

PeopleSoft Data Migration Form

_____SA _____ FINANCE _____HR

Object Migration Detail		Object Migration #	
Requestor Name		Phone	Date
Developer Name		Phone	
Project Name			
Reason for Change			
Objects to be moved			
List every object which should be moved or executed (PS projects, DMS, SQL, SQR, etc...)			
Security			
Menu / Security Needs (Please detail where a modification will reside and what actions need to be completed.)			Approved Date
Migration Review and Approval (Development to Test/Validation)			
_____ to _____			
Testing/Validation	Functional Consultant		Approved Date
	Validation/Testing Team		Approved Date

PeopleSoft Data Migration Form

Job Aid Developed				
Migration Review and Approval (Test/Validation to Production)				
_____ to PRODUCTION				
PRODUCTION Migration	Database Team		Approved Date	
	Database Team		Approved Date	
Estimated System Outage Time				
Migration Review and Approval Management Approval				
Approval	District Director		Approved Date	
	Deputy CIO		Approved Date	
Comments				
Migration Date (begin)				
Migration Date (Completion)				
Communication sent to Customer Service and End Users				

Change Log# _____

Cc: Database Team
 District Director of Application