the importance of maintaining good credit in today's lending environment. Participants will also learn to understand the cost of credit, how to utilize it responsibly and how to repair personal credit in order to receive a pre-approval for a mortgage. In addition, the series focuses on learning to manage debt and adjusting a budget pre and post-purchase. | | 12575 | VOC WR 1484 10:00 AM–2:00 PM S 4216 TBA |

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<tr>
<th>Class takes place on 06/20.</th>
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| 12576 | VOC WR 1484 10:00 AM–2:00 PM S 4216 TBA |

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<tr>
<th>Class takes place on 07/11.</th>
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| VOC WR 1489 Purchasing a Home in Today's Market | | A panel of real estate experts provide insight to their roles as professionals in the home purchase transaction. The panel regularly features a loan officer, real estate agent, and real estate attorney. Each presenter will explain their role in the process and will offer insight on the pre-approval process, loan products, closing costs, finding a property, the purchase contract, addendums, and the REO and short sale bidding process. In addition, our Pre-Purchase counselors go over closing the deal, and discuss next steps post purchase to ensure homeowner success through financial budgeting. | | 12578 | VOC WR 1489 10:00 AM–2:00 PM S 4216 TBA |

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<tr>
<th>Class takes place on 06/27.</th>
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| 12581 | VOC WR 1489 10:00 AM–2:00 PM S 4216 TBA |

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<tr>
<th>Class takes place on 07/18.</th>
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| 12582 | VOC WR 1489 9:00 AM–3:00 PM S 4216 TBA |

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<tr>
<th>Class takes place on 08/01.</th>
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| VOC WR 1850 Basic Windows | | Hands-on practice of basic Windows manipulations, including viewing, renaming, deleting files or folders. | | 12606 | VOC WR 1850 9:00 AM–11:00 AM MW 4333 Heiberger |

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<tr>
<th>Class takes place on 07/13 and 07/15. Fee: $39.</th>
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| VOC WR 1851 Basic Internet | | Hands-on Internet research. | | 12604 | VOC WR 1851 9:00 AM–11:00 AM MW 4333 Heiberger |

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<th>Class takes place on 06/29 and 07/01. Fee: $39.</th>
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| VOC WR 1857 Utilizing Email | | Hands-on practice creating, sending, replying, saving, deleting, and printing email messages. Learn how to get and utilize a free web-based email account. | | 12605 | VOC WR 1857 9:00 AM–11:00 AM MW 4333 Heiberger |

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<tr>
<th>Class takes place on 07/06 and 07/08. Fee: $39.</th>
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| VOC WR 6402 CPR for Healthcare Providers | | This course is designed to teach the skills of Cardio Pulmonary Resuscitation (CPR) and relief of foreign body airway obstruction (choking) for victims of all ages. It is intended for participants who provide health care to patients. The course is also a prerequisite for ACLS, PALS, and BLS instructor courses. The course runs for 4 hours. Upon successful completion, the participant will receive a course completion card issued through the American Heart Association. | | 12597 | VOC WR 6402 U1 6:00 PM–10:00 PM T 4301 Dinella, M |

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| 12598 | VOC WR 6402 U2 6:00 PM–10:00 PM T 4301 Dinella, M |

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<th>Class takes place on 12/23/12 and 06/24/13. Fee: $39.</th>
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| VOC WR 6506 HeartSaver CPR | | This course is designed to teach the skills of Cardio Pulmonary Resuscitation (CPR) and relief of foreign body airway obstruction (choking) to all lay rescuers. Upon successful completion, the participant will receive a course completion card issued through the American Heart Association. | | 12599 | VOC WR 6506 U1 6:00 PM–9:00 PM T 4301 Dinella, M |

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| VOC WR 1000 Basic Computer Skills | | Hands-on practice to understand how your computer works. | | 12603 | VOC WR 1000 9:00 AM–11:00 AM MW 4333 Heiberger |

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<th>Class takes place on 06/22 and 06/24. Fee: $39.</th>
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| VOC WR 1852 Keyboarding for Seniors | | This course lays the foundation, or refreshes the knowledge for students to become qualified notary signing agents. At the end of the training the students will know how to perform a loan closing, and be efficient in understanding the loan process. This course will enable the participants to become notary signing agents within the Chicago Metropolitan and suburban areas. The goal of the training is to prepare and motivate each participant to establish a business relationship with mortgage companies, nationwide agencies, be their own boss and earn extra income. 2 sessions. | | 12603 | VOC WR 1000 9:00 AM–11:00 AM MW 4333 Heiberger |

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<tr>
<th>Class takes place on 06/22 and 06/24. Fee: $39.</th>
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| VOC WR 1852 Keyboarding for Seniors | | This course lays the foundation, or refreshes the knowledge for students to become touch typists. The course is taught on a computer keyboard using a word processing program. Speed goal: 14 WPM. Hands-on practice to learn keyboarding skills. | | 12602 | VOC WR 1852 9:00 AM–11:00 AM MW 4333 Heiberger |

| Class takes place on 06/15 and 06/17. Fee: $149. |

| Visit ccc.edu/ClassSchedules for more information. |
PER WR 2 Improve English Grammar and Writing Skills
Are you uncomfortable with your English pronunciation, grammar and writing skills? Would you like to improve your vocabulary and learn some spelling tricks? Is reading an effort rather than an enjoyment? This course is a step-by-step process to develop grammatically correct sentences. Emphasis is based on all parts of speech and punctuation. Learn how to develop and write good paragraphs. Students should have a good command of spoken English. 14 sessions.

Class runs from 06/15 to 07/17. No class on 07/03. Fee: $169.

PER WR 5 Reading Comprehension
Book Required: ISBN #9780521714899
Combined into one new class. Is your reading comprehension and vocabulary holding you back? The new textbook called “Read This!” can help with both. The non-fiction stories will hold your interest and build your vocabulary as each selection is read. Each story will help develop a variety of skills such as, finding main ideas and the supporting details, making inferences, and identifying cause and effects. The vocabulary words for each story are related to the content area of the unit and also are from the Academic Word List (AWL). There are many activities and skill tests to check both comprehension and vocabulary. You will also be able to use MP3 files online to listen to as well as read each story. 10 sessions.

Class runs from 06/16 to 07/16. Fee: $139.

PER WR 10 Improve English Pronunciation
ESL students will build their skills and become more confident with the pronunciation of English words. In this class you will work on the sounds, rhythms, and intonation patterns of American English. You will also work with tricky idioms and phrases used in everyday conversation. Communication is the key. Join our friendly, comfortable atmosphere for learning. If you have the desire to improve your pronunciation, this is the class for you. 14 sessions.

Class runs from 06/15 to 07/17. Fee: $169.

PER WR 11 Let’s Talk: English Class for Non-native Speakers
Let’s Talk will help you gain the confidence you need to speak English in everyday situations. All are welcome to participate from any level of ESL. The more you practice, the greater the potential for your skills to improve. This class will boost your self-confidence, reduce your anxiety or nervousness, develop your fluency and accuracy, and, lastly, allow you to practice both your listening and speaking skills. The activities in the course will include practice in the following ways: Discuss current events, role play (job interviews, work-related situations, business transactions), create stories from pictures, voice your opinion, present to small groups, talk about areas that are the most difficult for you. Join our friendly and comfortable atmosphere for learning. If you have the desire to improve your speaking skills then this course is for you. Let’s Talk! 10 sessions.

Class runs from 06/15 to 07/17. Fee: $139.

PER WR 1200 Passport Golden Age Club
Class runs from 06/19 to 07/23. Fee: $59.

PER WR 7176 Creative Floral Design: Level I
Learn how to create beautiful fresh floral arrangements. You will be working with seasonal flowers to create floral decorations for your home, from table centerpieces to flowers for your door. Please bring a sharp knife and scissors. Student will take home a beautiful floral arrangement each week. 6 sessions.

Class runs from 06/17 to 07/22. Fee: $59. Materials Fee: $15 (per week)

PER WR 7184 DY1 Design Your Wedding Flowers
Course Fee: $59
If you are a hands-on person and like the idea of creating your own wedding bouquets, this is the class for you. Students will learn to make a hand-tied bouquet, corsage, and boutonniere and pave centerpiece. Pricing ideas will also be discussed. A trip to the floral market will also be included so you can see a variety of flowers available in our market area. Taught by a professional florist with 30 years’ experience in the field. A material fee of $15 per week will be collected in class (Please bring scissors and small sharp knife). 6 sessions

Class runs from 06/18 to 07/23. Fee: $59.
PER WR 6202 Aqua Yoga
Experience the many benefits of yoga by taking it off the mat and into the pool. Doing yoga in the water creates flexibility to move deeper into your poses while straining off your joints. This class is appropriate for wheelchair or walker bound students, stroke and cancer survivors, pregnant women, overweight individuals, and seniors. Class is done in the shallow end of the pool. 8 sessions.
Class runs from 06/12 to 07/31. Fee: $59.

PER WR 6206 Six-Pack Attack
Get hooked on toning and strengthening your upper as well as your lower body. Instructor Juan Ortiz will push you to a stronger and leaner you. You have nothing to lose, but pounds and inches! 8 sessions.
Class runs from 06/12 to 07/06. Fee: $66.

PER WR 6211 Dancing to the Oldies
Course Fee: $49
Have fun dancing and exercising to the Oldies. Dance with partners and props. Easy line dance steps and soft shoe. Wear comfortable clothing and shoes. 7 sessions.
Class runs from 06/19 to 07/08. No class on 07/03.

PER WR 6213 Cardio Step
Get your heart rate up, burn fat, and increase your stamina in this medium intensity cardio workout! High energy dance music accompanies the routines to keep you moving and motivated. Various types of strength training also included to tone your core and upper body. Students are asked to bring hand weights to class. Wright will provide the step equipment and resistance bands. 14 sessions.
Class runs from 06/22 to 07/08. Fee: $75.

PER WR 6214 Kick-Boxing
Come relieve stress and have fun! Burn 500 to 1000 calories per hour. Fun atmosphere, current hip music combining cardio, kick-boxing moves and some stretching for a total body workout. Learn how to reach your target heart rate. Our instructor provides low and high impact alternatives so you can burn the most calories. Wear comfortable clothes, and bring a towel and water. 14 sessions.
Class runs from 06/23 to 07/08. Fee: $75.

PER WR 6236 Adult Synchronized Swimming
If you have swimming skills and can swim breast stroke, come try the “sport of the arts”. Class includes instruction in precision and pattern swimming, sculling and beginning through the advanced figures. Taught by certified United States Synchronized Swimming instructor. Bring nose plug and swim cap. 8 sessions.
Class runs from 06/08 to 07/27. Fee: $78.

PER WR 6238 Weekday Early Bird Swim
Do you like to work out early? Swim laps, water walk or exercise on your own schedule five days a week. Check in with the lifeguard and then hop into the pool for a refreshing start to your day. 6 weeks.
Class runs from 06/11 to 07/29. Fee: $64.

PER WR 6239 Intermediate Adult Swim
This class is designed for those who have passed our beginner class and want to keep learning and refining swim strokes and water skills. To enroll students must have passed basic skills assessment and be confident and competent in deep water. Class is taught entirely in deep water. 8 sessions.
Class runs from 06/10 to 07/29. Fee: $74.

PER WR 6240 Hydro-Fit Water Workout
This water workout combines both aerobic and strength training to work the heart and muscles as well as reshaping body tone from fat to muscle. Suitable for all levels of fitness. 8 weeks.
Class runs from 06/11 to 07/27. Fee: $64.

PER WR 6241 Face Your Fear: Beginning Adult Swim
This class is for ages 15 and older who want to overcome their fear of water or just learn how to swim. This class will teach you to swim along with treading water and other personal safety skills. Bring swim cap and goggles. 6 sessions.
Class runs from 06/06 to 07/01. No class on 07/04. Fee: $74.

PER WR 6243 Friday Morning Fit Swim
Do you enjoy Hydro-Fit classes Monday through Thursday? We now offer a Friday class to start your weekend right! 8 sessions.
Class runs from 06/12 to 07/31. Fee: $64.

PER WR 6247 Aqua Cardio Water Exercise
Are you looking for an aerobic workout that will get your heart going and your joints working? Class begins with a shallow water routine and then finished with stretching and toning the muscles that you have just warmed up. This is a great way to wind up the day and feel relaxed before heading to bed or, in some cases, heading to work. 8 weeks.
Class runs from 06/08 to 07/27. Fee: $64.

PER WR 6253 Muscle Up
Would you like to add muscle tone to your body? This class will combine a half hour of light weight training with an hour of water aerobics. Class is open to people of all fitness levels. 8 weeks.
Class runs from 06/22 to 08/01. Fee: $74.

PER WR 6269 Senior Exercise Workout
Chair exercise are used as a warm-up and progress to standing with light stretching and balance moves. Complete workout, head to toe, ending with a cool down standing in a circle. Wear comfortable clothing and shoes. 7 Sessions.
Class runs from 06/19 to 08/07. Fee: $49.

PER WR 6270 Beginning Gentle Yoga
Recommended for seniors, those who are recovering from injuries, surgery or who have been sedentary. (Pregnant women should seek out a prenatal yoga class.) You will learn breathing techniques along with gentle stretches and some basic classic yoga poses that will invigorate, strengthen, increase flexibility, and improve your posture. Learn to relax and release stress through these movements, breath awareness and some basic meditation techniques. Being able to get up and down for both floor and standing poses will be required in this class. Bring a towel and wear loose clothing. Do not eat a heavy meal 2 hours before class; light snack is okay. 7 sessions.
Class runs from 06/23 to 08/04. Fee: $69.
PER WR 6271 Hatha Yoga
The Hatha Yoga classes are open to a mixed level of beginning and returning students. Some Yoga experience is preferred. Both classic poses and stretching will be a part of the class, which is designed to increase flexibility and vitality. Wear comfortable clothing and bring a towel. 7 sessions.

12524 PER WR 6271 12:00 PM–1:30 PM S E102 Davis 
Class runs from 06/20 to 07/08. No class on 07/04. Fee: $69.
12525 PER WR 6271 8:00 PM–9:30 PM M E102 Davis 
Class runs from 06/22 to 08/03. Fee: $69.

PER WR 6272 Active Yoga
Feel healthier, stronger and more relaxed as you gain a greater awareness of how your body and mind function together. This class will challenge you with poses that strengthen your entire body along with some flow yoga sequencing. Must be physically fit. Wear comfortable clothing and bring a towel. No eating 2 hours before class. 7 sessions.

12521 PER WR 6272 8:00 PM–9:30 PM T E102 Davis 
Class runs from 06/23 to 08/04. Fee: $69.

PER WR 7020 Painting Studio/Class
Experience the joy of watching a painting come to life by your hand. Beginning and more advanced students will work side by side in this open studio. Bring water mixable oil or acrylic paints, brushes, canvas board or stretched canvas, and a desire to learn. Easels provided. Instructor will only be available during the first two hours of class. 6 sessions.

12480 PER WR 7020 11:00 AM–2:00 PM S A213 Taylor 
Class runs from 06/20 to 08/08. No class on 07/04. Fee: $69.

PER WR 7115 Sizzling Salsa, Bachata, Merengue & Cumbia Dancing
Singles and couples! Have an enjoyable evening learning easy-to-lead and easy-to-follow steps and combinations for Salsa, Merengue, Cumbia & Bachata dances. 6 sessions.

12487 PER WR 7115 7:40 PM–8:40 PM F LRC Lobby Viray 
Class runs from 06/19 to 07/31. No class on 07/03. Fee: $55 (per person).

PER WR 7116 Salsa, Bachata, Merengue & Cha-Cha Dancing (Intermediate/Advanced)
Singles and couples! Want to look better on the dance floor in solo or in partner? This is for you. Learn impressive combinations for both ladies and men. Guys and gals learn even to dance stylishly with two partners at the same time! 6 sessions.

12488 PER WR 7116 8:50 PM–9:50 PM F LRC Lobby Viray 
Class runs from 06/19 to 07/31. No class on 07/03. Fee: $55 (per person).

PER WR 7118 Best of Ballroom and Swing
Singles and couples! Have a blast at any social dance event. Have fun learning easy-to-lead and easy-to-follow movements for American-style Ballroom dancing. (Tango, Waltz, Rumba/Bolero, Foxfoot/Ballad) and East Coast Swing. It’s easier than you think! 6 sessions.

12484 PER WR 7118 6:30 PM–7:30 PM F LRC Lobby Viray 
Class runs from 06/19 to 07/31. No class on 07/03. Fee: $55 (per person).

PER WR 7211 Guitar for Adults
Learn to play guitar. For beginners and those with some experience but who lack ability to read music. You will learn to play classical and popular music in a group setting while being introduced to the basic elements of guitar techniques and music theory. Students must bring their own instrument. 7 sessions.

12812 PER WR 7211 7:30 PM–9:00 PM T M317 Silva 
Class runs from 06/23 to 08/04. Fee: $110.

FAMILY COLLEGE
FAM WR 4003 Beginning Piano I (Grades 9–13)
Is your child the next Mozart? In this course they will learn to read musical notes while playing an electric piano.

12564 FAM WR 4003 10:00 AM–10:50 AM S E301 Stefanits 
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $66.

FAM WR 4027 Busy People Around Town (Ages 6–8)
Join us for stories and more. Learn about the busy people places and transportation around your town with hands-on activities.

12530 FAM WR 4027 9:00 AM - 9:50 AM T A210 Simonetti 
Class runs from 06/23 to 07/28. Fee: $56.

FAM WR 4035 Math (Grades 1–2)
Sharpen your reasoning, computation and problem solving skills. Review addition and subtraction.

12553 FAM WR 4040 11:00 AM–11:50 AM W A218 Sima 
Class runs from 06/24 to 07/29. Fee: $56.

FAM WR 4035 Math (Grades 3–4)
Review math computation skills and do word problems.

13036 FAM WR 4035 11:00 PM–11:50 AM T A218 Sima 
Class runs from 06/23 to 07/28. Fee: $50.

FAM WR 4035 Math (Grades 5–6)
Review multiplication, division, fractions and word problems.

12554 FAM WR 4036 9:00 AM–9:50 AM Th A218 Sima 
Class runs from 06/25 to 07/30. Fee: $50.

FAM WR 4045 Basic Math Review (Grades 7–9)
Don’t fall behind. Review all basic math concepts needed before taking Algebra and Geometry. 5 sessions.

12557 FAM WR 4045 12:30 PM–2:00 PM T A216 Heiberger 
Class runs from 06/16 to 07/14. Fee: $59.

FAM WR 4047 Pre-Algebra (Grades 7–9)
Prepare yourself for those Algebra problems of Junior High and High School. 5 sessions.

12558 FAM WR 4047 2:00 PM–3:30 PM T A216 Heiberger 
Class runs from 06/16 to 07/14. Fee: $59.

FAM WR 4048 Basic Algebra Skills (High School)
Algebra giving you trouble? This class emphasizes the basic concepts used during first year Algebra. 5 sessions.

12559 FAM WR 4048 12:30 PM–2:00 PM TH A216 Heiberger 
Class runs from 06/16 to 07/14. Fee: $59.

FAM WR 4049 Basic Geometry Skills (High School)
Introduction of geometric concepts and review.

12650 FAM WR 4049 2:00 PM–3:30 PM TH A216 Heiberger 
Class runs from 06/18 to 07/16. Fee: $59.

FAM WR 4052 Super Spellers (Grades 1–3)
This class offers a variety of activities to sharpen spelling and writing skills. Children will gain confidence to spell words and write independently.

12542 FAM WR 4052 10:00 AM–10:50 AM T A218 Sima 
Class runs from 06/23 to 07/28. Fee: $50.

FAM WR 4054 Creative Writing (Grades 2–8)
Course Fee: $50

Grades 2–4
12546 FAM WR 4053 12:00 PM–12:50 PM T A218 Sima 
Class runs from 06/23 to 07/28. Fee: $50.

Grades 5–8
12547 FAM WR 4053 11:00 AM–11:50 AM Th A218 Sima 
Class runs from 06/25 to 07/30. Fee: $50.

FAM WR 4055 English Grammar (Grades 4–6)
Students will master important grammar and language arts skills.

12548 FAM WR 4055 2:00 PM–2:50 PM W A218 Sima 
Class runs from 06/24 to 07/29. Fee: $50.

FAM WR 4060 Reading and Math Games (Ages 6–8)
Reinforce and learn basic reading and math skills.

12531 FAM WR 4060 10:00 AM–10:50 AM T A210 Simonetti 
Class runs from 06/23 to 07/28. Fee: $50.

FAM WR 4061 Reading Review (Grades 2–8)
Course Fee: $50.
Sequencing, vocabulary, comprehension, drawing conclusions, picking out main ideas and context clues at grade appropriate levels.

Grades 2–3
12543 FAM WR 4061 12:00 PM–1:50 PM W A218 Sima 
Class runs from 06/24 to 07/29. Fee: $50.

Grades 4–5
13035 FAM WR 4061 1:00 PM–1:50 PM W A218 Sima 
Class runs from 06/24 to 07/29. Fee: $50.

Grades 6–8
12545 FAM WR 4061 2:00 PM–2:50 PM T A218 Sima 
Class runs from 06/23 to 07/28. Fee: $50.

Visit ccc.edu/ClassSchedules for more information.
FAM WR 4063 Study Skills (Grades 2–8)
Review skills in skimming, scanning, comparison and contrasting, note-taking, locating information, reading to gain information, and these for writing reports.
Grades 2–4
12549 FAM WR 4063 12:00 PM–12:50 PM Th A218 Sima
Class runs from 06/25 to 07/30. Fee: $56.
Grades 4–6
12550 FAM WR 4063 1:00 PM–1:50 PM T A218 Sima
Class runs from 06/25 to 07/28. Fee: $56.
Grades 7–8
12551 FAM WR 4063 10:00 AM–10:50 AM Th A218 Sima
Class runs from 06/25 to 07/30. Fee: $56.
FAM WR 4072 Paleontology (Ages 6–8)
Be a scientist. Discover the world of dinosaurs, digs and more through hands-on experience.
12538 FAM WR 4072 10:00 AM–10:50 AM W A210 Lemke
Class runs from 06/24 to 07/29. Fee: $50.
FAM WR 4110 Space Rocket Exploration (Ages 6–8)
Hands-on activities related to space, the solar system, stars and rockets.
12529 FAM WR 4110 11:00 AM–11:50 AM Th A210 Simonetti
Class runs from 06/25 to 07/30. Fee: $50.
FAM WR 4115 Beginning Piano I (Ages 6–8)
Is your child the next Mozart? In this course they will learn to read musical notes while playing an electric piano.
12563 FAM WR 4115 9:00 AM–9:50 AM S E301 Stefanits
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $66.
FAM WR 4117 Beginning Piano II (Ages 6–13)
This course is for students who have completed the Beginning Piano I class or have basic knowledge of piano.
12565 FAM WR 4117 11:00 AM–11:50 AM S E301 Main
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $66.
FAM WR 4122 Haley’s Comet (Ages 6–8)
Dramatic play is such fun. You will learn to be someone or something else and act out skits. You will make puppets, props and more.
12537 FAM WR 4122 11:00 AM–11:50 AM W A210 Lemke
Class runs from 06/24 to 07/29. Fee: $50.
FAM WR 4123 Clay, Clay, and More Clay (Ages 6–8)
Make and/or use different types of clay each week. Take a project home weekly.
12527 FAM WR 4123 9:00 AM–9:50 AM M A213 Lemke
Class runs from 06/22 to 07/27. Fee: $50.
FAM WR 4127 Hip-Hop Kids/Jazz Dance (Ages 8–12)
Fun for girls and boys in this upbeat dance class. Wear double socks and loose fitting clothes.
12569 FAM WR 4127 8:00 PM – 8:50 PM W E110 Lubarda
Class runs from 06/26 to 07/29. Fee: $50.
FAM WR 4006 Creative Dramatics (Ages 6–12)
Boys and girls are welcome in this drama class. You will learn and practice improvisation and staging. Bring your best personality for a truly fun experience.
12570 FAM WR 4006 7:00 PM – 7:50 PM W E110 Lubarda
Class runs from 06/24 to 07/29. Fee: $50.
FAM WR 4130 Creative Craft (Ages 6–8)
Enjoy using a variety of materials to make fun things to take home.
12506 FAM WR 4130 9:00 AM–9:50 AM W A213 Lemke
Class runs from 06/24 to 07/29. Fee: $50.
FAM WR 4133 Drama and Create (Ages 6–12)
This course teaches a combination of modern dance, drama, and character dance–themed music. Freedom of movement is emphasized. Some props and/or costumes will be used during this class. Wear double socks. Boys and girls are welcome.
12567 FAM WR 4133 9:00 AM–9:50 AM S A210 Lubarda
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $50.
FAM WR 4143 Gymnastics (Ages 7+)
Learn the basics of gymnastics using mat, beam, springboard and more.
12574 FAM WR 4143 10:00 AM – 10:50 AM S Gym Lubarda
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $50.
FAM WR 4154 Self-Defense (Ages 8+)
Watch your child’s self-confidence develop, their concentration and grades improve, while learning basic techniques of self-defense from a black-belt expert.
12571 FAM WR 4154 10:00 AM – 10:50 AM S E102 Lemke
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $50.
12573 FAM WR 4154 5:30 PM – 6:20 PM T E102 Lemke
Class runs from 06/23 to 07/28. Fee: $50.
FAM WR 4201 Kitchen Kids Measure, Mix, and Stir (Ages 6–8)
Upbeat dance class for boys and girls. Wear double socks.
12528 FAM WR 4201 10:00 AM–10:50 AM M A213 Lemke
Class runs from 06/24 to 07/29. Fee: $50.
FAM WR 4313 Tumbling (Ages 6–10)
Learn the basic of tumbling using the beam, and other equipment.
12533 FAM WR 4313 7:00 PM – 7:50 PM M Gym Lubarda
Class runs from 06/22 to 07/27. Fee: $50.
12534 FAM WR 4313 11:00 AM–11:50 AM S Gym Lubarda
Class runs from 06/20 to 08/01. No class on 07/04. Fee: $50.
FAM WR 4314 Studio Dance Class (Ages 6–10)
Tap dancing and creative movement are taught in this class (wear leather soles or tap shoes).
12535 FAM WR 4314 6:00 PM–6:50 PM F A210 Lubarda
Class runs from 06/19 to 07/31. No class on 07/03. Fee: $50.
FAM WR 4315 Mini Cheerleaders and Pom Pons (Ages 6–8)
Learn cheer routines and use pom poms to fun.
12536 FAM WR 4315 6:00 PM–6:50 PM M E110 Lubarda
Class runs from 06/22 to 07/27. Fee: $50.
FAM WR 4319 Gymnastics & Cheerleading (Ages 7+)
A combination class that teaches the basic of cheerleading routines and the basics of gymnastics.
12575 FAM WR 4319 5:00 PM – 5:50 PM M E102 Lubarda
Class runs from 06/22 to 07/27. Fee: $50.
FAM WR 4322 Ballet and Music with Movement (Ages 6–12)
Boys and girls are welcome in this class. Learn how to dance with a partner the basics of ballet and other dance moves. Ballet slippers or double socks required.
12568 FAM WR 4322 5:00 PM–5:50 PM F E102 Lubarda
Class runs from 06/19 to 07/31. No class on 07/03. Fee: $50.
FAM WR 4400 Keyboarding (Ages 9–13)
Learn to type on a computer.
12541 FAM WR 4400 9:00 AM–10:50 AM W A334 Sima, C
Class runs from 06/24 to 07/29. Fee: $78.
FAM WR 4801 Fundamental Aquatic Skills Level II (Ages 6–9)
Children must be 6 by 06/01.
This level builds on basic movement learned in Level I and helps the child to swim front and back crawl with breathing. Further developing breaststroke and the elementary backstroke, changing direction and rolling from back to front along with two additional movements that are part of personal water safety skills. To pass, a child must swim all and back crawl with breathing. Further developing breaststroke and the elementary backstroke, changing direction and rolling from back to front along with two additional movements that are part of personal water safety skills. To pass, a child must swim all
FAM WR 4802 Level III: Stroke Development (Ages 6–10)
Children must be 6 by 06/08. 
Builds on skills mastered in Level 2. Work on coordination for front and back crawl, breast stroke and scissors kick and refinement of these strokes. Introduces elements of butterfly and treading in water. Rules for headfirst entry are taught along with diving progression. Swim cap and goggles are required for each class. 8 sessions.
12681 FAM WR 4802 5:00 PM–5:50 PM T E001 Douнос
Class runs from 06/09 to 07/28. Fee: $74.
12682 FAM WR 4802 3:45 PM–4:35 PM Th E001 Douнос
Class runs from 06/11 to 07/30. Fee: $74.
12683 FAM WR 4802 4:30 PM–5:20 PM F E001 Skrzyńiarz
Class runs from 06/05 to 07/31. No class on 07/03. Fee: $74.
12684 FAM WR 4802 11:00 AM–11:50 AM S E001 N. Skrzyńiarz
Class runs from 06/06 to 06/08. No class on 07/04. Fee: $74.

FAM WR 4803 Level IV: Stroke Improvement (Ages 7–12)
Children must be 7 by 06/08.
Must have passed Wright College ARC Level 3 or swim test. Students will improve their skills and increase their endurance by swimming front crawl and back crawl for greater distances. Continue to build on elementary backstroke, breaststroke, butterfly and sidestroke. Learn basic turns and survival swimming. Swim cap and goggles required for each class. 8 sessions.
12687 FAM WR 4803 6:00 PM–6:50 PM T E001 Douнос
Class runs from 06/09 to 07/28. Fee: $74.
12688 FAM WR 4803 5:30 PM–6:20 PM F E001 Skrzyńiarz
Class runs from 06/05 to 07/31 (No Class 07/3). Fee: $74.

FAM WR 4805 Introduction to Synchronized Swimming (Youth)
For youth who can already swim front, back and breast strokes in deep water. This class will introduce basic synchronized swim skills including precision and pattern swimming, sculling and figures. Taught by a certified United States Synchronized Swimming Instructor. 8 sessions.
12696 FAM WR 4805 6:30 PM–8:00 PM Th E001 C. Goodwin
Class runs from 06/11 to 07/30. Fee: $99.

FAM WR 4806 Level V: Stroke Refinement
Must pass Wright College ARC Level IV or swim test. Students refine their performance of all the strokes (front and back crawl, breaststroke, elementary backstroke and sidestroke) to increase distance endurance. Front and back flip turns will be introduced. Swim caps and goggles are required for each class. 8 sessions.
12691 FAM WR 4806 5:30 PM–6:20 PM M E001 Ling
Class runs from 06/09 to 07/27. Fee: $74.
12692 FAM WR 4806 5:00 PM–5:50 PM Th E001 A. Goodwin
Class runs from 06/11 to 07/30. Fee: $74.
12693 FAM WR 4806 3:30 PM–4:20 PM S E001 Skrzyńiarz
Class runs from 06/06 to 06/08. No class on 07/04. Fee: $74.

FAM WR 4810 ARC Pre-School Aquatics (Age 4)
Children must be 4 by 06/08.
This class promotes appropriate learning and development of fundamental water safety and swimming skills. It is a good step for children coming from the Parent & Child program as they transition into the Learn-to-Swim program at age 6. Parents DO NOT go into the water in this class. If your child was not in our parent/child classes and is 4 years of age, please call (773) 481-8841 to see if they would qualify. Swim cap and goggles are required at each class. 8 sessions.
12669 FAM WR 4810 12:30 PM–1:20 PM S E001 Skrzyńiarz
Class runs from 06/06 to 06/08. No class on 07/04. Fee: $74.

FAM WR 4814 ARC Pre-School Aquatics (Age 5)
Children must be 5 by 06/08.
This class promotes appropriate learning and development of fundamental water safety and swimming skills. It is a good step for children coming from the Parent & Child program as they transition into the Learn-to-Swim program at age 6. Parents DO NOT go into the water in this class. If your child was not in our parent/child classes and is 4 years of age, please call (773) 481-8841 to see if they would qualify. Swim cap and goggles are required at each class. 8 sessions.
12663 FAM WR 4814 4:00 PM–5:40 PM T E001 Douнос
Class runs from 06/09 to 07/28. Fee: $74.
12664 FAM WR 4814 5:30 PM–6:20 PM W E001 Ewing
Class runs from 06/10 to 07/29. Fee: $74.
12665 FAM WR 4814 3:30 PM–4:20 PM F E001 Skrzyńiarz
Class runs from 06/05 to 07/30. No class on 07/03. Fee: $74.
12666 FAM WR 4814 12:30 PM–1:20 PM S E001 Skrzyńiarz
Class runs from 06/06 to 06/08. No class on 07/04. Fee: $74.

FAM WR 4815 Introduction of Water Skills Level 1 (Age 6)
Must be 6 by 06/08.
This class is the first in the Red Cross Learn-To-Swim program. Children learn basic skills including supported floating on the back, underwater exhaling and breathing. And two forms of arm and leg action. Swim cap and goggles is required at each class. 8 sessions.
12661 FAM WR 4815 5:00 PM–5:50 PM M E001 Douнос
Class runs from 06/09 to 07/27. Fee: $74.
12668 FAM WR 4815 4:30 PM–5:20 PM W E001 Ewing
Class runs from 06/10 to 07/29. Fee: $74.
12669 FAM WR 4815 5:45 PM–6:35 PM Th E001 Douнос
Class runs from 06/11 to 07/30. Fee: $74.
12670 FAM WR 4815 5:00 PM–5:50 PM F E001 Ewing
Class runs from 06/05 to 07/31. Fee: $74.
12671 FAM WR 4815 1:00 PM–1:50 PM S E001 N. Skrzyńiarz
Class runs from 06/06 to 06/08. No class on 07/04. Fee: $74.
12672 FAM WR 4815 2:30 PM–3:20 PM S E001 Skrzyńiarz
Class runs from 06/08 to 06/08. No class on 07/04. Fee: $74.

FAM WR 4816 Level I (Ages 10–14)
Children must be 10 by 06/08.
12673 FAM WR 4816 5:30 PM–6:20 PM T E001 Ewing
Class runs from 06/09 to 07/28. Fee: $74.

FAM WR 4817 Level II (Ages 10–14)
Children must be 10 by 06/08.
12680 FAM WR 4817 7:00 PM–7:50 PM F E001 Skrzyńiarz
Class runs from 06/05 to 07/31. No class on 07/03. Fee: $74.

FAM WR 4818 Level III (Ages 10–14)
Children must be 10 by 06/08.
12685 FAM WR 4818 4:30 PM–5:20 PM M E001 Ling
Class runs from 06/09 to 07/27. Fee: $74.
12686 FAM WR 4818 7:00 PM–7:50 PM F E001 Ewing
Class runs from 06/05 to 07/31. No class on 07/03. Fee: $74.

FAM WR 4819 Level IV (Ages 10–14)
Children must be 10 by 06/08.
12689 FAM WR 4819 6:00 PM–6:50 PM M E001 Douнос
Class runs from 06/09 to 07/27. Fee: $74.
12690 FAM WR 4819 4:00 PM–4:50 PM Th E001 Ewing
Class runs from 06/11 to 07/30. Fee: $74.

FAM WR 4820 Endurance/Stroke Clinic for Levels 4–6
This class is a concentrated tutorial stroke endurance clinic. Working with the levels that the student is in, the instructor will guide them to meet personal goals of improvement through stroke instruction, endurance drills and lap swimming. 8 sessions.
13057 FAM WR 4820 6:00 PM–6:50 PM F E001 Ewing
Class runs from 06/05 to 07/31. Fee: $74.
### FAM WR 4906 ARC Parent and Child Aquatics (Ages 1–2)
*Children must be 1 by 06/08.*

This program familiarizes children with the water and prepares them to learn to swim in the ARC Preschool Aquatics program. Illinois Health Department mandates that swim diapers must have fitted waterproof pants over the diaper. Every child must have an adult with them in the water for classes. 8 sessions.

<table>
<thead>
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<th>Class Code</th>
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<th>Time</th>
<th>Day</th>
<th>Location</th>
<th>Instructor</th>
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<td>FAM WR 4906</td>
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<td>12649</td>
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<td>12651</td>
<td>FAM WR 4906</td>
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Class runs from 06/08 to 07/27. Fee: $40.

### FAM WR 4907 ARC Parent and Child Aquatics (Ages 3–4)
*Children must be 3 by 06/08.*

This program familiarizes children with the water and prepares them to learn to swim in the American Red Cross Preschool Aquatics program. Illinois Health Department mandates that swim diapers must have fitted waterproof pants over the diaper. Every child must have one adult with them in the water for classes. 8 sessions.

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<thead>
<tr>
<th>Class Code</th>
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<th>Time</th>
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Class runs from 06/08 to 07/28. Fee: $40.

### FAM WR 4921 Science (Ages 6–10)

Explore the world of science through hands-on activities. Make discoveries in physics, chemistry, space and/or other sciences.

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<th>Class Code</th>
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<th>Time</th>
<th>Day</th>
<th>Location</th>
<th>Instructor</th>
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<td>12540</td>
<td>FAM WR 4921</td>
<td>1:00 PM–1:50 PM</td>
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<td>A218</td>
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Class runs from 06/25 to 07/30. Fee: $50.

### FAM WR 4923 Test Taking (Grades 4–6)

Prepare for Testing (includes PARCC, ISAT & TERRA NOVA). Learn techniques that will help improve performance on tests. Practice tests given weekly.

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<th>Class Code</th>
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<th>Time</th>
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<th>Location</th>
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Class runs from 06/24 to 07/29. Fee: $50.

### FAM WR 4933 Beginner Book Club (Ages 6–8)

A great way to share books together! Reading books and discussing them together, while helping your child develop a love of reading and important language and literacy skills.

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<td>12539</td>
<td>FAM WR 4933</td>
<td>10:00 AM–10:50 AM</td>
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Class runs from 06/25 to 07/30. Fee: $50.

### FAM WR 5011 Fashion Focus for Kids (Ages 8+)

Teaching students to focus on creating fashion illustrations & designs with colored pencils & markers also giving an insight on material usage, model’s walk & pivots with an emphasis on runway, tearoom & photography modeling. Dress casual.

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<th>Instructor</th>
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<td>12585</td>
<td>FAM WR 5011</td>
<td>4:00 PM – 4:50 PM</td>
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Class runs from 06/19 to 07/31. No class on 07/03. Fee: $50.