
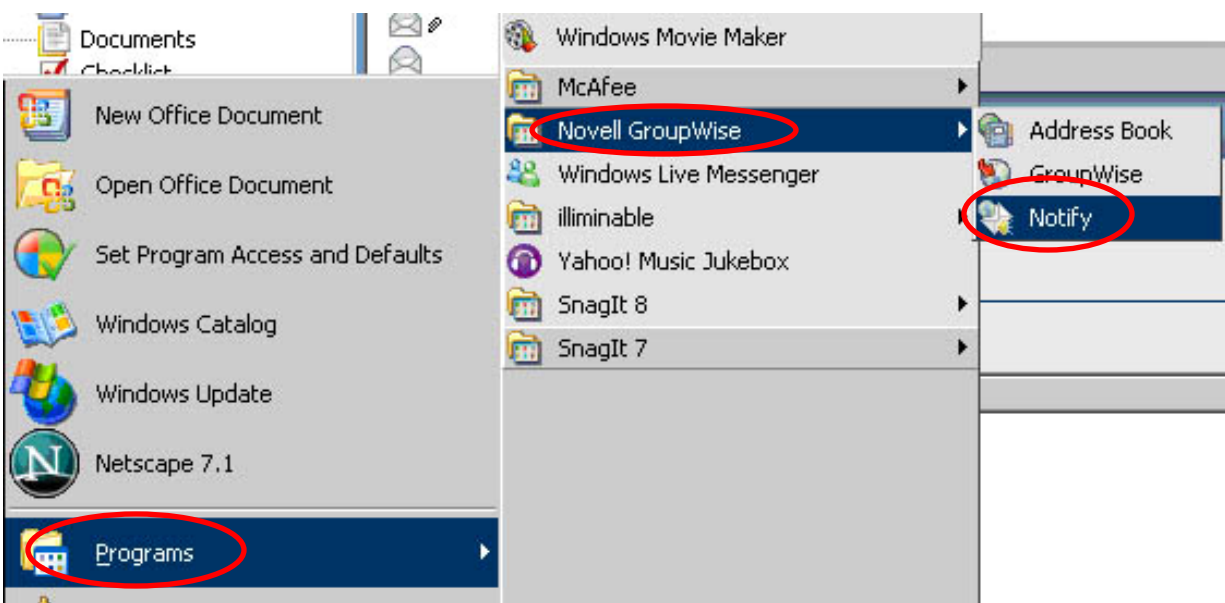





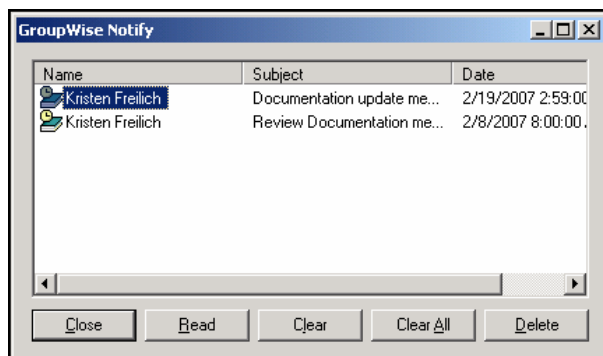
How can I be notified of new messages in my mailbox?

Notify is a program that works with GroupWise to alert you when you have new items placed in your mailbox, when your outgoing items are opened, or when you have an upcoming appointment. Notify runs minimized in the background while you run other programs. The Notify Icon is located in the Windows Taskbar: 

To launch Notify, click **Start/Programs/Novell GroupWise/Notify**. You may have to enter your password the first time you launch Notify.



Once the Notify icon flashes or sounds, double-click on the icon . A GroupWise Notify box appears:



To close the message after reading it, click the **Close** button .