

## City Colleges of Chicago Scholarship Nomination Form

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Thank you for your interest in nominating a candidate for a City Colleges of Chicago scholarship. You may nominate as many candidates as you would like. Please use the check list below to ensure your nomination packet is complete. Please read the following important reminders.

- 1** As the candidate sponsor, it is your responsibility to initiate the scholarship application process by filling out this nomination form and sending it to the address at the bottom of this page prior to the application deadline (details can be found on the City Colleges website, available at: <http://www.ccc.edu/scholarships/>). Please be sure that your nominee meets all scholarship eligibility criteria.
- 2** You must inform your nominee that he/she is being nominated and that he/she must fill out a scholarship application (also available on the City Colleges website) and submit a complete application, including the required recommendations (your nomination counts as a recommendation), prior to the deadline.
- 3** Nominations lacking any required information will be considered incomplete and will be discarded.

### **NOMINATION REQUIREMENTS**

Please check mark (✓) completed items

- Completed nomination form.
- Informed nominee and advised that he/she must fill out a scholarship application.
- Ensured candidate meets scholarship eligibility criteria.
- Forwarded nomination form **before** the deadline.
- Followed-up with nominee. Applications received after the deadline will **not** be reviewed.

### **Please send completed nomination form to:**

Office of Development  
ATTN: Scholarships  
City Colleges of Chicago  
226 West Jackson Boulevard, 10<sup>th</sup> Floor  
Chicago, IL 60606-6998

Phone: (312) 553-2780  
Email: [mmutz@ccc.edu](mailto:mmutz@ccc.edu)

# City Colleges of Chicago Scholarship Nomination Form



<b>Name of scholarship:</b> _____	<b>Date:</b> _____
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<b>Candidate sponsor:</b> _____	
<b>College:</b> _____	<b>Position:</b> _____
<b>Phone(s):</b> _____ - _____ - _____	<b>Email:</b> _____

<b>Candidate:</b> _____		
Last	First	MI
<b>Student ID:</b> _____	<b>Gender:</b> M F	
<b>Ethnicity (optional, circle all that apply):</b>		
African American Native American	Asian American Other: _____	Caucasian/white Hispanic American
<b>How long have you known the candidate?</b> _____		
<b>In what capacity?</b> _____		
<b>What three or four words would you use to describe the candidate?</b> _____		

Please rate the candidate in each of the following areas:

	One of the Best I've Ever Seen	Excellent	Above Average	Average	Below Average	Not Able to Rate
Potential for college success	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity (scholastic or artistic)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity and integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment and follow through	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**Candidate's name:** \_\_\_\_\_

**Please describe why your nominee should receive this scholarship. In your response, please note the candidate's strengths, weaknesses/development needs, and demonstrated leadership ability and/or commitment to the community. (Attach additional pages if needed.)**

Overall, I rate this scholarship applicant as follows:

	<b>Enthusiastically</b>	<b>Strongly</b>	<b>Fairly strongly</b>	<b>Without enthusiasm</b>	<b>Not recommended</b>
<b>For academic ability</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>For character and personal distinction</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**Candidate's name:** \_\_\_\_\_

**If you have additional comments that would assist the Scholarship Review Committee in making a decision, please use the space below or attach an additional sheet of paper. Thank you again for your help!**

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\_\_\_\_\_  
Signature of candidate sponsor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of candidate sponsor

**Please return this form and any additional sheets to: Office of Development, ATTN: Scholarships, City Colleges of Chicago, 226 West Jackson Boulevard, 10<sup>th</sup> Floor, Chicago, IL 60606-6998.**