FOUNDATIONAL STUDIES

Designed to help students in college, the Foundational Studies program offers students who score below the minimum standard score on the placement test the opportunity to study in a non-credit environment.

The program requires instruction in mathematics, reading and writing, with additional instruction in study skills. Because class size in this program is carefully monitored, students receive individual attention and have access to tutors.

In addition to tuition and fees, students also must purchase books and supplies. At the end of the semester, students retake the placement test. Scores on the placement test determine at which level the student is prepared or if the student is academically eligible to enter the credit program.

WORKFORCE INSTITUTE

The mission of the Workforce Institute is to design, develop, and deliver high quality training programs and services to businesses and the community. The Institute achieves its mission by identifying and addressing the ever changing needs of industries, employers, and their workforce. The goal of the Workforce Institute is to be the preferred, in-primary provider of training and educational services of quality and value for businesses, industry, and government.

The Workforce Institute brings workforce development training into the workplace, which helps Chicagoland businesses grow through employee development. The Institute provides companies with the solutions necessary for a successful future. Incumbent and entry level workers learn outside of the traditional classroom through innovative delivery systems and a hands-on approach.

For more information visit the Workforce institute website at: http://www.cccworkforceinstitute.com.

Customized Training for Business and Industry

The City Colleges of Chicago workforce training branch for local businesses and industries has been successfully instructing students for over 10 years. Each college’s Business and Industry Service Division is now combined into the Workforce Institute, operated by Harold Washington College, which continues to provide quality, affordable training programs tailored specifically to the needs of Chicago companies and organizations.

Our customized training includes, but is not limited to:

• Business and Professional Writing
• Computed Numerically Controlled (CNC)
• English as a Second Language (ESL)
• External & Internal Customer Service
• Industry Standard Certifications: NIMS, AWS, OSHA and More
• LEAN Enterprise Coaching and Mentoring
• Microsoft Suite
• Non-Profit Board Development and Improvement
• Six Sigma Development and Implementation
• Succession and Strategic Planning
• Time and Meeting Management
• Website Creation and Maintenance

Industries and Organizations that have accessed Workforce Institute resources include:

• American Bar Association
• Blue Cross Blue Shield
• Chicago Department of Planning & Development
• Chicago Public Library
• Club Quarters
• Commonwealth Edison
• Freedman Seating
• Instituto del Progreso Latino
• Midwest Metal Forming
• Northwestern Memorial Hospital
• Solo Cup Company
• S & C Electric
• University of Chicago Hospital Academy
• Vienna Beef, Ltd.
• YMCA of the USA