Members Attending:  
Jen Asimow – Social Services  
Samar Ayesh – Physical Science  
Rosie Banks – Office of Instruction  
John Kieraldo – Library  
Erica McCormack – Humanities  
Willard Moody – English  
Carrie Nepstad – Social Services  
Jeff Swigart – Mathematics  
Ray Tse – Physical Science  
Phillip Vargas – Physical Science  
Loretta Visomirskis – English  
Matthew Williams – ELL WL  

Apologies:  
Michael Heathfield – Social Services  
Allan Wilson – Physical Science  

Agenda:  
1. Apologies for Absence  
2. Approval Minutes of Last Meeting  
3. Review of Information Literacy Student Learning Outcomes  
4. Alternative Models of Assessment (Child Development Example)  
5. Encourage all to volunteer for Oral Communication  
6. Subcommittee Time  

Call to Order: Jen called the meeting to order at 3:05 PM. 

Approval of Minutes from Last Week: The 9/18/2013 minutes were approved after a motion by Ray and a second by John. 

Review of Information Literacy Student Learning Outcomes: Committee members discussed these outcomes from 2004, working to update them for the upcoming Fall 2014 information literacy assessment. Jeff will email the edits so far to all committee members, and we will revisit them next week. 

Alternative Models of Assessment (Child Development Example): Tabled. Carrie will present this next week. 

Encourage Oral Communication Participation: Committee members discussed how to maximize participation in this semester’s assessment. Jen reminded us that we do not assess developmental education classes as a whole, yet many of the students we sample from 100-level classes will also be in other developmental education classes. 

Any Other Business:  
• Survey of Assessment Culture: Jen shared that Sam Houston University has asked Michael to take the 2013 Survey of Assessment Culture on behalf of our college.  
• Japan Institution for Higher Education Evaluation: A delegation of five administrators and faculty members from various Japanese universities will be visiting us on November 12th to interview us about assessment. 

Subcommittees: There was no time for subcommittees this week. 

Adjournment: Jen adjourned the meeting at 4:00 PM. These 9/25/2013 minutes were approved at the 10/2/2013 meeting after a motion by Loretta and a second by Phillip.