

# Dependent Verification Worksheet

Student's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Student ID: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_

Your Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Please answer the following questions to verify information reported on your FAFSA, then electronically sign the document by pressing 'Sign' and submit the form by clicking 'Finish'.

### CUSTODIAL PARENT MARITAL STATUS

What was your **CUSTODIAL PARENT(s)** marital status as of the date you filed your FAFSA?

- Parent Single (Never Married)     Parent(s) Married/Remarried (Date: \_\_\_\_\_)
- Parent(s) Not Married but Living Together     Parent's Divorced or Separated (Date: \_\_\_\_\_)
- Parent Widowed (Date: \_\_\_\_\_)

### HOUSEHOLD SIZE

List the people in your custodial parents household. Include:

- Yourself and your custodial parent(s) (including a stepparent), even if you live on campus/on your own.
- Your parent(s) other children, even if they live on campus/on their own, IF your parents will provide more than half of their financial support from July 1, 2019 through June 30, 2020 OR they would be considered dependent if they filed a FAFSA (they are under 24, unmarried, and do not have their own children.)
- Include other people if they now live with your parent(s) AND your parent(s) provided more than half of their support and will continue to provide more than half of their support from July 1, 2019 through June 30, 2020.

Name of Family Member	Relationship to Student	Date of Birth	Email Address
	Self		

### COLLEGE ENROLLMENT

Write in the name of the U.S. college/university for any household members listed above who will attend college at **least half-time** between July 1, 2019 and June 30, 2020. You may include others only if they are enrolled at least half-time in a program that leads to a college degree or certificate. Do not include siblings who are enrolled in a U.S. Military service academy.

(DO NOT INCLUDE PARENTS)

Name of Family Member	College Name

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.



## Identity and Statement of Educational Purpose

Student's Name (PRINT): \_\_\_\_\_ Phone: \_\_\_\_\_  
Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Email: \_\_\_\_\_

**DO NOT complete this form in advance.** Your application has been selected for verification and confirmation of your identity is required prior to receiving financial aid. This form must be completed in the presence of an approved representative of City Colleges of Chicago if you are submitting this form in person. **If you are not submitting this form in person, it must be completed and signed in the presence of a Notary Public and uploaded.**

### **IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE**

The student must appear in person at City Colleges of Chicago to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

### ***TO BE COMPLETED BY CCC FINANCIAL AID OFFICE REPRESENTATIVE (IN-PERSON SUBMISSIONS)***

I certify that I, \_\_\_\_\_, am the individual signing this Statement of  
(Print student's name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes to pay the cost of attending City Colleges of Chicago for 2019-2020.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Student ID: \_\_\_\_\_

By signing above, the student acknowledges and confirms that the above information is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both.

The student has signed this form in my presence and the student has presented a valid government-issued photo identification, such as, but not limited to, a driver's license, other state-issued ID, or passport to verify his or her identity. I have made a copy of this document, the date it was received, and attached the annotated documentation to this form.

Financial Aid Representative Name: \_\_\_\_\_ Title: \_\_\_\_\_

Financial Aid Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OR**

### ***TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC***

If the student is unable to appear in person at City Colleges of Chicago to verify his or her identity, the student must provide to the institution:

- a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes to pay the cost of attending City Colleges of Chicago for 2019-2020  
(Print student's name)

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing above, the student acknowledges and confirms that the above information is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both.

**Notary's Certificate of Acknowledgement**  
*Notary's certification may vary by State*

State of \_\_\_\_\_ City/County of \_\_\_\_\_ On \_\_\_\_\_, (Date)  
before me, \_\_\_\_\_, personally appeared, \_\_\_\_\_, and  
(Notary's name) (Printed name of signer)

provided to me on the basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)  
to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

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**HIGH SCHOOL COMPLETION STATUS- DOCUMENTATION OF HIGH SCHOOL COMPLETION MUST BE PROVIDED**

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2019–2020:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.