Attendees: Giano Cromley, Ebony Crump, Martha Vertreace-Doody, Stephanie Owen, John Reid

A. Quantitative Literacy
   • 50 participating sections have been notified and assigned testing dates and locations
   • Testing starts Oct. 28th through Nov. 14th
   • Assessment tool consists of 15 survey questions & 10 basic math questions
   • 2 open-ended math questions to be scored by QLA committee in Fall 2013
   • QLA committee will analyze data and make recommendations Spring 2014

B. WAC
   • WAC Committee to formulate recommendations in October 2013
   • Possible recommendations
     ▪ Incorporate rubrics with syllabi
     ▪ Visibility for Writing Center
     ▪ Strategies to encourage best practices
   • Form WAC subcommittee to implement recommended changes

C. Assessment Week November 4-8
   • Survey
   • Posters, ideas
   • Form Subcommittee for planning

D. HLC Academy report out
   • Results Forum Oct. 16 – 18
   • Poster
   • Revisions completed final report

E. Schedule of meetings this semester
   • Executive Assessment Com. will meet 2nd Thursday of every month
   • General Body will meet last Thursday of every month

F. Departmental Artifacts
   • Further direction from VP

Miscellaneous
   • Jonathan Keiser will head up District Assessment Committee
   • Dean Owen to reach out to possible recruits for subcommittee work
   • Executive Assessment Com. to review SAC raw data and make preliminary recommendations